MICR

Uniform Crime Reporting

Handbook

Data Elements

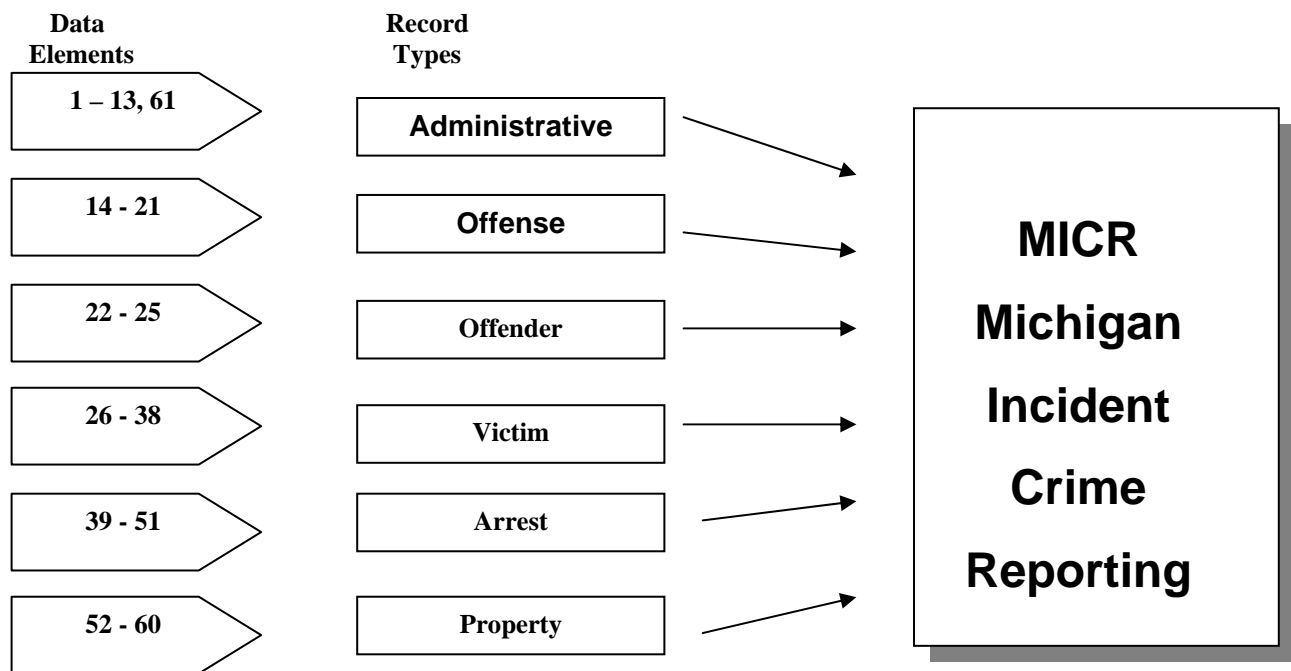|		**Record Types**	
1 – 13, 61	→	Administrative	→
14 - 21	→	Offense	→
22 - 25	→	Offender	→
26 - 38	→	Victim	→
39 - 51	→	Arrest	→
52 - 60	→	Property	→

MICR Michigan Incident Crime Reporting

Welcome to MICR

A Message From the MICR Project Staff:

On behalf of the Michigan State Police, Criminal Justice Information Center, we are pleased to introduce this resource handbook for the Michigan Incident Crime Reporting (MICR) system.

A team of dedicated specialists in the Uniform Crime Reporting Unit (UCR), with assistance from the Criminal Justice Information Center (CJIC) staff, have been working on the MICR project for several years now. The creative design and appealing graphic layout of this handbook is a direct result of the many hours spent to develop a resource that is both reliable and easy-to-use.

If you have comments or suggestions regarding the design or content of this handbook, please send them to:

**MICR Handbook Suggestion Box
Uniform Crime Reporting Unit
Michigan State Police Department
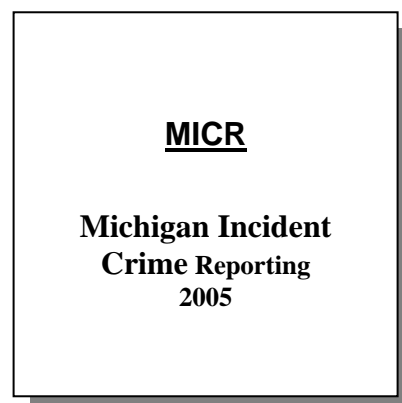7150 Harris Rd.
Lansing, MI 48913**

MICR

**Michigan Incident
Crime Reporting
2005**

TABLE OF CONTENTS

To view a specific section, click on the links below.

Section 1:
Introduction to MICR

*MICR was developed to provide a single method
for the collection of accurate, detailed information.*

The MICR Handbook

This handbook has been prepared to assist you with your MICR reporting. Every effort has been made to make this resource tool as accurate and easy-to-use as possible. Information has been graphically displayed to assist you in your reporting tasks.

A brief review of the table of contents will provide an orientation to this resource manual and indicate where you will locate specific information about the MICR system. Please take a moment now to review the sections of this handbook.

The information covered in Sections 1-3 will provide a solid introduction to using the MICR reporting system.

Since the vast majority, (95%) of all incident reports currently deal with a single offense, a single victim, and a single offender, the focus of this handbook is on information required to complete the standard MICR 1 report.

Section 4: Incident Reporting provides easy-to-use graphic worksheets, covering all the data elements necessary to complete the MICR 1 report. You only need to identify the offense (**Section 5**), then enter the Data Elements (**Section 3**) displayed on the worksheet.

The remaining sections of the handbook provide helpful reference information, including:

➢ Property Record Overview
➢ Instructions for entering Exceptional Clearance and Hate/Bias Motivation
➢ Instructions for coding Multiple Offenses/ Offenders
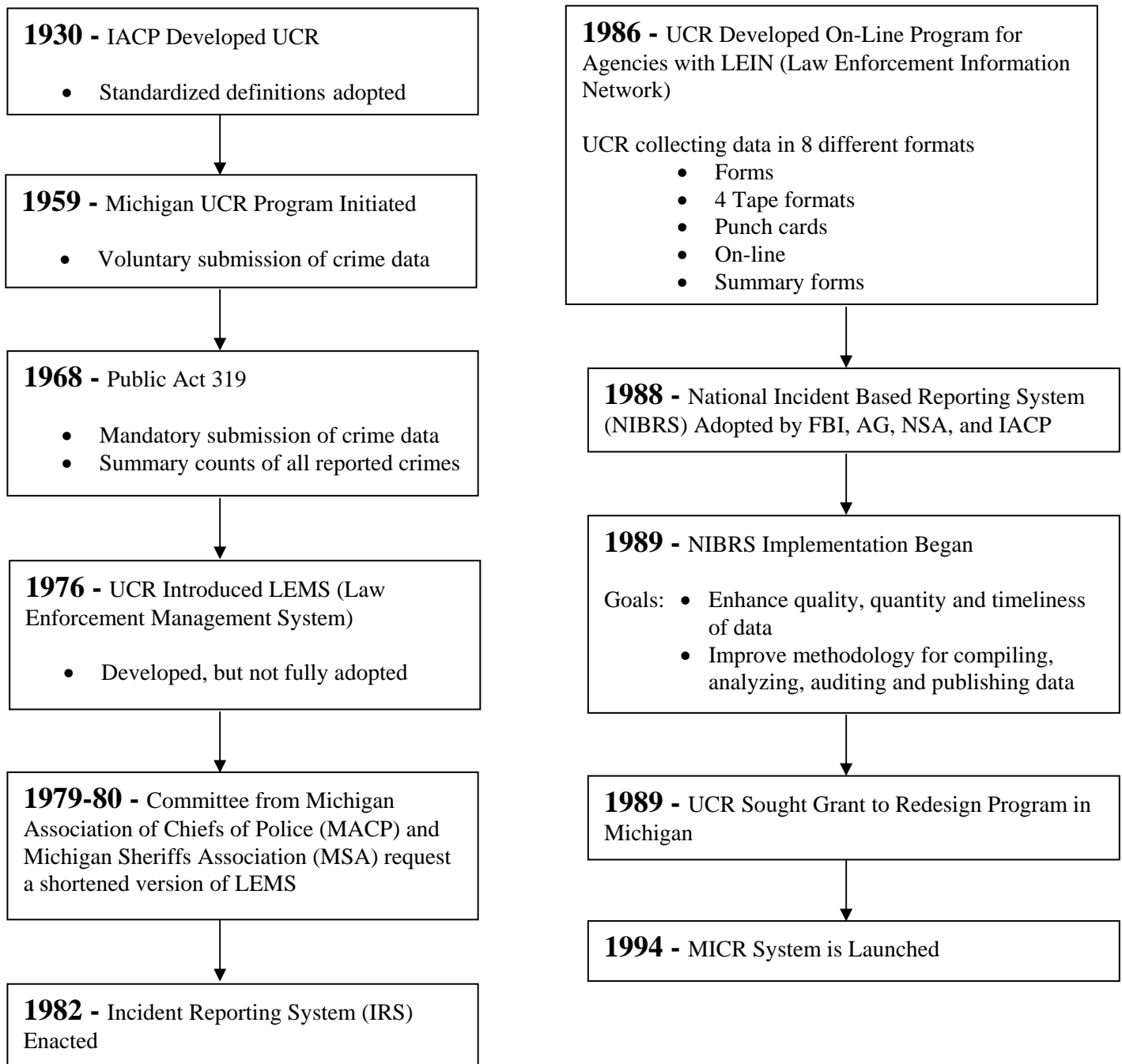
MICR Goals

Here are three specific goals of the MICR system:

➢ **Goal #1:** To have all agencies report MICR data.

➢ **Goal #2:** To have all agencies report to the MSP UCR Unit via on-line transaction (paperless) through the Data Exchange Gateway.

MICR History

The following chart, MICR at a Glance, provides a brief history of the development of the MICR system

MICR at a Glance

1930 - IACP Developed UCR

- Standardized definitions adopted

1959 - Michigan UCR Program Initiated

- Voluntary submission of crime data

1968 - Public Act 319

- Mandatory submission of crime data
- Summary counts of all reported crimes

1976 - UCR Introduced LEMS (Law Enforcement Management System)

- Developed, but not fully adopted

1979-80 - Committee from Michigan Association of Chiefs of Police (MACP) and Michigan Sheriffs Association (MSA) request a shortened version of LEMS

1982 - Incident Reporting System (IRS) Enacted

1986 - UCR Developed On-Line Program for Agencies with LEIN (Law Enforcement Information Network)

UCR collecting data in 8 different formats
- Forms
- 4 Tape formats
- Punch cards
- On-line
- Summary forms

1988 - National Incident Based Reporting System (NIBRS) Adopted by FBI, AG, NSA, and IACP

1989 - NIBRS Implementation Began

Goals:
- Enhance quality, quantity and timeliness of data
- Improve methodology for compiling, analyzing, auditing and publishing data

1989 - UCR Sought Grant to Redesign Program in Michigan

1994 - MICR System is Launched

Section 2:
The MICR Report

This section defines the elements that make up the MICR report and provides information for submitting the report.

What Is a MICR Report?

A MICR 1 report consists of 6 Record Types containing 61 Data Elements. The figure below shows this relationship.

MICR REPORT

RECORD TYPES	DATA ELEMENTS
ADMINISTRATIVE	1 – 13, 61
OFFENSE	14 – 21
OFFENDER	22 – 25
VICTIM	26 – 38
ARREST	39 – 51
PROPERTY	52 – 60

What Is a Record Type?

A record type is a grouping of like Data Elements. The six (6) MICR record types are:

RECORD TYPES		PURPOSE OR DEFINITION
1 ADMINISTRATIVE	⇒	Provides agency information, dates, times, location and exceptional clearance, along with other administrative information required for all MICR incident reports.
2 OFFENSE	⇒	Provides the offense code and detailed information about each offense involved in the incident.
3 OFFENDER	⇒	Provides demographics of each offender involved in the incident.
4 VICTIM	⇒	Provides demographics, circumstances and relationship to offender for each victim involved in the incident.
5 ARREST	⇒	Provides detailed arrest information.
6 PROPERTY	⇒	Provides property and drug information.

What Is a Data Element?

A Data Element is a unique piece of information within a Record Type. Data Elements allow you to enter specific details for an incident, as well as administrative information that identifies the incident within the MICR system.

Some Data Elements perform other functions, such as:

➢ Informing the system which action is to be performed

➢ Linking Data Elements to each other within the system

➢ Providing Arrest and Clearance statistical information
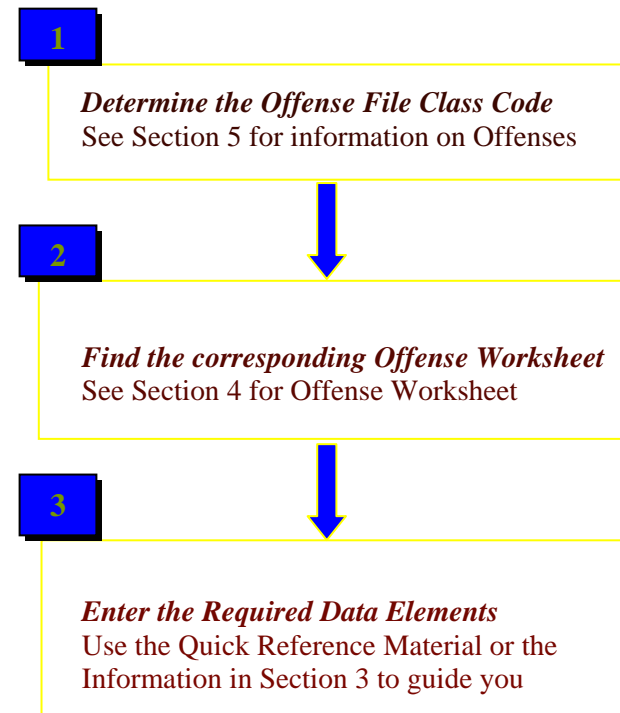
➢ Indicating the end of a record

How Many Data Elements To Enter

Not every Data Element is used for each incident. The type of offense and the circumstances surrounding the incident dictate the Data Elements used in each case.

Section 4: **Incident Reporting**, provides an easy-to-use method for entering the Data Elements required for each offense.

How to Complete a MICR Report

Whether you enter an incident report on a paper form, or directly into a computer, the process and the information required are exactly the same. Shown below are the three steps necessary to complete a MICR report.

1

> *Determine the Offense File Class Code*
> See Section 5 for information on Offenses

2

> *Find the corresponding Offense Worksheet*
> See Section 4 for Offense Worksheet

3

> *Enter the Required Data Elements*
> Use the Quick Reference Material or the Information in Section 3 to guide you

To complete the MICR report, simply determine the offense file class code, find the corresponding worksheet in section 4, and enter the required Data Elements.

How to Enter a Data Element

To enter a Data Element, simply write or input the proper character code (letter or number) in the required space.

Job Aids

For your assistance in completing a MICR report, this handbook contains the following job aids:

- ➢ A quick reference identification card for Data Elements

- ➢ Alphabetic and Numeric listings of Offense File Class Codes (**Section 5**)

- ➢ Alphabetic and Numeric listings of Data Elements (**Section 3**)

- ➢ Data Element tables, listing the function of each Data Element and its appropriate edits (**Section 3**)

- ➢ Data Element Details with helpful coding information and examples (**Section 3**)

Once you are familiar with Data Element definitions and edits, the quick reference card will be all you need to complete a MICR report.

Portal Screen Entry Format

Shown below is the current MICR1 screen entry format with all data elements numbered in bold type to assist you in filling out the report.

Ways to Submit a MICR

There are two ways to submit the completed MICR report:

1. Portal

2. Data Exchange Gateway

Automated Submission

Agencies can submit MICR data from their own computerized information system via the following methods:

- Portal
- Data Exchange Gateway (electronic submission of ASCI file)

Agencies other than those using the Portal online entry will be required to complete a testing phase prior to certification and authorization from the state program to participate in MICR. The purpose of this testing phase is to ensure the quality and integrity of the data collected and submitted to MICR.

Agencies must contact the UCR Section to schedule testing. Proper specifications must be followed to minimize transaction errors.

After the agency has successfully tested their MICR software with the state program, certification and formal authorization to participate in MICR will be granted.

The Law Enforcement Officers Killed or Assaulted (LEOKA) form will still need to be submitted separately each month whether there is an officer involved in an incident or not.

No Criminal Data To Report

Agencies, which have no criminal activity in a given month, must submit a record to notify the UCR Section of no criminal activity. This will prevent notification of delinquent reporting. This record must be submitted for each month that the agency has no criminal activity to report.

This record must only be submitted if the agency has no criminal incidents to report and no arrests, recovered property or exceptional clearances with dates occurring within the given month. Submit the record as follows:

_____

To prevent notification of delinquent reporting, agencies, which have no criminal activity in a given month, must submit a record of no criminal activity.

_____

Legend

14 **15** 16	Square - Data not required for these elements
14 15 **16**	Bold - Data must be entered for this element
14 *15* 16	Underlined & Italicized - Data optional for this element

If:	Secondary condition affecting additional data elements.
	16 = A – Code **must** be as shown
	~~16~~ – **Do not use** this data element
	16 ≠ A – **Do not use** this code

No Criminal Data to Report

Edits

1 = O (Original)
4 = 000000000
8 = MM/DD/YY
9 = R

Admin:	1	2	3	4	5	6	~~7~~	8	9	~~10~~	~~11~~	~~12~~	~~13~~	61
Offense:	~~14~~	~~15~~	~~16~~	~~17~~	~~18~~	~~19~~	~~20~~	~~21~~						
Offender:	~~22~~	~~23~~	~~24~~	~~25~~										
Victim:	~~26~~	~~27~~	~~28~~	~~29~~	~~30~~	~~31~~	~~32~~	~~33~~	~~34~~	~~35~~	~~36~~	~~37~~	~~38~~	
Arrest:	~~39~~	~~40~~	~~41~~	~~42~~	~~43~~	~~44~~	~~45~~	~~46~~	~~47~~	~~48~~	~~49~~	~~50~~	~~51~~	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Assist Incident Report

Submit an assist incident report if the incident investigation/arrest is being handled by another police jurisdiction. Assist incident reports are not mandatory for UCR reporting and will not be forwarded to the FBI.

An assist incident report may not include Offender, Victim, Arrest, and/or Property information. Submit an assist record as follows:

Unfounded Incident

Unfounded incidents should not be entered in MICR.   If an incident is determined to be unfounded, do not submit an incident report to UCR.

If an incident is determined to be unfounded after an incident report has already been submitted, the entire record for that incident must be deleted from the MICR database. See Section 12: Updates for details on deleting an incident.

Legend

14 15 16   Square - Data not required for these elements
14 15 **16**   Bold - Data must be entered for this element
14 *15* 16   Underlined & Italicized - Data optional for
          this element
	If: Secondary condition affecting additional data
	       elements.
	       16 = A – Code **must** be as shown
	       ~~16~~ – **Do not use** this data element
	       16 ≠ A – **Do not use** this code

E

Assist Report   **Edits**

Admin:	**1**	**2**	**3**	**4**	**5**	**6**	~~7~~	**8**	**9**	**10**	~~11~~	~~12~~	**13**	**61**	1 = O (Original) 2 ≠ 13
Offense:	**14**	~~15~~	~~16~~	~~17~~	~~18~~	~~19~~	~~20~~	~~21~~							
Offender:	~~22~~	~~23~~	~~24~~	~~25~~											
Victim:	~~26~~	~~27~~	~~28~~	~~29~~	~~30~~	~~31~~	~~32~~	~~33~~	~~34~~	~~35~~	~~36~~	~~37~~	~~38~~		
Arrest:	~~39~~	~~40~~	~~41~~	~~42~~	~~43~~	~~44~~	~~45~~	~~46~~	~~47~~	~~48~~	~~49~~	~~50~~	~~51~~		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

Entering Additional Records

The MICR system has been designed so the majority of the incidents can be entered using one Incident (MICR1) format. The MICR1 format includes the following number of records:

- Administrative: 1

- Offenses: Up to 4

- Offender: 1

- Victim: 1

- Arrest: 1

- Property Items: Up to 4

Additional formats are available to report additional records for:

- Offenders (MICR3): Up to 20

- Victims (MICR5):   Up to 5

- Arrests (MICR7):   Up to 7

- Property (MICR9):   Up to 10

The chart below shows the relationship between the MICR formats and the entire MICR Database.

MICR Database

MICR 1 Original Incident Report	MICR 3 Additional Offenders
	MICR 5 Additional Victims
	MICR 7 Additional Arrests
	MICR 9 Additional Property
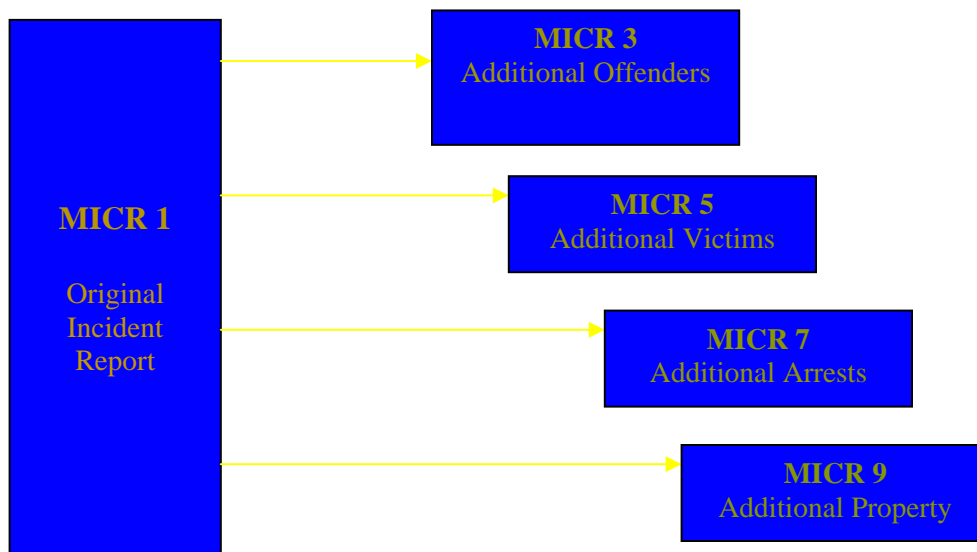
Section 3:
Data Elements

*This section describes the 61 Data Elements,
and the valid codes for each.*

How to Use this Section

Use the material in this section as a reference for entering Data Elements. You will find:

> ➤ An alphabetic listing of Data Elements

> ➤ A numeric listing of Data Elements

> ➤ The Data Element Tables

> ➤ Additional information on how to use specific data elements

Data Element Tables

The **Data Element Tables** (starting on page 3-4), describe the function of each Data Element in the MICR system. Each table has five columns containing the following information:

Data Element Number/Name

Listed in numeric order, grouped by record type.

More Information?

Indicates that more information may be found for entering this Data Element. If you are entering a MICR report for the first time, or are unfamiliar with the requirements for entering a Data Element, this column will guide you to expanded information and helpful examples.

Valid Codes

Contains the valid codes to be used for entering the Data Element.

Edits

Helpful information about entering that Data Element. Some edits apply in all cases, others depend on the circumstances of the incident.

*For Data Elements required
for a specific offense,
see Section 4: Incident Reporting.*

Data Element List – Numeric

1	Action	32	Victim Ethnicity
2	Originating Agency Identifier Number	33	Victim Residence
3	Original Year	34	Victim Injury
4	Incident Number	35	Victim Circumstance
5	County	36	Justifiable Homicide Circumstance
6	City/Township	37	Offender Related Number
7	Geo-Code	38	Victim to Offender Relationship
8	Date of Occurrence/Report	39	Arrest Number
9	Occurrence/Report Date Indicator	40	Arrest Type
10	Hour Occurred	41	Arrest Age
11	Exceptional Clearance	42	Arrest Race
12	Exceptional Clearance Date	43	Arrest Sex
13	Assist ORI Number	44	Arrest Ethnicity
14	Offense File Class	45	Arrest Residence
15	Location Site	46	Arrest Charge
16	Offense Attempted/Completed	47	Arrest Armed
17	Offender Suspected of Using	48	Date of Arrest
18	Suspected Bias Motivation	49	Multiple Arrest Indicator
19	Weapon Type	50	Disposition of Arrest Under 18
20	Activity Type	51	Clearance Indicator
21	Premises Entered	52	Item Number
22	Offender Number	53	Property Loss Type
23	Offender Age	54	Property Class
24	Offender Race	55	Property Value
25	Offender Sex	56	Date Recovered
26	Victim Number	57	Number of Stolen/Recovered Vehicles
27	Victim Connected Offense File Class	58	Suspected Drug Type
28	Victim Type	59	Estimated Drug Quantity
29	Victim Age	60	Type Drug Measurement
30	Victim Race	61	Incident Complete Indicator
31	Victim Sex		

Data Element List - Alphabetic

Administrative

Data Element Number / Name	More Details?		Valid Codes	Edits
01 Action	*	**O** =	Enter Original incident data into data base	- Use Action **O** with MICR1 to enter an original incident record.
		A =	Add information to the incident record	
		M =	Modify exceptional clearance of the incident	
		R =	Replace the original incident data	
		D =	Delete data from data base	
		W =	Window update for exceptional clearances, arrests, and recovered property	
		I =	Inquiry data base for incident information	
02 Originating Agency Identifier			Agency ORI number (9 characters); (MI & 7 digits)	- Must be a valid 9-character NCIC number. - First two digits must be **MI**. - Required for all transactions/records.
03 Original Year			Two digit abbreviation for the year the incident occurred, or was first reported to the agency.	- Cannot be a future year. - Required for all transactions/records.
04 Incident Number	+		Unique number (up to 10 digits) that identifies each incident within the originating agency.	- Must be a unique number unless **0000000000**. - Required for all transactions/records. - No embedded blanks (spaces) allowed.
05 County	**		2 digit code of the county where the incident occurred.	- Must be **01**-**83**. - Must be valid county for reporting ORI.
06 City/Township	**		2 digit code of the city/township where the incident occurred.	- Must be valid city/township code within the county. - Must be valid city/township code for reporting ORI. - All colleges have their own city/township code. - If city/township code is a prison, Location Site (Data Element #15) = **15** (Jail, Prison). - If city/township code is a college, Location Site (Data Element #15) = **32** (College).

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*   For information on using each of the Action codes, see **Section 12, Updates**.

+   See **Section 4** for details on using Incident Number 000000000 when no data to report.

**   See **Data Element Details** at the end of this section for more information on entering this Data Element. See **Section 16** for valid County and City/Township codes.

<table>
<tr><td colspan="5" align="center">Administrative</td></tr>
<tr>
<td>Data
Element Number / Name</td>
<td>More
Details?</td>
<td>Valid Codes</td>
<td colspan="2">Edits</td>
</tr>
<tr>
<td>07   Geo-Code</td>
<td></td>
<td>Used to identify station, division, post, precinct, etc.</td>
<td>-</td>
<td>Up to 4 characters allowed.

- Optional Data Element.</td>
</tr>
<tr>
<td>08   Date of Occurrence/ Report</td>
<td>*</td>
<td>Month, day and year the incident occurred or began (MMDDYY); if unknown, date incident was reported.</td>
<td>-</td>
<td>Must be valid date.

- Month must be 01-12.

- Day cannot exceed the number of days for the month occurred/reported.

- Date cannot be future date from date of entry.</td>
</tr>
<tr>
<td>09   Occurrence/Report Date Indicator</td>
<td></td>
<td>Identifies Data Element 8:

   E = Date of Occurrence or <u>E</u>vent
   R = Date of <u>R</u>eport</td>
<td>-</td>
<td>Must be E or R.</td>
</tr>
<tr>
<td>10   Hour Occurred</td>
<td>*</td>
<td>In military time, the hour the incident occurred or began.</td>
<td>-</td>
<td>Must be 00 through 23, or 99 (unknown).</td>
</tr>
<tr>
<td>11   Exceptional Clearance</td>
<td>+</td>
<td>Reason for exceptional clearance:

   10 = Death of offender
   11 = Prosecution declined
   12 = Extradition denied
   13 = Victim refused to cooperate (in prosecution)
   14 = Juvenile/no custody</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12   Exceptional Clearance Date</td>
<td></td>
<td>Month, day and year (MMDDYY) of exceptional clearance.</td>
<td>-</td>
<td>Must be used with Data Element 11.

- Must be valid date.

- Month must be 01-12.

- Day cannot exceed the number of days for the month occurred/reported.

- Date cannot be future date from date of entry.</td>
</tr>
<tr>
<td>13   Assist Originating Agency Identifier (ORI)</td>
<td>**</td>
<td>Incident/arrest is being handled by another police jurisdiction.

Enter the 9 character ORI number (MI + 7 digits) of the agency that was assisted.</td>
<td>-</td>
<td>Assist incidents will not be forwarded to the FBI.

- Optional Data Element.</td>
</tr>
<tr>
<td>61   Incident Complete Indicator</td>
<td>*</td>
<td>   Y = Yes, the incident is complete; no further data will follow
   N = No, the incident is not complete; supplemental data to immediately follow</td>
<td></td>
<td></td>
</tr>
</table>

---

*   See **Data Element Details** at the end of this section for more information on entering this Data Element.

\+   For complete details on when and how to use Exceptional Clearance, refer to **Section 7**.

**   See **Section 4** for details on filing an assist incident report.

Offense			
Data Element Number / Name	*More Details?*	*Valid Codes*	*Edits*
14 Offense File Class	*	5 digit MICR Offense File Class code	- Up to 4 most serious.
15 Location Site	+	**01** = Air/Bus/Train Terminal **02** = Bank/Savings & Loan (includes other financial institutions) **03** = Bar/Night Club **04** = Church/Synagogue/Temple (any religious buildings) **05** = Commercial/Office Buildings **06** = Construction Site **07** = Convenience Store **08** = Department/Discount Store **09** = Drug Store/Doctor's Office/Hospital (includes medical supply building) **10** = Field/Woods **11** = Government/Public Building **12** = Grocery/Supermarket **13** = Highway/Road/Alley (includes street) **14** = Hotel/Motel/etc. (includes other temporary lodgings) **15** = Jail/Prison (includes penitentiary) **16** = Lake/Waterway **17** = Liquor Store **18** = Parking Lot/Garage **19** = Rental Storage (includes "mini-storage" & "self-storage") **20** = Residence/Home (includes apartment, condominium and nursing home) **21** = Restaurant (includes cafeteria) **23** = Service/Gas Station **24** = Specialty Store (includes fur store, jewelry store, TV store, dress shop, etc.) **31** = School (includes private and public K through 12, nursery and day care facilities) **32** = College (includes junior colleges, universities, trade and technical schools) **33** = Rest Area/Roadside Park **34** = Scale Site **35** = Campground (inc. cabin/camp) **36** = Casino **88** = Other **99** = Unknown	- All college/university police departments must use **32** in this Data Element for all incidents that occur on college/university property. - Use **15** in this Data Element for all incidents that occur on jail/prison property.

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*   See **Section 5** for valid Offense File Class codes, and **Section 4** for the specific Data Elements required for each.

+   See **Data Element Details** at the end of this section for more information on entering this Data Element.

Offense

Data Element Number / Name	More Details?	Valid Codes	Edits
16 Offense Attempted/ Completed	*	A = Offense was attempted C = Offense was completed	- Attempted murder is to be classified as aggravated assault.
17 Offender Suspected of Using	*	**A** = Alcohol **C** = Computer Equipment **D** = Drugs/Narcotics **N** = Not Applicable/None	- Do not enter duplicate code - If alcohol, drugs/narcotics or computer equipment were not involved, must enter **N**.
18 Suspected Bias Motivation	+	***Racial Bias*** **11** = Anti-White **12** = Anti-Black **13** = Anti-American Indian/Alaskan Native **14** = Anti-Asian/Pacific Islander **15** = Anti-Multi-Racial Group ***Religious Bias*** **21** = Anti-Jewish **22** = Anti-Catholic **23** = Anti-Protestant **24** = Anti-Islamic (Moslem) **25** = Anti-Other Religion (Buddhism, Hinduism, Shintoism, etc.) **26** = Anti-Multi-Religious Group **27** = Anti-Atheism/Agnostic ***Ethnicity/National Origin Bias*** **32** = Anti-Hispanic **33** = Anti-Other Ethnicity/National Origin ***Sexual Orientation Bias*** **41** = Anti-Male Homosexual (Gay) **42** = Anti-Female Homosexual (Lesbian) **43** = Anti-Homosexual (Gays and Lesbians) **44** = Anti-Heterosexual **45** = Anti-Bisexual ***Gender Bias*** **51** = Anti-Female **52** = Anti-Male *Disability* **61** = Anti-Physical Disability **62** = Anti-Mental Disability ***Other Bias*** **88** = Other Bias (e.g. Anti-Political, Anti-AIDS, etc.) ***None/Unknown*** **00** = None (no bias) **99** = Unknown (offender's motivation not known)	- 2 digit code. - Use only if investigation reveals sufficient objective facts to lead a reasonable and prudent person to conclude that the offender's actions were motivated, in whole or in part, by bias. - Incidents which do not involve any facts indicating biased motivation by the offender are to be coded **00** None. - Incidents involving ambiguous or inconclusive facts are to be coded **99** Unknown.

---

*   See **Data Element Details** at the end of this section for more information on entering this Data Element.

+   See **Section 8** for details on when and how to enter Hate/Bias Motivation information.

Offense

Data Element Number / Name	More Details?	Valid Codes	Edits
19 Weapon Type		**00** = None **11** = Firearm (type of firearm is not known) **12** = Handgun **13** = Rifle **14** = Shotgun **15** = Other Firearm (cane, belt buckle, etc.) **20** = Knife/Cutting Instrument (ax, ice pick, screwdriver, switchblade, etc.) **30** = Blunt Object (club, hammer, etc.) **35** = Motor Vehicle (when used as a weapon) **40** = Personal Weapons (hands, feet, teeth, etc.) **50** = Poison **60** = Explosives **65** = Fire/Incendiary Devices **70** = Drugs/Narcotics/Sleeping Pills **85** = Asphyxiation (by drowning, strangulation, suffocation, gas, etc.) **88** = Other (any weapon or force not fitting the above specifically coded weapons/force) **99** = Unknown **A** = Automatic firearm (used as suffix to above codes 11 through 15)	- Enter the 2 digit weapon code + **A** if automatic weapon. An automatic weapon is defined as any firearm that shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading. - If more than 1 weapon type was used during the offense, the reporting agency must determine which weapon should be submitted. - Toy or play weapons are to be coded as **88** (Other).
20 Activity Type	*	**B** = Buying/Receiving **C** = Cultivating/Manufacturing/ Publishing **D** = Distributing/Selling **E** = Exploiting Children **G** = Other Gang **J** = Juvenile Gang **N** = None/Unknown **O** = Operating/Promoting/ Assisting **P** = Possessing/Concealing **T** = Transporting/Transmitting/ Importing **U** = Using/Consuming	- Up to three may be entered. - If more than one code is entered, cannot be a duplicate.
21 Premises Entered	+	2 digit number of structures (premises) entered.	- Used only for Burglary Offense 22001 or 22002 if Hotel Rule applies.

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* See **Data Element Details** at the end of this section for more information on entering this Data Element.

+ See **Section 11** for an explanation of the Hotel Rule.

Offender

Data Element Number / Name	More Details?	Valid Codes	Edits
22 Offender Number	*	Unique 2 digit number (**01** to **99**) to designate each offender involved in the incident; if unknown, **00**.	- If more than 1 offender record is entered in the incident, the Offender Number cannot be duplicated.
23 Offender Age		**01-98** = Years Old (exact age in years) **99** = Over 98 Years Old **00** = Unknown	- If exact age is unknown, enter an approximate age. - If age is 99 years or older, enter 99.
24 Offender Race	*	**W** = White **B** = Black **I** = American Indian/Alaskan Native **A** = Asian/Pacific Islander **U** = Unknown	
25 Offender Sex		**M** = Male **F** = Female **U** = Unknown	

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*   See **Data Element Details** at the end of this section for more information on entering this Data Element.

Victim

Data Element Number / Name	*More Details?*	*Valid Codes*	*Edits*
26 Victim Number		Unique 2 digit number **01** to **99** to designate each victim involved in the incident.	- If more than 1 victim record is entered in the incident, the Victim Number cannot be duplicated. - "Crimes against Society" can only have one victim record if these are the only types of crimes reported in the incident.
27 Victim Connected to Offense File Class	*	MICR offense code *(as listed in Data Element 14)* perpetrated against each victim listed in *Data Element 26*.	- Use to link each victim with up to 4 of the most serious offenses (as determined by the reporting agency).
28 Victim Type	*	**I** = Individual **P** = Police Officer **B** = Business **F** = Financial Institution **G** = Government **R** = Religious Organization **S** = Society/Public **O** = Other **U** = Unknown	- Enter the 1 character code to indicate the type of victim.
29 Victim Age		**NN** = Under 24 hours (neonate) **NB** = 1-6 days old **BB** = 7-364 days old **01** - **98** = Years old (exact age in years) **99** = Over 98 years old **00** = Unknown	- If exact age is unknown, enter approximate age. - If age is 99 years or older, enter **99**.
30 Victim Race		**W** = White **B** = Black **I** = American Indian/Alaskan Native **A** = Asian/Pacific Islander **U** = Unknown	
31 Victim Sex		**M** = Male **F** = Female **U** = Unknown	
32 Victim Ethnicity		**A** = Arab **H** = Hispanic **O** = Other Ethnicity/National Origin **U** = Unknown	- Optional Data Element. - NIBRS defines Hispanic as "a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race."

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*   See **Data Element Details** at the end of this section for more information on entering this Data Element.

Victim			
Data Element Number / Name	*More Details?*	*Valid Codes*	*Edits*
33 Victim Residence		**R** = Resident of community, city, town where offense occurred **C** = Resides in the County but not the community where the offense occurred **S** = Resides in the State but not the county or community where the offense occurred **O** = Out of state **U** = Unknown	- Optional Data Element. - *Black's Law Dictionary* defines legal residence as "the permanent fixed place of abode which a person intends to be his residence and to which he intends to return despite temporary residences elsewhere or despite temporary absences."
34 Victim Injury	*	**N** = None **F** = Fatal **B** = Apparent Broken Bones **I** = Possible Internal Injury **L** = Severe Laceration **M** = Apparent Minor Injury **O** = Other Major Injury **T** = Loss of Teeth **U** = Unconsciousness	- In the case of multiple injuries, the reporting agency must determine which injury code best describes the injury of the victim. - A "severe laceration" (**L**) is one that should receive medical attention. - A "loss of consciousness" (**U**) must be the direct result of force inflicted on the victim by the offender.
35 Victim Circumstance		*09001 Murder/Nonnegligent Manslaughter* *13002 Aggravated/Felonious Assault* **01** = Argument **02** = Assault on Law Enforcement Officer(s) **03** = Drug Dealing **04** = Gangland (Organized Crime) **05** = Juvenile Gang **06** = Lover's Quarrel **07** = Mercy Killing (Not applicable to Aggravated Assault) **08** = Other Felony Involved **09** = Other Circumstances **10** = Unknown Circumstances *09002 Negligent Homicide/Manslaughter* **30** = Child Playing with Weapon **31** = Gun-cleaning Accident **32** = Hunting Accident **33** = Other Negligent Weapon Handling **34** = Other Negligent Killings *09004 Justifiable Homicide* **20** = Criminal Killed by Private Citizen **21** = Criminal Killed by Police Officer	- Enter the two (2) character code to describe the circumstances of murder/nonnegligent manslaughter, negligent homicide/manslaughter, justifiable homicide or aggravated assault.

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*   See **Data Element Details** at the end of this section for more information on entering this Data Element.

Victim

Data Element Number / Name	More Details?	Valid Codes	Edits
36 Justifiable Homicide Circumstance	* +	**1** = Criminal Attacked Police Officer and that Officer Killed the Criminal **2** = Criminal Attacked Police Officer and Criminal Killed by Another Police Officer **3** = Criminal Attacked a Civilian **4** = Criminal Attempted Flight from a Crime **5** = Criminal Killed in Commission of a Crime **6** = Criminal Resisted Arrest **9** = Unable to Determine/Not Enough Information	
37 Offender Related Number (VOR Link)	*	Two digit number of the offender(s) *(Data Element 22)* to be described by Victim to Offender Relationship *(Data Element 38)*	- All offender numbers are to be entered. If there are more than 5 offenders, enter the 5 "closest" to the victim.
38 Victim to Offender Relationship	* **	***Within Family:*** **01** = Victim was Spouse **02** = Common-Law Spouse **03** = Parent **04** = Sibling (brother or sister) **05** = Child **06** = Grandparent **07** = Grandchild **08** = In-law **09** = Stepparent **10** = Stepchild **11** = Step-sibling (stepbrother or stepsister) **12** = Other Family Member **13** = Child in Common ***Outside Family but Known to Victim:*** **20** = Victim was Acquaintance **21** = Friend **22** = Neighbor **23** = Babysittee (the baby) **24** = Dating (Boyfriend/Girlfriend) **25** = Child of Boyfriend or Girlfriend **26** = Homosexual Relationship **27** = Ex-Spouse **28** = Employee **29** = Employer **30** = Otherwise Known **31** = Offender **32** = Former Dating (boyfriend/girlfriend) **33** = Resident (boyfriend/girlfriend) **34** = Former Resident (boyfriend/girlfriend) ***Not Known by Victim:*** **98** = Victim was Stranger **99** = Unknown	- Enter the 2 digit code that describes the relationship of the Victim *(Data Element 26)* to the Offender listed in Data Element 37. - Code **31** (Victim was Offender) is to be used in incidents where the participants are both victims and offenders. Examples include domestic disputes or bar room fights. - Step-Grandparents and Ex-Common-Law Spouse should be reported as **12** (Victim Was Other Family Member).

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*   See **Data Element Details** at the end of this section for more information on entering this Data Element.

\+   Refer to the Justifiable Homicide Guidelines in **Section 11** for details on reporting Justifiable Homicide.

**   For Age/Relationship Edits, see **Section 9**.

Arrest

Data Element Number / Name	More Details?	Valid Codes	Edits
39 Arrest Number		Unique 2 digit number **01** to **99** to designate each person arrested for the incident.	- Must be valid number 01 through 99. - Two subjects cannot be assigned the same arrest number. - The number of arrests cannot exceed the number of offenders in an incident.
40 Arrest Type	*	**O** = On-View Arrest (taken into custody without a warrant or previous incident report) **S** = Summoned/Cited (not taken into custody) **T** = Taken Into Custody (based on warrant and/or previously submitted incident report)	- Enter the one (1) character code to indicate the type of apprehension.
41 Arrest Age		**07 – 98** = Years Old **99** = Over 98 Years Old	- If exact age is unknown, enter an approximate age. - If age is 99 years or older, enter **99**.
42 Arrest Race		**W** = White **B** = Black **I** = American Indian/Alaskan Native **A** = Asian/Pacific Islander **U** = Unknown	
43 Arrest Sex		**M** = Male **F** = Female	
44 Arrest Ethnicity		**A** = Arab **H** = Hispanic **O** = Other Ethnicity/National Origin **U** = Unknown	- Optional Data Element. - NIBRS defines Hispanic as "a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race."
45 Arrest Residence		**R** = Resident of the community, city, or town where the offense occurred **C** = Resides in the County but not the community where the offense occurred **S** = Resides in the State but not the county or community where the offense occurred **O** = Out of state **U** = Unknown	- Optional Data Element. - *Black's Law Dictionary* defines legal residence as "the permanent fixed place of abode which a person intends to be his residence and to which he intends to return despite temporary residences elsewhere or despite temporary absences."

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*   See **Data Element Details** at the end of this section for more information on entering this Data Element.

Arrest

Data Element Number / Name	More Details?	Valid Codes		Edits
46 Arrest Charge	* +	4 digit MICR arrest code for which the person arrested was apprehended.	-	Only one arrest charge will be entered. If the person arrested is being charged with more than one arrest charge, the reporting agency must determine which is the most serious and enter it as the arrest charge.
			-	In multiple count arrests, the lower arrest charge does not necessarily determine the seriousness of the crime.
47 Arrest Armed	*	**01** = Unarmed **11** = Firearm (type of firearm is not known) **12** = Handgun **13** = Rifle **14** = Shotgun **15** = Other Firearm (cane, belt buckle, etc.) **20** = Lethal Cutting Instrument (switchblade knife, martial arts "stars", etc.) **30** = Club/Blackjack/Brass Knuckles **A** = Automatic Firearm (used as suffix to above codes **11** through **15**)	- - - -	Enter the 2 digit weapon code + **A** if automatic weapon. An automatic weapon is defined as any firearm which shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading. Up to 2 may be entered. An arrest in possession of a toy or play weapon should be coded as **01** (Unarmed).
48 Date of Arrest		Month, day and year the person was arrested (MMDDYY).	- - - -	Must be valid date. Month must be **01**-**12**. Day cannot exceed the number of days for the month occurred/reported. Date cannot be future date from date of entry.

Arrest				
Data Element Number / Name	*More Details?*		*Valid Codes*	*Edits*
49 Multiple Arrest Indicator	*	**M** =	Multiple: This person was arrested for more than 1 incident. This arrest should not be counted for this incident, but a clearance will be counted for this incident.	
		C =	Count Arrest: This person was arrested for more than 1 incident, this arrest should be counted for this incident, and a clearance will be counted for this incident.	
		N =	Not Applicable: This person was arrested only for this incident.	
50 Disposition of Arrest Under 18	+	**H** =	Handled within the Department (released to parents, released with warning, etc.)	- Even though 17 year old persons are considered adults under Michigan Law, it is necessary to submit a disposition for these subjects to be forwarded to the FBI.
		R =	Referred to Other Authorities (turned over to juvenile court, probation department, welfare agency, other police agency, criminal or adult court, etc.)	
51 Clearance Indicator		**Y** =	Arrest clears the incident	- This data element pertains to multiple persons being arrested per incident. It is used to indicate whether or not the arrest record produces a clearance for incidents not maintained on the MICR data base.
		N =	Incident already cleared by a previous arrest	
				- Required only for Action **W**.

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*   See **Section 11** for information on coding multiple incident arrests.

+   See **Data Element Details** at the end of this section for more information on entering this Data Element.

Property			
Data Element Number / Name	*More Details?*	*Valid Codes*	*Edits*
52 Item Number	*	Unique 3 digit number (**000** to **999**) to designate each property item involved in the incident; **000** = None or Unknown	
53 Property Loss Type		**0** = None **1** = Stolen and Recovered **2** = Burned **3** = Counterfeited/Forged **4** = Destroyed/Damaged/Vandalized **5** = Recovered **6** = Seized **7** = Stolen **9** = Unknown	- Must be **0** (None) or **9** (Unknown) for attempted offense

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*   See **Section 6** for a complete Property Record Overview, including how to group property items by class and loss type.

Property

Data Element Number / Name	More Details?	Valid Codes		Edits
54 Property Class	*	**01** =	Aircraft	- Enter the two (2) digit code indicating the description of the property stolen, burned, counterfeited, destroyed/ damaged/vandalized etc., which occurred in the incident.
		02 =	Alcohol	
		03 =	Automobiles	
		04 =	Bicycles	
		05 =	Buses	
		06 =	Clothes/Furs	
		07 =	Computer Hardware/Software	
		08 =	Consumable Goods	
		09 =	Credit/Debit Cards	
		10 =	Drugs/Narcotics	
		11 =	Drug/Narcotic Equipment	
		12 =	Farm Equipment	
		13 =	Firearms	
		14 =	Gambling Equipment	
		15 =	Heavy Construction/Industrial Equipment	
		16 =	Household Goods	
		17 =	Jewelry/Precious Metals	
		18 =	Livestock	
		19 =	Merchandise	
		20 =	Money	
		21 =	Negotiable Instruments	
		22 =	Nonnegotiable Instruments	
		23 =	Office Equipment	
		24 =	Other Motor Vehicles	
		25 =	Purses/Handbags/Wallets	
		26 =	Radios/TVs/VCRs	
		27 =	Recordings Audio/Visual	
		28 =	Recreational Vehicles	
		29 =	Structures-Single Occupancy Dwelling	
		30 =	Structures-Other Dwellings	
		31 =	Structures-Other Commercial/Business	
		32 =	Structures-Industrial/Manufacturing	
		33 =	Structures-Public/Community	
		34 =	Structures-Storage	
		35 =	Structures-Other	
		36 =	Tools	
		37 =	Trucks	
		38 =	Vehicle Parts/Accessories	
		39 =	Watercraft	
		88 =	Other (all other, including intangibles)	
		77 =	Pending Inventory	
		99 =	Special Category	

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*   See **Section 6** for a listing of items included in each property class.

Property

Data Element Number / Name	More Details?	Valid Codes	Edits
55 Property Value	+	Up to nine (9) characters indicating the total dollar value (in whole dollars) lost by each of the victims, by Property Class.	- If value is unknown, enter $1.00. - If item has no value, enter all zeroes. - Must be **0** if Property Class (Data Element 54) = **9**.
56 Date Recovered	*	Month, day and year (**MMDDYY**) the property was recovered, or the earliest recovery date for items grouped by property class.	- Must be valid date. - Month must be **01**-**12**. - Day cannot exceed the number of days for the month occurred/reported. - Date cannot be future date from date of entry.
57 Number Stolen and/or Recovered Vehicles	**	Number of vehicles stolen and/or recovered in the incident.	

+   See **Section 6** for guidelines for evaluating property items.

*   See **Section 6** for a complete Property Record Overview, including how to group property items by class and loss type.

**   See **Section 6** for details on grouping and entering Drug Property information.

Property			
Data Element Number / Name	*More Details?*	*Valid Codes*	*Edits*
58 Suspected Drug Type	**	**01** = "Crack" Cocaine	
		02 = Cocaine (all forms except "Crack")	
		03 = Hashish	
		04 = Heroin	
		05 = Marijuana	
		06 = Morphine	
		07 = Opium	
		08 = Other Narcotics: Codeine; Demerol; Dihydromorphinone or Dilaudid; Hydrocodone or Percodan; Methadone; etc.	
		09 = LSD	
		10 = PCP	
		11 = Other Hallucinogens: BMDA or "White Acid"; DMT; MDA; MDMA; Mescaline or Peyote; Psilocybin; STP; etc.	
		12 = Amphetamines	
		13 = Other Stimulants: Adipex, Fastine, and Ionamin (Derivatives of Phentermine); Benzedrine; Didrex; Methylphenidate or Ritalin; Phenmetrazine or Preludin; Tenuate; etc.	
		14 = Barbiturates	
		15 = Other Depressants: Glutethimide or Doriden; Methqualone or Quaalude; Pentazocine or Talwin; etc.	
		16 = Other Drugs: Antidepressants (Elavil, Triavil, Tofranil, etc.); Aromatic Hydrocarbons; Propoxyphene or Darvon; Tranquilizers (Chlordiazepoxide or Librium, Diazepam or Valium, etc.); etc.	
		17 = Methamphetamines	
		18 = GHB (Date Rape Drug)	
		77 = Over 3 drug types	
		99 = Unknown	

**   See **Section 6** for details on grouping and entering Drug Property information.

Property

Data Element Number / Name	More Details?	Valid Codes	Edits
59 Estimated Drug Quantity	* +	Decimal value (up to 12 digits) to indicate the quantity of drugs or narcotics seized in a drug offense; **1000** = None.	- This data element is divided into two separate fields. The first nine digits indicate a whole number value, the last three digits indicate the fraction of estimated drug quantity represented in thousandths. (Example: 1/2 ounce = .500, 1/4 gram = .250).
60 Drug Type Measurement	* +	*Weight* **GM**= Gram **KG** = Kilogram **OZ** = Ounce **LB** = Pound *Capacity* **ML**= Milliliter **LT** = Liter **FO** = Fluid Ounce **GL** = Gallon *Units* **DU** = Dosage Units/Items (number of pills, tablets, capsules, etc.) **NP** = Number of Plants **XX** = Not Reported	- Type of measurement (weight, capacity, units) used for the quantity value in *Data Element 59*. **-** **NP** (Number of Plants) can only be used as measurement if Suspected Drug Type is: **05** (Marijuana) **07** (Opium) **11** (Other Hallucinogens)

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*   See **Section 6** for details on entering Drug Property information.

+   See **Data Element Details** at the end of this section for more information on entering this Data Element.

Data Element Details

05   County

For most incidents reported by sheriff and local agencies, this code will be the same as the County code within the ORI. However, if your jurisdiction crosses county lines, report the county in which the incident occurred.

Sanilac, Schoolcraft, Shiawassee, St. Clair, and St. Joseph county numbers have been changed to match the county number in the ORI.

Examples:

➢ The incident occurred in Washtenaw County, the entry should be "81."

➢ The incident occurred in St. Joseph County, the entry should be "75."

06   City/Township

Examples:

➢ If the incident occurred in the city of Ann Arbor in Washtenaw County, the entry should be "89."

➢ If the incident occurred in the city of Detroit in Wayne County, the entry should be "99."

08   Date of Occurrence/Report

Examples:

➢ If a robbery occurred at 9:00 p.m. on September 26, 2005, the entry should be "092605."

➢ If a kidnapping started at 11:30 p.m. on September 4, 2005, and ended at 1:00 p.m. on September 7, 2005, the entry should be "090405."

➢ If a breaking and entering occurred at a cabin sometime between October 2004 and April 2005, but wasn't reported to the police until April 30, 2005, the entry should be "043005."

10 Hour Occurred

Enter the hour of day that the incident occurred or the beginning of the time period in which it occurred. If the time occurred is unknown, enter "99." If the incident occurred:

> ➢ On or between midnight and 0059, enter "00."

> ➢ On or between 0100 and 0159, enter "01."

> ➢ On or between 2300 and 2359, enter "23."

> ➢ At an unknown time, enter "99."

Examples:

> ➢ If a robbery occurred at 9:00 p.m., the entry should be "21."

> ➢ If a kidnapping started at 11:30 p.m. on September 4, 2005, and ended at 1:00 p.m. on September 7, 2005, the entry should be "23."

> ➢ If the hour the incident occurred is unknown, the entry should be "99."

15 Location Site

Enter the code that BEST describes the circumstances of the offense.

Example:

> ➢ An assault started in a bar (03), continued into an adjoining parking lot (18), and ended in the street (13). As the bar was the location where the offense was initiated and best describes the circumstances of the crime, "03" (Bar/Night Club) should be entered.

16 Offense Completed/ Attempted

If there was more than one occurrence of the same MICR offense within an incident and one was completed, then "C" (Completed) must be entered.

Examples:

> ➢ During the same incident, the offender had forcible sexual intercourse with one victim and attempted forcible sexual intercourse with a second victim but left the scene prior to completion of the act. Since one act was completed and only one file class is reported, "C" (Completed) should be entered in this data element.

> ➢ During a robbery, the offender murdered one victim and attempted to murder another victim before leaving the scene. Three offenses would be coded "C" (Completed) as 12000 for the robbery, 09001 for the murder, and 13002 (Aggravated Assault) for the attempted murder.

17 Offender Suspected of Using

Enter the one (1) character code to indicate if any of the offenders were suspected of consuming alcohol or using drugs/narcotics during or shortly before the incident; or of using computer equipment to perpetrate the crime; or a combination of alcohol, drugs/narcotics and computer equipment.

Up to three (3) codes can be entered. If more than one code is entered, it may not be a duplicate. Code "N" (Not Applicable) may not be used with any other code.

Examples:

> ➢ Witnesses to an assault reported that the victim and offender were in a bar drinking when an argument broke out and the offender attacked the victim with a knife. Enter "A" (Alcohol) in this data element.

> ➢ A victim of sexual assault advised that her attacker bragged that he had been "freebasing" cocaine just prior to the incident. "D" (Drugs/Narcotics) should be entered.

> ➢ A medical supply warehouse was burglarized and large quantities of Methadone, Morphine, Benzedrine, and Valium were stolen. "D" (Drugs/ Narcotics) should not be entered because, while the drugs were the object of the crime, there was no indication that the offenders used drugs or narcotics before or during the incident.

> ➢ A victim of an aggravated assault reported that the attacker was smoking marijuana and drinking prior to the attack. Enter "A" (Alcohol) and "D" (Drugs/Narcotics).

20 Activity Type

Example:

> ➢ The offenders published and sold pornographic photographs of children. Because up to three types of activity can be entered, "C" (Cultivating/ Manufac-turing/Publishing), "D" (Distributing/ Selling), and "E" (Exploiting Children) should be entered.

22 Offender Number

Enter a two (2) character assigned unique number from "01" through "99" for each offender involved in the incident. If nothing is known about the offender(s), enter "00" into this data element and leave the remaining offender data elements blank.

This variable is used to link victim and offenders in Offender Related Number *(Data Element 37)* in order to establish Victim to Offender Relationship (See **Section 9**).

Offender number 01 or 00 is entered on the Incident (MICR.1) transaction format.

If 00 is entered on an original and a known offender is later added to the incident, the 00 (unknown) offender will automatically be deleted from the state program.

Examples:

> ➤ A corpse with five bullet holes in it was found in an abandoned warehouse. There were no witnesses to the crime or suspects. A single Offender record should be submitted with "00" entered in this data element and no entries in offender age, sex and race.

> ➤ Two offenders were seen fleeing the scene of a burglary, but because they were wearing ski masks, their age, sex and race could not be determined. Two offender segments should be submitted – one with Offender Number "01" and the other with Offender Number "02." Applicable "unknown" codes should be entered into offender age, sex and race fields.

24 Offender Race

Example:

> ➤ If the offender was oriental, the entry should be "A" (Asian/Pacific Islander).

27 Offense File Class
Victim Connected

Example:

> ➤ Two victims, Victim 01 and Victim 02, were robbed and Victim 01 was sexually assaulted. In the Victim record for Victim 01, both "12000" and "11001" should be entered. In the Victim record for Victim 02, only "12000" should be entered.

28 Victim Type

Examples:

> ➤ During a bank robbery, the offender pointed a gun at a teller demanded and received money. The robber also pistol whipped a customer who stood in his way as he made his getaway from the bank. There were three (3) victims, i.e., the bank ("F" Financial Institution), the teller ("I" Individual), and the pistol whipped customer ("I" Individual). Therefore, three Victim records should be completed with the proper Victim Type code entered into their respective Victim records.

34　**Victim Injury**

Examples:

> ➤ The offender assaulted the victim with a tire iron, breaking the victim's arm and opening up a cut about three inches long and one inch deep on his back. In this case, the reporting agency could enter "B" (Apparent Broken Bones).

> ➤ The victim, a respected religious figure, is blackmailed regarding his sexual activities. As he suffered no physical injury, the entry should be "N" (None).

> ➤ If the victim type is "B" (Business), this data element would be left blank.

35　**Victim Circumstance**

Examples:

> ➤ In resisting arrest, a fugitive pulled a gun and fired two times in the direction of two police officers that were attempting to take him into custody. Neither officer was hit but both drew their weapons and returned the fire, killing the fugitive. As this was a Justifiable Homicide, "21" (Criminal Killed by Police Officer) should be entered and Justifiable Homicide Circumstance *(Data Element 36)* should be completed.

> ➤ Two rival juvenile street gangs rumble over "turf" rights to sell drugs and one of the gang members is killed. Possible entries are "01" (Argument), "03" (Drug Dealing), and "05" (Juvenile Gang). While all three would apply, there is a limit of one entry. Therefore, the most descriptive code (as determined by the reporting agency) should be used. In this case, the reporting agency could enter "03" (Drug Dealing).

36　**Justifiable Homicide Circumstance**

Examples:

> ➤ In resisting arrest, a fugitive pulled a gun and fired two times in the direction of two police officers that were attempting to take him into custody. Neither officer was hit but both drew their weapons and returned the fire, killing the fugitive. The possible entries are: "1" (Criminal Attacked Police Officer and that Officer Killed the Criminal); "2" (Criminal Attacked Police Officer and Criminal Killed by Another Police Officer); and "6" (Criminal Resisted Arrest). As only one code can be entered, the most descriptive code (as determined by the reporting agency) should be used. In this case, the reporting agency could enter "1" (Criminal Attacked Police Officer and that Officer Killed the Criminal).

37　**Offender Related Number**

Examples:

> ➤ If Victim 01's relationship to Offender 01 is to be reported, enter "01."

> ➤ If Victim 01's relationship to Offender 01 and Offender 02 is to be reported, enter "01" and "02."

38 Victim to Offender Relationship

Examples:

> An employee assaulted his employer (a person) with his fists. "28" (Victim was Employer) should be entered.

> Two unknown subjects rob a male and female couple. "98" (Victim was Stranger) should be entered to indicate the relationship of each victim to each offender.

40 Arrest Type

Examples:

> The subject was arrested without a warrant while in the act of soliciting for prostitution on a street corner. The entry should be "O" (On-View Arrest).

> The subject was served with a subpoena summoning him to appear in court. The entry should be "S" (Summoned/Cited).

> The subject was taken into custody as the result of a complaint being filed, an investigation being conducted, and a warrant being issued. The entry should be "T" (Taken Into Custody).

46 Arrest Charge

Examples:

> A person was arrested for 0903 - Willful Killing/Nonfamily/Gun and 2202 - Forced Entry/Nonresidence. As only one arrest charge can be entered, the reporting agency entered "0903" (Willful Killing/Nonfamily/Gun).

> A person was arrested for 3510 - Heroin/Sell/Manufacture, 3560 - Marijuana/Sell, and 3550 – Narcotic Equipment/Possess. As only one arrest charge can be entered, the reporting agency entered "3510" (Heroin/Sell/Manufacture).

> A person was arrested for 4104 - Possession of Alcoholic Liquor in a Motor Vehicle and 8041 - Operating Under the Influence of Alcohol. As only one arrest charge can be entered, the reporting agency entered "8041" (Operating Under the Influence of Alcohol).

47 Arrest Armed

Examples:

➤ When the subject was arrested, he had in his possession a .357 magnum handgun and a penknife. The entry should be "12" (Handgun). Because a small pocket knife is not generally considered to be a "weapon", it does not qualify for reporting.

➤ The subject resisted arrest using a liquor bottle and a chair as weapons before being subdued. The entry should be "01" (Unarmed). Although the subject used items as weapons, they were not commonly known weapons.

50 Disposition of Arrest Under 18

Examples:

➤ The 13 year old person, who was arrested for vandalizing a school, was released to his parents with a warning. The entry should be "H" (Handled Within Department).

➤ The 17 year old person was arrested for murder. Even though he is an adult under Michigan Law, it is required that a disposition be submitted. In this case, the entry should be "R" (Referred to Other Authorities) as he will be tried in adult court.

59 Estimated Drug Quantity

Must be "1000" (None) if Type Drug Measurement *(Data Element 60)* is "XX" (Not Reported)

Example:

➤ In a drug case, the following drugs were seized: (1) 1.5 kilograms of crack; (2) 2.125 pounds of Marijuana; (3) 2.0 liquid ounces of Morphine; and (4) 500 Valium capsules. "1500" should be entered for the item #1, crack; "2125" for item #2, Marijuana; "2000" for item #3, Morphine; and "500000" for item #4, Valium.

60 Type Drug Measurement

Example:

➤ In a drug case, the following drugs were seized: (1) 1.5 kilograms of crack; (2) 2.125 pounds of Marijuana; (3) 2.0 liquid ounces of Morphine; and (4) 500 Valium capsules. "KG" (Kilogram) should be entered for the item #1, crack; "LB" (Pound) for item #2, Marijuana; "OZ" (Ounce) for item #3, Morphine; and "DU" (Dosage Units/Items) for item #4, Valium.

61   Incident Complete Indicator

The incident must be flagged as completed before final crossfield edits are performed and the incident is forwarded to the FBI. By entering **"Y"** (Yes) in this data element, you are indicating that the information for the incident is complete, no supplemental transaction formats will be transmitted immediately for this incident, and final crossfield edits can be performed.

By entering **"N"** (No) in this data element, you are indicating that the information for the incident in not complete and supplemental transaction formats will be transmitted immediately for this incident prior to final crossfield edits being completed.

---

*The incident must indicate complete
before record is sent to FBI
and statistics are utilized
in annual report/releases.*

Examples:

➢ The incident to be entered only contained one offense, one victim, and one offender. Since all information could be entered on the original incident using Incident (MICR1) transaction format, this data element should indicate "Y" (Yes) as the incident information is complete.

➢ The incident to be entered contained one offense, two victims, two offenders, and ten property items. The original incident is required to be entered first. This data element should be "N" (No) on the original and all supplemental transaction formats (except the final record) to indicate more information will be entered for this incident. The final supplemental transaction format will have "Y" (Yes) in this data element to indicate the incident is complete and all cross-field edits can be applied.

Section 4:
Incident Reporting

The Offense worksheets in this section make it easy to determine exactly what information is required for any MICR report.

Introduction

The Offense worksheets in this section make it simple to know which information is required for a particular offense.

The Offense worksheets tell you:

➢ Data Elements that must be entered

➢ Data Elements not to enter

➢ Data Elements that are optional

➢ Data Element Codes that are required in certain circumstances

➢ Data Element Codes that must not be used in certain circumstances

How to Use the Worksheets

The **Legend** at the top of each page tells you how to read the worksheet. **Figure 4-1** on the following page shows how to use a sample Offense File Class Worksheet.

Refer to the Quick Reference card included with this handbook, or see **Section 3** for detailed information on entering a Data Element.

To complete the MICR report, simply determine the offense file class code, find the corresponding worksheet in this section, and enter the required Data Elements

Sample Incident:

In this example, a teenager stole a neighbor's car for joyriding.

The car was recovered to hours later; no damage had been done to the vehicle.

Legend

14 **15** 16	Square – Data not required for this element	If:	Secondary condition affecting additional data elements.
14 15 **16**	Bold – Data must be entered for this element		16 = A – Code **must** be as shown
14 *15* 16	Underlined & Italicized – Data optional for this element		~~16~~ – **Do not use** this data element
			16 ≠ A – **Do not use** this code

24001   **Motor Vehicle Theft**   **Edits**

Admin:	1	2	3	4	5	6	*7*	8	9	10	**11**	**12**	*13*	61
Offense:	14	15	16	17	18	~~19~~	~~20~~	~~21~~						
Offender:	22	**23**	**24**	**25**										
Victim:	26	27	28	**29**	**30**	**31**	*32*	*33*	~~34~~	~~35~~	~~36~~	~~37~~	~~38~~	
Arrest:	39	40	41	42	43	*44*	*45*	46	47	48	49	**60**	**61**	
Property:	52	53	**54**	**55**	**56**	~~57~~	~~58~~	~~59~~	~~60~~					

Edits:

28 ≠ S
54 = 03, 05, 24, 28 or 37 for at least one property record
If 16 = A: 53=0 or 9
If 16 = C: 53=1, 5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 & ~~55,56,57,54,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1
If 54 = 03,05,24,28 or 37: 57

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

```
[MIC1 T000093JAN0494◄[9401◄      ACTION : ➤O◄   ➤3309600◄  ᴧ94◄ ᴧ      2◄
County ᴧ33◄ City/Twp ᴧ95◄ GEO-code➤  ◄ Incident Date ᴧ010194◄  (Report-date)➤E◄
Hour occ ᴧ14◄ Except ᴧ  ◄ Clear-date ᴧ    ◄  Assist ORI ➤      ◄
 Offense File Class Site  Attempt Offdr Used  Bias  Weapon   Activ Type  Premis
  1.  ᴧ24001◄  ᴧ20◄  ➤C◄   ➤N◄➤ ◄➤ ◄  ᴧ00◄  ➤  ◄ ➤ ◄➤  ◄➤ ◄  ᴧ ◄
  2.  ᴧ    ◄ ᴧ ◄ ➤ ◄  ➤ ◄➤ ◄➤ ◄ ᴧ ◄ ➤  ◄ ➤ ◄➤ ◄➤ ◄ ᴧ ◄
  3.  ᴧ    ◄ ᴧ ◄ ➤ ◄  ➤ ◄➤ ◄➤ ◄ ᴧ ◄ ➤  ◄ ➤ ◄➤ ◄➤ ◄ ᴧ ◄
  4.  ᴧ    ◄ ᴧ ◄ ➤ ◄  ➤ ◄➤ ◄➤ ◄ ᴧ ◄ ➤  ◄ ➤ ◄➤ ◄➤ ◄ ᴧ ◄
Offender number ᴧ01◄  Age ᴧ17◄  Race ➤W◄   Sex ➤M◄

Victim ᴧ01◄ Offense ᴧ24001◄ᴧ    ◄ᴧ    ◄ᴧ    ◄ Type ➤I◄ Age ➤40◄ Race ➤W◄
 Sex ➤M◄ Ethnicity ➤U◄ Resident ➤R◄ Injury ➤ ◄ Assault-circum ᴧ ◄ Justify ᴧ ◄
 Offender number/VOR ᴧ  ◄/ᴧ ◄,ᴧ ◄/ᴧ ◄,ᴧ ◄/ᴧ ◄,ᴧ ◄/ᴧ ◄,ᴧ ◄/ᴧ ◄

Arrest ᴧ01◄ Type ➤O◄ Age ᴧ17◄ Race ➤W◄ Sex ➤M◄ Ethnicity ➤ ◄ Resident ➤R◄
 Charge ᴧ2411◄ Armed ➤01◄➤  ◄ Arr-date ᴧ010194◄ Multi-arr ➤N◄ Dispo ➤H◄ Clear ➤Y◄
Property              Recover   Veh    Drug:
 Item Type Class   Value    date   Stn/Rec  Type Est.quantity  Measure
 ᴧ001◄ ➤1◄ ᴧ03◄ ᴧ  16000◄  ᴧ010194◄ ᴧ01◄   ᴧ ◄ ᴧ      ◄   ➤ ◄
 ᴧ ◄ ➤ ◄ ᴧ ◄ ᴧ   ◄ ᴧ    ◄ ᴧ ◄  ᴧ ◄ ᴧ      ◄   ➤ ◄
 ᴧ ◄ ➤ ◄ ᴧ ◄ ᴧ   ◄ ᴧ    ◄ ᴧ ◄  ᴧ ◄ ᴧ      ◄   ➤ ◄
 ᴧ ◄ ➤ ◄ ᴧ ◄ ᴧ   ◄ ᴧ    ◄ ᴧ ◄  ᴧ ◄ ᴧ      ◄   ➤ ◄
             Incident complete Y/N ➤Y◄  XMIT ➤@◄
```

Figure 4-1. Sample MICR1 Report

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	**If:** Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

01000   **Sovereignty**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   **23**   **24**   **25**

Victim: *26*   **27**   **28**   ~~29~~   ~~30~~   ~~31~~   ~~32~~   ~~33~~   ~~34~~   ~~35~~   ~~36~~   ~~37~~   ~~38~~

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used: 28 = G
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

02000   **Military**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   **23**   **24**   **25**

Victim: *26*   **27**   **28**   ~~29~~   ~~30~~   ~~31~~   ~~32~~   ~~33~~   ~~34~~   ~~35~~   ~~36~~   ~~37~~   ~~38~~

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used: 28 = G
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

---

03000   **Immigration**

Edits

Admin:	1	2	3	4	5	6	*7*	8	9	10	**11**	**12**	*13*	61
Offense:	14	15	16	**17**	~~18~~	~~19~~	~~20~~	~~21~~						
Offender:	*22*	**23**	**24**	**25**										
Victim:	*26*	**27**	**28**	~~29~~	~~30~~	~~31~~	~~32~~	~~33~~	~~34~~	~~35~~	~~36~~	~~37~~	~~38~~	
Arrest:	39	40	41	42	43	*44*	*45*	46	47	48	49	**50**	**51**	
Property:	~~52~~	~~53~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

If used: 28 = G
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

09001   **Murder/Nonnegligent Manslaughter (Voluntary)**

Edits

Admin:	1	2	3	4	5	6	*7*	8	9	10	**11**	**12**	*13*	61
Offense:	14	15	16	17	18	19	20	~~21~~						
Offender:	22	**23**	**24**	**25**										
Victim:	26	27	28	29	30	31	*32*	*33*	34	35	~~36~~	37	**38**	
Arrest:	39	40	41	42	43	*44*	*45*	46	47	48	49	**50**	**51**	
Property:	~~52~~	~~53~~	~~54~~	~~56~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

16 = C
19 ≠ 00
28 = I or P
34 = F
35 = 1 thru 10
If 22 ≠ 00: 23,24,25,37,38
If 22 = 00: ~~23,24,25,38~~ & 37 = 00
If 35 = 8: 14 = minimum of 2 offenses.

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

09002   **Negligent Homicide/Manslaughter (Involuntary)**   **Edits**

Admin: 1 2 3 4 5 6 *7* 8 9 10 **11** **12** *13* 61	16 = C 19 ≠ 00 28 = I or P 34 = F 35 = 30 thru 34 **If 22 ≠ 00**: 23,24,25,37,38 **If 22 = 00**: ~~23,24,25,38~~ & 37 = 00 **If 35 = 30**: 23 = less than 17
Offense: 14 15 16 17 18 19 20 ~~21~~	
Offender: 22 **23** **24** **25**	
Victim: 26 27 28 29 30 31 *32* *33* 34 35 ~~36~~ 37 **38**	
Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 **50** **51**	
Property: ~~52~~ ~~53~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~	

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

09003   **Negligent Homicide – Veh/Boat/Snowmobile**   **Edits**

Admin: 1 2 3 4 5 6 *7* 8 9 10 **11** **12** *13* 61	16 = C 28 = I or P 34 = F **If 22 ≠ 00**: 23,24,25,37,38 **If 22 = 00**: ~~23,24,25,38~~ & 37 = 00
Offense: 14 15 16 17 ~~18~~ ~~19~~ ~~20~~ ~~21~~	
Offender: 22 **23** **24** **25**	
Victim: 26 27 28 29 30 31 *32* *33* 34 ~~35~~ ~~36~~ 37 **38**	
Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 **50** **51**	
Property: ~~52~~ ~~53~~ ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~	

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

09004   **Justifiable Homicide**

Edits

Admin: 1 2 3 4 5 6 *7* 8 9 10 ~~11~~ ~~12~~ *13* 61	14 = only 1 code allowed 16 = C 19,22,23,37 ≠ 00 24,25 ≠ U 28 = I or P 34 = F 35 = 20 or 21 **If 35 = 20**: 36 ≠ 1 or 2

Admin: 1   2   3   4   5   6   *7*   8   9   10   ~~11~~   ~~12~~   *13*   61

Offense: **14**   **15**   **16**   **17**   **18**   **19**   ~~20~~   ~~21~~

Offender: **22**   **23**   **24**   **25**

Victim: **26**   **27**   **28**   **29**   **30**   **31**   *32*   *33*   **34**   **35**   **36**   **37**   **38**

Arrest: ~~39~~   ~~40~~   ~~41~~   ~~42~~   ~~43~~   ~~44~~   ~~45~~   ~~46~~   ~~47~~   ~~48~~   ~~49~~   ~~50~~   ~~51~~

Property: ~~52~~   ~~53~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

10001   **Kidnapping/Abduction**

Edits

	28 = I or P 34 ≠ F **If 16 = A**: 53=0 or 9 **If 16 = C**: 53=0,1,5,7 or 9 **If 22 ≠ 00**: 23,24,25,37 38 **If 22 = 00**: ~~23,24, 25,38~~ & 37 = 00 **If 53 = 0 or 9**: 52 = 000 & ~~54,55,56,57,58,59,60~~ **If 53 = 1 or 5**: 54,55,56 **If 53 = 7**: 54,55 **If 54 = 77**: 55 = 1 **If 54 = 09 or 22**: 55 = 0

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: **14**   **15**   **16**   **17**   **18**   **19**   **20**   ~~21~~

Offender: **22**   **23**   **24**   **25**

Victim: **26**   **27**   **28**   **29**   **30**   **31**   *32*   *33*   **34**   ~~35~~   ~~36~~   **37**   **38**

Arrest: **39**   **40**   **41**   **42**   **43**   *44*   *45*   **46**   **47**   **48**   **49**   **50**   **51**

Property: **52**   **53**   **54**   **55**   **56**   ~~57~~   ~~58~~   ~~59~~   ~~60~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	**If:** Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

---

10002   **Parental Kidnapping**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   19   20   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   29   30   31   *32*   *33*   34   ~~35~~   ~~36~~   37   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: 52   53   **54**   **55**   **56**   ~~57~~   ~~58~~   ~~59~~   ~~60~~

Edits:
28 = I
34 ≠ F
29 = less than 18
If 16 = C: 53 = 0, 1,5,7 or 9
If 16 = A: 53 = 0 or 9
If 22 ≠ 00: 23,24,25, 37,38
If 22 = 00: ~~23,24, 25,38~~, 37 = 00
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 77: 55 = 1
If 54 = 09 or 22: 55 = 0

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50

11001   **Sexual Penetration Penis/Vagina – CSC 1ˢᵗ Degree**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   19   20   ~~21~~

Offender: 22   **23**   **24**   25

Victim: 26   27   28   29   30   31   *32*   *33*   34   ~~35~~   ~~36~~   37   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

Edits:
28 = I or P
31 = M or F*
34 ≠ F
If 22 ≠ 00: 23,24,25, 37,38

*Victim and at least one offender must be opposite sex

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50

Legend

14 **15** 16   Square – Data not required for this element
14 15 **16**   Bold – Data must be entered for this element
14 *15* 16   Underlined & Italicized – Data optional for
             this element
	If: Secondary condition affecting additional data
	      elements.
	      16 = A – Code **must** be as shown
	      ~~16~~ – **Do not use** this data element
	      16 ≠ A – **Do not use** this code

11002 **Sexual Penetration Penis/Vagina – CSC 3rd Degree**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   19   20   ~~21~~

Offender: 22   **23**   **24**   25

Victim: 26   27   28   29   30   31   *32*   *33*   34   ~~35~~   ~~36~~   37   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 = I or P
31 = M or F*
34 ≠ F
If 22 ≠ 00: 23,24,25,
37,38

*Victim and at least one offender must be opposite sex

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

11003 **Sexual Penetration Oral/Anal – CSC 1st Degree**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   19   20   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   29   30   31   *32*   *33*   34   ~~35~~   ~~36~~   37   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 = I or P
34 ≠ F
If 22 ≠ 00: 23,24,25,
37,38
If 22 = 00: ~~23,24,25,38~~ &
37 = 00

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16	Square – Data not required for this element	If: Secondary condition affecting additional data elements.
14 15 **16**	Bold – Data must be entered for this element	16 = A – Code **must** be as shown
14 *15* 16	Underlined & Italicized – Data optional for this element	~~16~~ – **Do not use** this data element
		16 ≠ A – **Do not use** this code

11004   **Sexual Penetration Oral/Anal – CSC 3ʳᵈ Degree**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   19   20   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   34   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 = I or P
34 ≠ F
If 22 ≠ 00: 23,24,25,37, 38
If 22 = 00: ~~23,24,25,38~~ & 37 = 00

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

11005   **Sexual Penetration Object – CSC 1ˢᵗ Degree**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   19   20   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   34   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 = I or P
34 ≠ F
If 22 ≠ 00: 23,24,25,37, 38
If 22 = 00: ~~23,24,25,38~~ & 37 = 00

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16   Square – Data not required for this element
14 15 **16**   Bold – Data must be entered for this element
14 *15* 16   Underlined & Italicized – Data optional for
            this element
	If: Secondary condition affecting additional data
	      elements.
	      16 = A – Code **must** be as shown
	      ~~16~~ – **Do not use** this data element
	      16 ≠ A – **Do not use** this code

11006   **Sexual Penetration Object – CSC 3ʳᵈ Degree**   **Edits**

Admin:	1	2	3	4	5	6	*7*	8	9	10	**11**	**12**	*13*	61
Offense:	14	15	16	17	18	19	20	~~21~~						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	*32*	*33*	34	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	*44*	*45*	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

28 = I or P
34 ≠ F
If 22 ≠ 00: 23,24,25,37, 38
If 22 = 00: ~~23, 24,25,38~~ & 37 = 00

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

11007   **Sexual Contact Forcible – CSC 2ⁿᵈ Degree**   **Edits**

Admin:	1	2	3	4	5	6	*7*	8	9	10	**11**	**12**	*13*	61
Offense:	14	15	16	17	18	19	20	~~21~~						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	*32*	*33*	34	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	*44*	*45*	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

28 = I or P
34 ≠ F
If 22 ≠ 00: 23,24,25,37, 38
If 22 = 00: ~~23, 24,25,38~~ & 37 = 00

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

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11008   **Sexual Contact Forcible – CSC 4th Degree**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   19   20   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   29   30   31   *32*   *33*   34   ~~35~~   ~~36~~   37   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

Edits:
28 = I or P
34 ≠ F
If 22 ≠ 00: 23,24,25,37, 38
If 22 = 00: ~~23,24,25,38~~ & 37 = 00

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

12000   **Robbery**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   19   20   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   **29**   **30**   **31**   *32*   *33*   34   ~~35~~   ~~36~~   37   **38**

Arrest: 39   40   41   42   43   ~~44~~   ~~45~~   46   47   48   49   **50**   **51**

Property: 52   53   **54**   **55**   **56**   ~~57~~   ~~58~~   ~~59~~   ~~60~~

Edits:
28 ≠ S
If 16 = C: 53 = 1,5 or 7
If 16 = A: 53 = 0 or 9
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31,34
If 28 = I or P & 22 ≠ 00: 37,38
If 28 = I or P & 22 = 00: ~~23,24,25,38~~ & 37 = 00
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54 55
If 54 = 77: 55 = 1
If 54 = 09 or 22: 55 = 0

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

13001   **Nonaggravated Assault**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   19   20   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   34   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

16 = C
19 = 00,40,88 or 99
28 = I or P
34 ≠ F
34 = M or N
If 22 ≠ 00: 23,24,25,37,38
If 22 = 00: ~~23,24,25,38~~, & 37 = 00

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

13002   **Aggravated/Felonious Assault**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   19   20   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   34   35   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

16 = C
28 = I or P
34 ≠ F
35 = 1 – 6 or 8 – 10
If 22 ≠ 00: 23,24,25,37,38
If 22 = 00: ~~23,24,25,38~~,37 = 00
If 35 = 8: 14 = Minimum of 2 offenses

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16   Square – Data not required for this element
14 15 **16**   Bold – Data must be entered for this element
14 *15* 16   Underlined & Italicized – Data optional for
                        this element
	If: Secondary condition affecting additional data
	       elements.
	       16 = A – Code **must** be as shown
	       ~~16~~ – **Do not use** this data element
	       16 ≠ A – **Do not use** this code

13003   **Intimidation/Stalking**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   20   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   29   30   31   *32*   **33**   ~~34~~   ~~35~~   ~~36~~   37   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

16 = C
28 = I or P
If 22 ≠ 00: 23,24,25,37,
38
If 22 = 00: ~~23,24,25,38~~ &
37 = 00

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

14000   **Abortion**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   **23**   **24**   **25**

Victim: *26*   27   28   29   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used: 28 = I, P or S
If 28 = I or P: 29,30,31

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

20000   **Arson**   **Edits**

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 2
If 16 = C: 54,55
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 28 = I or P & 22 ≠ 00: 37,38
If 28 = I or P & 22 = 00: ~~23,24,25,38~~ & 37 = 00
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: 52   53   54   55   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

21000   **Extortion**   **Edits**

28 ≠ S
If 16 = C: 53 = 1,5 or 7
If 16 = A: 53 = 0 or 9
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30, 31,34
If 53 = 0 or 9: 52 = 000 & ~~54,55,57,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 77: 55 = 1
If 54 = 9 or 22: 55 = 0

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   19   ~~20~~   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: 52   53   54   55   56   ~~57~~   ~~58~~   ~~59~~   ~~60~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	**If:** Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

22001 — Burglary – Forced Entry

Edits

Admin:	1	2	3	4	5	6	*7*	8	9	10	**11**	**12**	*13*	61
Offense:	14	15	16	17	18	~~19~~	~~20~~	**21**						
Offender:	22	**23**	**24**	**25**										
Victim:	26	27	28	**29**	**30**	**31**	*32*	*33*	~~34~~	~~35~~	~~36~~	**37**	**38**	
Arrest:	39	40	41	42	43	*44*	*45*	46	47	48	49	**50**	**51**	
Property:	52	53	**54**	**55**	**56**	~~57~~	~~58~~	~~59~~	~~60~~					

28 ≠ S
If 15 = 14 or 19: 21
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0,1,5,7 or 9
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 28 = I or P & 22 ≠ 00: 37,38
If 28 = I or P & 22 = 00 ~~23,24,25,38~~ & 37 = 00
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

22002 — Burglary – Entry Without Force (Intent to Commit)

Edits

Admin:	1	2	3	4	5	6	*7*	8	9	10	**11**	**12**	*13*	61
Offense:	14	15	16	17	18	~~19~~	~~20~~	**21**						
Offender:	22	**23**	**24**	**25**										
Victim:	26	27	28	**29**	**30**	**31**	*32*	*33*	~~34~~	~~35~~	~~36~~	**37**	**38**	
Arrest:	39	40	41	42	43	*44*	*45*	46	47	48	49	**50**	**51**	
Property:	52	53	**54**	**55**	**56**	~~57~~	~~58~~	~~59~~	~~60~~					

28 ≠ S
If 15 = 14 or 19: 21
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0,1,5,7 or 9
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 28 = I or P & 22 ≠ 00: 37,38
If 28 = I or P & 22 = 00: ~~23,24,25,38~~ & 37 = 0
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

Legend

14 **15** 16 — Square – Data not required for this element 14 15 **16** — Bold – Data must be entered for this element 14 *15* 16 — Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

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22003 — **Burglary – Entry w/o Authority with or w/o Force (No Intent)**   **Edits**

Admin:	1	2	3	4	5	6	*7*	8	9	10	**11**	**12**	*13*	61
Offense:	14	15	16	**17**	~~18~~	~~19~~	~~20~~	~~21~~
Offender:	*22*	**23**	**24**	**25**
Victim:	*26*	27	**28**	29	30	**31**	*32*	*33*	~~34~~	~~35~~	~~36~~	**37**	38
Arrest:	39	40	41	42	43	*44*	*45*	46	47	48	49	**50**	**51**
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~

28 ≠ S
If used:
If 22 ≠ 00: 23,24, 25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

22004 — **Possession of Burglary Tools**   **Edits**

Admin:	1	2	3	4	5	6	*7*	8	9	10	**11**	**12**	*13*	61
Offense:	14	15	16	**17**	~~18~~	~~19~~	~~20~~	~~21~~
Offender:	*22*	**23**	**24**	**25**
Victim:	*26*	27	**28**	29	30	**31**	*32*	*33*	~~34~~	~~35~~	~~36~~	**37**	38
Arrest:	39	40	41	42	43	*44*	*45*	46	47	48	49	**50**	**51**
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~

28 ≠ S
If used:
If 22 ≠ 00: 23,24, 25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

23001   **Larceny – Pocket Picking**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   **23**   **24**   25

Victim: 26   27   28   **29**   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: 52   53   **54**   **55**   **56**   ~~57~~   ~~58~~   ~~59~~   ~~60~~

Edits:
28 ≠ S
54 ≠ 03,05,24,28 or 37
If 16 = C: 53 = 1,5 or 7
If 16 = A: 53 = 0 or 9
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 &
~~54,55,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 77: 55 = 1
If 54 = 09 or 22: 55 = 0

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

23002   **Larceny – Pursesnatching**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   **23**   **24**   25

Victim: 26   27   28   **29**   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: 52   53   **54**   **55**   **56**   ~~57~~   ~~58~~   ~~59~~   ~~60~~

Edits:
28 ≠ S
54 ≠ 03,05,24,28 or 37
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000
& ~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	**If:** Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

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23003 — **Larceny – Theft from Building**

Edits

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: 52   53   54   55   56   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 ≠ S
54 ≠ 03,05,24,28 or 37
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000
& ~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

23004 — **Larceny – Theft from Coin-Operated Machine/Device**

Edits

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: 52   53   54   55   56   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 ≠ S
54 ≠ 03,05,24,28 or 37
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 &
~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

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23005   **Larceny – Theft from Motor Vehicle**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   **29**   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: 52   53   **54**   **55**   **56**   ~~57~~   ~~58~~   ~~59~~   ~~60~~

Edits:
28 ≠ S
54 ≠ 03,05,24,28 or 37
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | f 41 = less than 18:   50 |

23006   **Larceny – Theft of Motor Vehicle Parts/Accessories**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   **29**   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: 52   53   **54**   **55**   **56**   ~~57~~   ~~58~~   ~~59~~   ~~60~~

Edits:
28 ≠ S
54 ≠ 03,05,24,28 or 37
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16   Square – Data not required for this element
14 15 **16**   Bold – Data must be entered for this element
14 *15* 16   Underlined & Italicized – Data optional for
              this element
	If: Secondary condition affecting additional data
	       elements.
	       16 = A – Code **must** be as shown
	       ~~16~~ – **Do not use** this data element
	       16 ≠ A – **Do not use** this code

23007   **Larceny – Other**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: 52   53   54   55   56   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 ≠ S
54 ≠ 03,05,24,28 or 37
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 &
~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

24001   **Motor Vehicle Theft**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: 52   53   54   55   56   57   ~~58~~   ~~59~~   ~~60~~

28 ≠ S
54 = 03,05,24,28 or 37 for
at least one property record
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 &
~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1
If 54 = 03,05,24,28 or 37:
57

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

24002   **Motor Vehicle as Stolen Property**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   20   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   **29**   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: 52   53   **54**   **55**   **56**   **57**   ~~58~~   ~~59~~   ~~60~~

Edits:
28 ≠ S
54 = 03,05,24,28 or 37 for at least one property record
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0 or 5
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 5: 54,55,56 & 54 = 03,05,24,28 or 37
If 53 = 77: 55 = 1
If 54 = 09 or 22: 55 = 0

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

24003   **Motor Vehicle Fraud**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   **29**   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: 52   53   **54**   **55**   **56**   ~~57~~   ~~58~~   ~~59~~   ~~60~~

Edits:
28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16   Square – Data not required for this element
14 15 **16**   Bold – Data must be entered for this element
14 _15_ 16   Underlined & Italicized – Data optional for
         this element
	If: Secondary condition affecting additional data
	       elements.
	       16 = A – Code **must** be as shown
	       ~~16~~ – **Do not use** this data element
	       16 ≠ A – **Do not use** this code

25000   **Forgery/Counterfeiting**   **Edits**

Admin: 1   2   3   4   5   6   _7_   8   9   10   **11**   **12**   _13_   61

Offense: 14   15   16   17   18   ~~19~~   20   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   **29**   **30**   **31**   _32_   _33_   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   _44_   _45_   46   47   48   49   **50**   **51**

Property: 52   53   **54**   **55**   **56**   ~~57~~   ~~58~~   ~~59~~   ~~60~~

Edits:
28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 3,5 or 6
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 &
~~54,55,56,57,58,59,60~~
If 53 = 3 or 6: 54,55
If 53 = 5: 54,55,56
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

26001   **Fraud – False Pretense/Swindle/Confidence Game**   **Edits**

Admin: 1   2   3   4   5   6   _7_   8   9   10   **11**   **12**   _13_   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   **29**   **30**   **31**   _32_   _33_   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   _44_   _45_   46   47   48   49   **50**   **51**

Property: 52   53   **54**   **55**   **56**   ~~57~~   ~~58~~   ~~59~~   ~~60~~

Edits:
28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 &
~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16　Square – Data not required for this element 14 15 **16**　Bold – Data must be entered for this element 14 *15* 16　Underlined & Italicized – Data optional for 　　　　　　this element	**If:**　Secondary condition affecting additional data 　　　elements. 　　　16 = A – Code **must** be as shown 　　　~~16~~ – **Do not use** this data element 　　　16 ≠ A – **Do not use** this code

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26002　　　**Fraud – Credit Card/Automatic Teller Machine**　　　**Edits**

Admin:　1　2　3　4　5　6　*7*　8　9　10　**11**　**12**　*13*　61

Offense:　14　15　16　17　18　~~19~~　~~20~~　~~21~~

Offender:　22　**23**　**24**　**25**

Victim:　26　27　28　**29**　**30**　**31**　*32*　*33*　~~34~~　~~35~~　~~36~~　**37**　**38**

Arrest:　39　40　41　42　43　*44*　*45*　46　47　48　49　**50**　**51**

Property:　52　53　**54**　**55**　**56**　~~57~~　~~58~~　~~59~~　~~60~~

* Arrest data mandatory only if arrest was made　=　| If 41 = less than 18: |　50

Edits:
28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 &
~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

26003　　　**Fraud – Impersonation**　　　**Edits**

Admin:　1　2　3　4　5　6　*7*　8　9　10　**11**　**12**　*13*　61

Offense:　14　15　16　17　18　~~19~~　~~20~~　~~21~~

Offender:　22　**23**　**24**　**25**

Victim:　26　27　28　**29**　**30**　**31**　*32*　*33*　~~34~~　~~35~~　~~36~~　**37**　**38**

Arrest:　39　40　41　42　43　*44*　*45*　46　47　48　49　**50**　**51**

Property:　52　53　**54**　**55**　**56**　~~57~~　~~58~~　~~59~~　~~60~~

* Arrest data mandatory only if arrest was made　=　| If 41 = less than 18: |　50

Edits:
28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 &
~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

Legend

14 **15** 16	Square – Data not required for this element	If: Secondary condition affecting additional data elements.
14 15 **16**	Bold – Data must be entered for this element	16 = A – Code **must** be as shown
14 *15* 16	Underlined & Italicized – Data optional for this element	~~16~~ – **Do not use** this data element
		16 ≠ A – **Do not use** this code

26004 — **Fraud – Welfare Fraud** — **Edits**

Admin: 1 2 3 4 5 6 *7* 8 9 10 ■11 ■12 *13* 61

Offense: 14 15 16 17 18 ~~19~~ ~~20~~ ~~21~~

Offender: 22 ■23 ■24 25

Victim: 26 27 28 ■29 ■30 ■31 *32* *33* ~~34~~ ~~35~~ ~~36~~ ■37 ■38

Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 ■50 ■51

Property: 52 53 ■54 ■55 ■56 ~~57~~ ~~58~~ ~~59~~ ~~60~~

Edits:
28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

26005 — **Fraud – Wire Fraud** — **Edits**

Admin: 1 2 3 4 5 6 *7* 8 9 10 ■11 ■12 *13* 61

Offense: 14 15 16 17 18 ~~19~~ ~~20~~ ~~21~~

Offender: 22 ■23 ■24 25

Victim: 26 27 28 ■29 ■30 ■31 *32* *33* ~~34~~ ~~35~~ ~~36~~ ■37 ■38

Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 ■50 ■51

Property: 52 53 ■54 ■55 ■56 ~~57~~ ~~58~~ ~~59~~ ~~60~~

Edits:
28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element	If: Secondary condition affecting additional data elements.
14 15 **16** Bold – Data must be entered for this element	16 = A – Code **must** be as shown
14 *15* 16 Underlined & Italicized – Data optional for this element	~~16~~ – **Do not use** this data element
	16 ≠ A – **Do not use** this code

26006 — **Fraud – Bad Checks**

Edits

Admin: 1 2 3 4 5 6 *7* 8 9 10 **11** **12** *13* 61

Offense: 14 15 16 **17** ~~18~~ ~~19~~ ~~20~~ ~~21~~

Offender: *22* **23** **24** **25**

Victim: *26* **27** **28** **29** **30** **31** *32* *33* ~~34~~ ~~35~~ ~~36~~ **37** **38**

Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 **50** **51**

Property: ~~52~~ ~~53~~ ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~

If used:
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

27000 — **Embezzlement**

Edits

Admin: 1 2 3 4 5 6 *7* 8 9 10 **11** **12** *13* 61

Offense: 14 15 16 17 18 ~~19~~ ~~20~~ ~~21~~

Offender: 22 **23** **24** **25**

Victim: 26 27 28 **29** **30** **31** *32* *33* ~~34~~ ~~35~~ ~~36~~ **37** **38**

Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 **50** **51**

Property: 52 53 **54** **55** **56** ~~57~~ ~~58~~ ~~59~~ ~~60~~

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16   Square – Data not required for this element
14 15 **16**   Bold – Data must be entered for this element
14 *15* 16   Underlined & Italicized – Data optional for
    this element
	If: Secondary condition affecting additional data
	    elements.
	16 = A – Code **must** be as shown
	~~16~~ – **Do not use** this data element
	16 ≠ A – **Do not use** this code

28000   **Stolen Property**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   20   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: 52   53   54   55   56   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0 or 5
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 &
~~54,55,56,57,58,59,60~~
If 53 = 5: 54,55,56
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

29000   **Damage to Property**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: 52   53   54   55   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 4
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 28 = I or P & 22 ≠ 00:
37,38
If 28 = I or P & 22 = 00:
~~23,24,25,38~~ & 37 = 00
If 53 = 0 or 9: 52 = 000 &
~~54,55,56,57,58,59,60~~
If 53 = 4: 54,55

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element
14 15 **16** Bold – Data must be entered for this element
14 *15* 16 Underlined & Italicized – Data optional for
          this element
	If: Secondary condition affecting additional data
	     elements.
	     16 = A – Code **must** be as shown
	     ~~16~~ – **Do not use** this data element
	     16 ≠ A – **Do not use** this code

30001   **Retail Fraud – Misrepresentation**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14 15 16 17 18 ~~19~~ ~~20~~ ~~21~~

Offender: 22 **23** **24** **25**

Victim: 26 27 28 **29** **30** **31** *32* *33* ~~34~~ ~~35~~ ~~36~~ **37** **38**

Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 **50** **51**

Property: 52 53 **54** **55** **56** ~~57~~ ~~58~~ ~~59~~ ~~60~~

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1, 5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 &
~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

30002   **Retail Fraud – Theft**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14 15 16 17 18 ~~19~~ ~~20~~ ~~21~~

Offender: 22 **23** **24** **25**

Victim: 26 27 28 **29** **30** **31** *32* *33* ~~34~~ ~~35~~ ~~36~~ **37** **38**

Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 **50** **51**

Property: 52 53 **54** **55** **56** ~~57~~ ~~58~~ ~~59~~ ~~60~~

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1, 5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 &
~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

Legend

14 **15** 16   Square – Data not required for this element
14 15 **16**   Bold – Data must be entered for this element
14 *15* 16   Underlined & Italicized – Data optional for
           this element
	If: Secondary condition affecting additional data
	      elements.
	   16 = A – Code **must** be as shown
	   ~~16~~ – **Do not use** this data element
	   16 ≠ A – **Do not use** this code

30003   **Retail Fraud – Refund/Exchange**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   **29**   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: 52   53   **54**   **55**   **56**   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1, 5 or 7
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 53 = 0 or 9: 52 = 000 &
~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

35001   **Violation of Controlled Substance Act**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   20   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   **29**   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: 52   53   **54**   **55**   ~~56~~   ~~57~~   **58**   **59**   **60**

28 = S,I or P
54 ≠ 11
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0 or 6
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 53 = 0 or 9: 52 = 000 &
~~54,55,56,57,~~58,~~59,60~~
If 53 = 6: 54
If 54 = 10: ~~55~~,58,59,60
If 54 ≠ 10: 55
If 54 = 77: 55 = 1
If 54 = 09 or 22: 55 = 0
If 58 = 77: ~~59,60~~ & must
enter 2 other Drug Types
(58)
If 58 ≠ 77: 59, 60

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

35002   **Narcotic Equipment Violations**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   20   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: 52   53   54   55   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 = S,I or P
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0 or 6
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 6: 54,55

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

36001   **Sexual Penetration Nonforcible – Blood/Affinity**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 = I or P
If 22 ≠ 00: 23,24,25, 37,38
If 22 = 00: ~~23,24,25,38~~ & 37 = 00
29 = 13,14 or 15

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16   Square – Data not required for this element
14 15 **16**   Bold – Data must be entered for this element
14 *15* 16   Underlined & Italicized – Data optional for this element
	If: Secondary condition affecting additional data elements.
	     16 = A – Code **must** be as shown
	     ~~16~~ – **Do not use** this data element
	     16 ≠ A – **Do not use** this code

36002 — Sexual Penetration Nonforcible – Other

Admin: 1 2 3 4 5 6 *7* 8 9 10 **11** **12** *13* 61

Offense: 14 15 16 17 18 ~~19~~ ~~20~~ ~~21~~

Offender: 22 23 24 25

Victim: 26 27 28 29 30 31 *32* *33* ~~34~~ ~~35~~ ~~36~~ **37** 38

Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 **50** 51

Property: ~~52~~ ~~53~~ ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~

Edits

28 = I or P
31 = M or F*
If 22 ≠ 00: 23,24,25, 37,38
If 22 = 00: ~~23,24,25,38~~ & 37 = 00
29 = 13,14 or 15

*Victim and at least one offender must be opposite sex

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

36003 — Peeping Tom

Admin: 1 2 3 4 5 6 *7* 8 9 10 **11** **12** *13* 61

Offense: 14 15 16 **17** ~~18~~ ~~19~~ ~~20~~ ~~21~~

Offender: *22* 23 24 25

Victim: *26* 27 28 29 30 31 *32* *33* ~~34~~ ~~35~~ ~~36~~ 37 38

Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 **50** 51

Property: ~~52~~ ~~53~~ ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~

Edits

If used:
28 = I , P or S
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16   Square – Data not required for this element
14 15 **16**   Bold – Data must be entered for this element
14 *15* 16   Underlined & Italicized – Data optional for
              this element
	If: Secondary condition affecting additional data
	      elements.
	16 = A – Code **must** be as shown
	~~16~~ – **Do not use** this data element
	16 ≠ A – **Do not use** this code

36004   **Sex Offense – Other**   **Edits**

If used:
28 = I,P,S,O or U
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   **23**   **24**   **25**

Victim: *26*   **27**   **28**   **29**   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

37000   **Obscenity**   **Edits**

28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   20   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   **29**   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 _15_ 16 Underlined & Italicized – Data optional for this element	**If:** Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

38001   **Family – Abuse/Neglect Nonviolent**   **Edits**

Admin: 1 2 3 4 5 6 _7_ 8 9 10 **11** **12** _13_ 61

Offense: 14 15 16 17 ~~18~~ ~~19~~ ~~20~~ ~~21~~

Offender: 22 **23** **24** **25**

Victim: 26 27 28 29 30 31 _32_ _33_ ~~34~~ ~~35~~ ~~36~~ **37** **38**

Arrest: 39 40 41 42 43 _44_ _45_ 46 47 48 49 **50** **51**

Property: ~~52~~ ~~53~~ ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~

28 = I, P or S
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31
If 28 = I or P & 22 ≠ 00: 37,38
If 28 = I or P & 22 = 00: ~~23,24,25,38~~ & 37 = 00

* Arrest data mandatory only if arrest was made = | If 41 = less than 18: | 50

38002   **Family – Nonsupport**   **Edits**

Admin: 1 2 3 4 5 6 _7_ 8 9 10 **11** **12** _13_ 61

Offense: 14 15 16 **17** ~~18~~ ~~19~~ ~~20~~ ~~21~~

Offender: _22_ **23** **24** **25**

Victim: _26_ 27 28 29 30 31 _32_ _33_ ~~34~~ ~~35~~ ~~36~~ **37** **38**

Arrest: 39 40 41 42 43 _44_ _45_ 46 47 48 49 **50** **51**

Property: ~~52~~ ~~53~~ ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~

If used:
28 = I, P or S
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31

* Arrest data mandatory only if arrest was made = | If 41 = less than 18: | 50

Legend

14 **15** 16   Square – Data not required for this element
14 15 **16**   Bold – Data must be entered for this element
14 *15* 16   Underlined & Italicized – Data optional for
             this element
	If: Secondary condition affecting additional data
	       elements.
	       16 = A – Code **must** be as shown
	       ~~16~~ – **Do not use** this data element
	       16 ≠ A – **Do not use** this code

38003   **Family – Other**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: *26*   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used:
28 = I, P or S
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 29,30,31

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

39001   **Gambling – Betting/Wagering**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: 52   53   54   55   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 = S,I or P
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 6
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 53 = 0 or 9: 52 = 000 &
~~54,55,56,57,58,59,60~~
If 53 = 6: 54,55

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

39002   **Gambling – Operating/Promoting/Assisting**   **Edits**

Admin: 1 2 3 4 5 6 *7* 8 9 10 **11** **12** *13* 61

Offense: 14 15 16 17 18 ~~19~~ ~~20~~ ~~21~~

Offender: 22 23 24 25

Victim: 26 27 28 29 30 31 *32* *33* ~~34~~ ~~35~~ ~~36~~ 37 38

Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 50 51

Property: 52 53 54 55 ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~

28 = S,I or P
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 6
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 6: 54,55

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

39003   **Gambling – Equipment Violations**   **Edits**

Admin: 1 2 3 4 5 6 *7* 8 9 10 **11** **12** *13* 61

Offense: 14 15 16 17 18 ~~19~~ 20 ~~21~~

Offender: 22 23 24 25

Victim: 26 27 28 29 30 31 *32* *33* ~~34~~ ~~35~~ ~~36~~ 37 38

Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 50 51

Property: 52 53 54 55 ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~

28 = S,I or P
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 6
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 6: 54,55

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element	If: Secondary condition affecting additional data elements.
14 15 **16** Bold – Data must be entered for this element	16 = A – Code **must** be as shown
14 *15* 16 Underlined & Italicized – Data optional for this element	~~16~~ – **Do not use** this data element
	16 ≠ A – **Do not use** this code

39004   **Gambling – Sports Tampering**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: 52   53   54   55   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 = S,I or P
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 6
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 6: 54,55

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

40001   **Commercialized Sex – Prostitution**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	**If:** Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

40002   **Commercialized Sex – Assisting/Promotion Prostitution**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   11   12   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   23   24   25

Victim: 26   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

Edits:
28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made = | If 41 = less than 18: | 50

41001   **Liquor License – Establishment**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   11   12   *13*   61

Offense: 14   15   16   17   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: *26*   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

Edits:
If used:
28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made = | If 41 = less than 18: | 50

Legend

14 **15** 16	Square – Data not required for this element	If: Secondary condition affecting additional data elements.
14 15 **16**	Bold – Data must be entered for this element	16 = A – Code **must** be as shown
14 *15* 16	Underlined & Italicized – Data optional for this element	~~16~~ – **Do not use** this data element
		16 ≠ A – **Do not use** this code

41002   **Liquor Violations – Other**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: *26*   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used:
28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

42000   **Drunkenness – Except OUIL**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: *26*   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used:
28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

48000   **Obstructing Police**

Edits

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: *26*   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used:
28 = S,G,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

49000   **Escape/Flight**

Edits

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: *26*   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used:
28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

Legend

14 **15** 16 Square – Data not required for this element	If: Secondary condition affecting additional data elements.
14 15 **16** Bold – Data must be entered for this element	16 = A – Code **must** be as shown
14 *15* 16 Underlined & Italicized – Data optional for this element	~~16~~ – **Do not use** this data element
	16 ≠ A – **Do not use** this code

50000   **Obstructing Justice**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   **23**   **24**   **25**

Victim: *26*   **27**   **28**   **29**   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used:
28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

51000   **Bribery**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   17   18   ~~19~~   ~~20~~   ~~21~~

Offender: 22   **23**   **24**   **25**

Victim: 26   27   28   **29**   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: 52   53   **54**   **55**   **56**   ~~57~~   ~~58~~   ~~59~~   ~~60~~

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0,1,5,7 or 9
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~
If 28 = I or P: 23,24,25
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09 or 22: 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16	Square – Data not required for this element
14 15 **16**	Bold – Data must be entered for this element
14 *15* 16	Underlined & Italicized – Data optional for this element

If:	Secondary condition affecting additional data elements.
	16 = A – Code **must** be as shown
	~~16~~ – **Do not use** this data element
	16 ≠ A – **Do not use** this code

52001 **Weapons Offense – Concealed**

Edits

28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

Admin: 1 2 3 4 5 6 *7* 8 9 10 **11** **12** *13* 61

Offense: 14 15 16 17 18 19 20 ~~21~~

Offender: 22 23 24 25

Victim: 26 27 28 29 30 31 *32* *33* ~~34~~ ~~35~~ ~~36~~ 37 38

Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 50 51

Property: ~~52~~ ~~53~~ ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~

* Arrest data mandatory only if arrest was made = | If 41 = less than 18: 50 |

52002 **Weapons Offense – Explosives**

Edits

28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

Admin: 1 2 3 4 5 6 *7* 8 9 10 **11** **12** *13* 61

Offense: 14 15 16 17 18 19 20 ~~21~~

Offender: 22 23 24 25

Victim: 26 27 28 29 30 31 *32* *33* ~~34~~ ~~35~~ ~~36~~ 37 38

Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 50 51

Property: ~~52~~ ~~53~~ ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~

* Arrest data mandatory only if arrest was made = | If 41 = less than 18: 50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

52003   **Weapons Offense – Other**   **Edits**

28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

Admin:	1	2	3	4	5	6	*7*	8	9	10	11	12	*13*	61
Offense:	14	15	16	17	18	19	20	~~21~~						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	*32*	*33*	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	*44*	*45*	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

53001   **Disorderly Conduct**   **Edits**

If used:
28 = S, I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

Admin:	1	2	3	4	5	6	*7*	8	9	10	11	12	*13*	61
Offense:	14	15	16	17	~~18~~	~~19~~	~~20~~	~~21~~						
Offender:	*22*	23	24	25										
Victim:	*26*	27	28	29	30	31	*32*	*33*	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	*44*	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element
14 15 **16** Bold – Data must be entered for this element
14 *15* 16 Underlined & Italicized – Data optional for
   this element
	If: Secondary condition affecting additional data
	   elements.
	16 = A – Code **must** be as shown
	~~16~~ – **Do not use** this data element
	16 ≠ A – **Do not use** this code

53002   **Public Peace – Other**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   **23**   **24**   **25**

Victim: *26*   **27**   **28**   **29**   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used:
28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

54001   **Hit & Run Motor Vehicle Accident**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   **23**   **24**   **25**

Victim: *26*   **27**   **28**   **29**   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used:
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16   Square – Data not required for this element
14 15 **16**   Bold – Data must be entered for this element
14 *15* 16   Underlined & Italicized – Data optional for
          this element
	If: Secondary condition affecting additional data
	       elements.
	       16 = A – Code **must** be as shown
	       ~~16~~ – **Do not use** this data element
	       16 ≠ A – **Do not use** this code

54002   **Operating Under the Influence of Liquor or Drugs**   **Edits**

If used:
28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: *26*   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

55000   **Health and Safety**   **Edits**

If used:
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: *26*   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

56000   **Civil Rights**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

If used:
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   **23**   **24**   **25**

Victim: *26*   27   28   29   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

57001   **Trespass**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   **23**   **24**   **25**

Victim: *26*   27   28   29   **30**   **31**   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

Legend

14 **15** 16   Square – Data not required for this element
14 15 **16**   Bold – Data must be entered for this element
14 *15* 16   Underlined & Italicized – Data optional for
            this element
	If: Secondary condition affecting additional data
	        elements.
	        16 = A – Code **must** be as shown
	        ~~16~~ – **Do not use** this data element
	        16 ≠ A – **Do not use** this code

57002   **Invasion of Privacy – Other**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14 15 16 **17** ~~18~~ ~~19~~ ~~20~~ ~~21~~

Offender: *22* 23 24 25

Victim: *26* 27 28 29 30 31 *32* *33* ~~34~~ ~~35~~ ~~36~~ 37 38

Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 50 51

Property: ~~52~~ ~~53~~ ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~

If used:
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

58000   **Smuggling**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14 15 16 **17** ~~18~~ ~~19~~ ~~20~~ ~~21~~

Offender: *22* 23 24 25

Victim: *26* 27 28 29 30 31 *32* *33* ~~34~~ ~~35~~ ~~36~~ 37 38

Arrest: 39 40 41 42 43 *44* *45* 46 47 48 49 50 51

Property: ~~52~~ ~~53~~ ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~

If used:
28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

59000 — **Election Laws** — **Edits**

Admin:	1	2	3	4	5	6	*7*	8	9	10	**11**	**12**	*13*	61
Offense:	14	15	16	**17**	~~18~~	~~19~~	~~20~~	~~21~~
Offender:	*22*	**23**	**24**	**25**
Victim:	*26*	27	**28**	29	30	**31**	*32*	*33*	~~34~~	~~35~~	~~36~~	**37**	**38**
Arrest:	39	40	41	42	43	*44*	*45*	46	47	48	49	**50**	**51**
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~

If used:
28 = S,G,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

60000 — **Antitrust** — **Edits**

Admin:	1	2	3	4	5	6	*7*	8	9	10	**11**	**12**	*13*	61
Offense:	14	15	16	**17**	~~18~~	~~19~~	~~20~~	~~21~~
Offender:	*22*	**23**	**24**	**25**
Victim:	*26*	27	**28**	29	30	**31**	*32*	*33*	~~34~~	~~35~~	~~36~~	**37**	**38**
Arrest:	39	40	41	42	43	*44*	*45*	46	47	48	49	**50**	**51**
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~

If used:
28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16   Square – Data not required for this element
14 15 **16**   Bold – Data must be entered for this element
14 *15* 16   Underlined & Italicized – Data optional for
            this element
	If: Secondary condition affecting additional data
	       elements.
	       16 = A – Code **must** be as shown
	       ~~16~~ – **Do not use** this data element
	       16 ≠ A – **Do not use** this code

61000 | **Tax/Revenue** | **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: *26*   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used:
28 = S,G,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

62000 | ***Conservation*** | ***Edits***

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: *26*   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used:
28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

63000   **Vagrancy**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: *26*   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used:
28 = S,I or P
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50

70000   **Juvenile Runaway**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: *26*   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

41 = less than 17

If used:
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50

Legend

14 **15** 16 Square – Data not required for this element 14 15 **16** Bold – Data must be entered for this element 14 *15* 16 Underlined & Italicized – Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

73000   **Miscellaneous Criminal Offense**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: *26*   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

If used:
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

75000   **Solicitation (All Crimes Except Prostitution)**   **Edits**

Admin: 1   2   3   4   5   6   *7*   8   9   10   **11**   **12**   *13*   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: *22*   23   24   25

Victim: *26*   27   28   29   30   31   *32*   *33*   ~~34~~   ~~35~~   ~~36~~   37   38

Arrest: 39   40   41   42   43   *44*   *45*   46   47   48   49   50   51

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

14 = only 1 code allowed
If used:
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18:   50 |

Legend

14 **15** 16   Square – Data not required for this element
14 15 **16**   Bold – Data must be entered for this element
14 _15_ 16   Underlined & Italicized – Data optional for
           this element
	If: Secondary condition affecting additional data
	       elements.
	       16 = A – Code **must** be as shown
	       ~~16~~ – **Do not use** this data element
	       16 ≠ A – **Do not use** this code

77000   **Conspiracy (All Crimes)**   **Edits**

Admin: 1   2   3   4   5   6   _7_   8   9   10   **11**   **12**   _13_   61

Offense: 14   15   16   **17**   ~~18~~   ~~19~~   ~~20~~   ~~21~~

Offender: _22_   **23**   **24**   **25**

Victim: _26_   **27**   **28**   **29**   **30**   **31**   _32_   _33_   ~~34~~   ~~35~~   ~~36~~   **37**   **38**

Arrest: 39   40   41   42   43   _44_   _45_   46   47   48   49   **50**   **51**

Property: ~~52~~   ~~53~~   ~~54~~   ~~55~~   ~~56~~   ~~57~~   ~~58~~   ~~59~~   ~~60~~

14 = only 1 code allowed
If used:
If 22 ≠ 00: 23,24,25
If 22 = 00: ~~23,24,25~~

* Arrest data mandatory only if arrest was made   = | If 41 = less than 18: | 50

Section 5:
Offense/Arrest Charge

This section includes information to help you determine the proper Offense and Arrest Charge codes.

Introduction

The information in this section has been organized to help you find the proper five-digit Offense code. Once the Offense code has been determined, you may use the Incident Report Worksheets in **Section 4** to determine exactly which Data Elements are required to file the MICR report for that offense.

In this section, you will find:

➢ Valid Offense codes *(Data Element 14)* listed in both alphabetic and numeric order

➢ Arrest Charge codes *(Data Element 46)*

➢ An Offense File Class Mapping Chart showing the corresponding NIBRS Class and Crime Description for each MICR offense

The nature of the offense determines the content of the MICR report.

Offense Codes – Alphabetic Listing

The following is a list of valid Offense codes *(Data Element 14)*, in alphabetical order by offense.

A

Abortion	14000
Aggravated/Felonious Assault	13002
Antitrust	60000
Arson	20000

B

Bribery	51000
Burglary Entry W/Out Force (Intent)	22002
Burglary Forced Entry	22001
Burglary Unlawful Entry (No Intent)	22003

C

Civil Rights	56000
Commercialized Sex - Assisting/Promoting Prostitution	40002
Commercialized Sex - Prostitution	40001
Conservation	62000
Conspiracy	77000

D

Damage to Property	29000
Disorderly Conduct	53001
Drunkenness	42000

E

Election Laws	59000
Embezzlement	27000
Escape/Flight	49000
Extortion	21000

F

Family - Abuse/Neglect Nonviolent	38001
Family - Nonsupport	38002
Family - Other	38003
Forgery/Counterfeiting	25000
Fraud - Bad Checks	26006
Fraud - Credit Card/ATM	26002
Fraud - False Pretense/ Swindle/Confidence Game	26001
Fraud - Impersonation	26003
Fraud - Welfare	26004
Fraud - Wire	26005

G

Gambling - Betting/Wagering	39001
Gambling - Equipment Violations	39003
Gambling - Operating/Promoting/Assisting	39002
Gambling - Sports Tampering	39004

H

Health and Safety	55000
Hit and Run Motor Vehicle Accident	54001

I

Immigration	03000
Intimidation/Stalking	13003
Invasion of Privacy Other	57002

J

Justifiable Homicide	09004
Juvenile Runaway	70000

K

Kidnapping/Abduction	10001

L

Larceny - Other	23007
Larceny - Pocketpicking	23001
Larceny - Purse Snatching	23002
Larceny - Theft from Building	23003
Larceny - Theft from Coin Operated Machine/Device	23004
Larceny - Theft from Motor Vehicle	23005
Larceny - Theft of Motor Vehicle Parts/Accessories	23006
Liquor License - Establishment	41001
Liquor Violations - Other	41002

M

Military	02000
Miscellaneous Criminal Offense	73000
Motor Vehicle as Stolen Property	24002
Motor Vehicle Fraud	24003
Motor Vehicle Theft	24001
Murder/Nonnegligent Manslaughter	09001

Offense codes - Alphabetic Listing
(Continued)

N

Narcotic Equipment Violations 35002
Negligent Homicide/Manslaughter.................09002
Negligent Homicide -
    Vehicle/Boat/Snowmobile/ORV 09003
Non-aggravated Assault 13001

O

Obscenity 37000
Obstructing Justice 50000
Obstructing Police 48000
Operating Under Influence
  of Liquor (OUIL) or Drugs (OUID) 54002

P

Parental Kidnapping 10002
Peeping Tom..36003
Possession of Burglary Tools 22004
Public Peace - Other 53002

R

Retail Fraud - Misrepresentation 30001
Retail Fraud - Refund/Exchange 30003
Retail Fraud - Theft 30002
Robbery 12000

S

Sex Offense - Other 36004
Sexual Contact Forcible CSC2.......................11007
Sexual Contact Forcible CSC4.......................11008
Sexual Penetration Nonforcible......................36001
Sexual Penetration Nonforcible Other.............36002
Sexual Penetration Object CSC1.....................11005
Sexual Penetration Object CSC3.....................11006
Sexual Penetration Oral/Anal CSC1...............11003
Sexual Penetration Oral/Anal CSC3...............11004
Sexual Penetration Penis/Vagina CSC1 11001
Sexual Penetration Penis/Vagina CSC3 11002
Smuggling 58000
Solicitation 75000
Sovereignty...01000
Stolen Property 28000

T

Tax/Revenue 61000
Trespass 57001

V

Vagrancy... 63000
Violation of Controlled Substance 35001

W

Weapons Offense - Concealed 52001
Weapons Offense - Explosives....................... 52002
Weapons Offense - Other 52003

Offense Definitions & Arrest Charges – Numeric Listing

The following is a list of valid 5 digit Offense codes *(Data Element 14),* and corresponding 4 digit Arrest Codes *(Data Element 46).*

Sovereignty

Offenses that relate to unlawful acts against state government.

01000 Sovereignty

Treason	0101
Treason Misprision	0102
Espionage	0103
Sabotage	0104
Sedition	0105
Selective Service	0106
Sovereignty (Other)	0199

Military

Offenses that relate to military laws.

02000 Military

Desertion	0201
AWOL	0297
Military (Other)	0299

Immigration

Offenses that relate to immigration laws.

03000 Immigration

Illegal Entry	0301
False Citizenship	0302
Smuggling Aliens	0303
Immigration (Other)	0399

Homicide

The killing of one human being by another.

Note: ***Attempted** Murder/Homicide is classified as offense file class 13002 Aggravated/Felonious Assault.*

09001 Murder/Non-negligent Manslaughter (Voluntary)

The willful (non-negligent) killing of one human being by another.

Willful Killing - Family - Gun	0901
Willful Killing - Family - Other Weapon	0902
Willful Killing - Non-family - Gun	0903
Willful Killing - Non-family - Other Weapon	0904
Willful Killing - Public Official - Gun	0905
Willful Killing - Public Official - Other Weapon	0906
Willful Killing - Police Officer - Gun	0907
Willful Killing - Police Officer - Other Weapon	0908
Willful Killing - Gun	0911
Willful Killing - Other Weapon	0912
Homicide (Other)	0999

09002   Negligent Homicide/Manslaughter (Involuntary)

The killing of another person through gross negligence or without malice.

Negligent Homicide/Manslaughter -
    Weapon..0910
Deliver Controlled Substance Causing
    Death..0996
Assisted Suicide 0997

09003   Negligent Homicide – Vehicle/Boat/Snowmobile/ORV

A death resulting from the negligent operation of a motor vehicle, boat, snowmobile or ORV.

Negligent Homicide - Vehicle.....................0909
Negligent Homicide – Other 0998
Felony Death by Drunk Driving –
    Snowmobile...5466
Felony Death by Drunk Driving –
    ORV..5476
Felony Death by Drunk Driving -
    Boat..5486
Let Intoxicated Person Operate
    Motor Vehicle Causing Death
        Alcohol...8034
        Drugs..8035
Felony Death While Under
    Controlled Substance..............................8039
Felony Death by Drunk Driving -
    Motor Vehicle..8046
Felony Death from Fleeing Vehicle 8175
Let Suspended Person Operate
    Motor Vehicle Causing Death 8268

09004   Justifiable Homicide

The killing of a perpetrator of a serious criminal offense by a peace officer in the line of duty; or the killing, during the commission of a serious criminal offense, of the perpetrator, by a private individual.

Note: **A "serious criminal offense" is a felony or high misdemeanor.**

Kidnapping/Abduction Violations

The unlawful seizure, transportation, and/or detention of a person against her/his will, or of a minor without the consent of his/her custodial parent(s) or legal guardian.

10001   Kidnapping/Abduction

The unlawful taking away of another person using force, persuasion, misrepresentation, false promise, or the like, to serve as a hostage for ransom or reward, or with any other intent.

Kidnap Minor for Ransom 1001
Kidnap Adult for Ransom 1002
Kidnap Minor to Sexually Assault 1003
Kidnap Adult to Sexually Assault...............1004
Kidnap Minor...1005
Kidnap Adult..1006
Kidnap Hostage for Escape........................1007
Abduct - No Ransom or Assault 1008
Kidnap - Hijack Aircraft 1009
Kidnapping (Other) 1099

10002   Parental Kidnapping

The taking or retention for more than 24 hours his/her child(ren), with the intent to detain said child(ren) from the other parent or legal guardian of the child(ren) who had lawful right to custody or visitation of the child(ren) at the time of the taking or retention.

Parental Kidnap (MCL750.350A[1]) 1072

Sexual Assault – Forcible

Any sexual act directed against another person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent. Force or coercion can be used or threatened. Use of authority can be a form of coercion. (Refer to CSC statutes in the Michigan Compiled Laws for more specific definitions.)

Note: The offense could possibly be 36001 Sexual Penetration Nonforcible Blood/Affinity if the following circumstances exist:

1. The victim is 13, 14, or 15 years of age
   AND
2. The actor is a member of the same household or related by blood or affinity
   AND
3. Force or coercion was **NOT** involved.

Note: The offense could possibly be 36002 Sexual Penetration Nonforcible Other if the following circumstances exist:

1. The victim is 13, 14, or 15 years of age
   AND
2. Force or coercion was **NOT** involved.

11001 Sexual Penetration Penis/Vagina – CSC 1st Degree

The sexual intercourse of a person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity.

Note: Sexual intercourse is defined as penetration of the vagina by the penis.

CSC 1st Degree -
Penetration Penis/Vagina.........................1171

11002 Sexual Penetration Penis/Vagina – CSC 3rd Degree

The sexual intercourse of a person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity.

CSC 3rd Degree -
Penetration Penis/Vagina.........................1172

11003 Sexual Penetration Oral/Anal – CSC 1st Degree

Oral or anal sexual penetration with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 1st Degree -
Penetration Oral/Anal..............................1173

11004 Sexual Penetration Oral/Anal – CSC 3rd Degree

Oral or anal sexual penetration with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 3rd Degree -
Penetration Oral/Anal..............................1174

11005 Sexual Penetration Object – CSC 1st Degree

To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 1st Degree -
    Penetration Object 1175

11006 Sexual Penetration Object – CSC 3rd Degree

To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 3rd Degree –
    Penetration Object 1176

11007 Sexual Contact Forcible – CSC 2nd Degree

The intentional touching of the intimate body parts of another person for the purpose of sexual arousal or gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 2nd Degree –
    Forcible Contact 1177
Sex Offense Against Child -
    Fondling..3601

11008 Sexual Contact Forcible – CSC 4th Degree

The intentional touching of the intimate body parts of another person for the purpose of sexual arousal or gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 4th Degree -
    Forcible Contact 1178

Robbery

The taking or attempting to take anything of value under confrontational circumstances from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear of immediate harm.

Note: Because some type of assault is an element of the crime of Robbery, an assault should not be reported as a separate offense as long as it was performed in furtherance of the robbery. However, if the injury results in death, a Homicide offense must also be reported.

12000 Robbery

Business - Gun 1201
Business - Other Weapon 1202
Business - Strong Arm 1203
Street - Gun 1204
Street - Other Weapon 1205
Street - Strong Arm 1206
Residence - Gun 1207
Residence - Other Weapon 1208
Residence - Strong Arm 1209
Forcible Purse Snatching 1210
Banking Type Institution 1211
Motor Vehicle (Carjacking) 1270
Attempted Robbery - Unarmed 1297
Attempted Robbery - Armed 1298
Robbery (Other) 1299

Assault

An unlawful attack by one person upon another person.

Note: Careful consideration of the following factors should assist in classifying assaults:

1. The type of weapon employed or the use of an object as a weapon;

2. The seriousness of the injury;

3. The intent and capability of the assailant to cause serious injury.

Usually, the weapon used or the extent of the injury sustained will be the deciding factors in distinguishing aggravated from nonaggravated assaults. In only a limited number of instances should it be necessary to examine the intent and capability of the assailant (UCR Handbook, NIBRS Edition).

13001 Non-Aggravated Assault

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Assault & Battery/Simple Assault 1313

13002 Aggravated/Felonious Assault

An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Family - Gun 1301
Family - Other Weapon 1302
Family - Strong Arm 1303
Non-Family - Gun 1304
Non-Family - Other Weapon 1305
Non-Family - Strong Arm 1306
Public Official - Gun 1307
Public Official - Other Weapon 1308
Public Official - Strong Arm 1309
Police Officer - Gun 1310
Police Officer - Other Weapon 1311
Police Officer - Strong Arm 1312
Murder Attempt 1371
Mayhem 1393
Assault, Intent to Commit Felony 1394
Assault, Intent to Maim 1395
Assault Less than Murder 1396
Assault w/Intent to Murder 1397
Assault (Other) 1399
Fleeing Resulting in Assault 8176

Intimidation/Stalking

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

13003 Intimidation/Stalking

Intimidation 1316
Telephone Used for
   Harassment, Threats 1380
Aggravated Stalking (Felony) 1381
Stalking (Misdemeanor) 1382
Stalking a Minor (Felony) 1383

13003 Intimidation/Stalking (Continued)

*Computer/Internet Used for
   Harassment Threats 1384
*Other Electronic Medium Used
   for Harassment Threats 1385
Threat to Bomb 5215
Threat to Burn 5216

*Charges assigned to (MCL750.411S2A) Unlawful Posting of Message

Abortion

Unlawful purposeful induced termination of a human pregnancy.

14000 Abortion

Abortion Act on Other 1401
Abortion Act on Self 1402
Submission to Abortional Act 1403
Abortifacient
   (Selling, Manufacturing, etc.) 1404
Abortion (Other) 1499

Arson

To unlawfully and intentionally damage, or attempt to damage any real or personal property by fire or incendiary device.

20000 Arson

Business - Endangered Life 2001
Residence - Endangered Life 2002
Business - Defraud Insurer 2003
Residence - Defraud Insurer 2004
Arson - Business 2005
Arson - Residence 2006
Setting Fire to Woods and Prairies 2007
Public Building (Includes Hotel/Motel)
   Endangered Life 2008
Arson - Public Building 2009
Burning of Real Property 2072
Burning of Personal Property 2073
Burning of Insured Property (Own) 2097
Preparation to Burn 2098
Arson (Other) 2099

Extortion

To unlawfully obtain money, property or any other thing of value, either tangible or intangible, through the use or threat of force, misuse of authority, threat of criminal prosecution, threat of destruction of reputation or social standing or through other coercive means.

21000 Extortion

Threat to Injure Person 2101
Threat to Damage Property 2102
Threat to Injure Reputation 2103
Threat to Accuse Person of Crime.............. 2104
Threat of Informing of Violation................. 2105
Extortion (Other) 2199

Burglary/Breaking & Entering

Unlawful entry into a building or other structure; or possession of burglary tools. Structure includes but is not limited to: apartment, barn, cabin, church, condominium, dwelling house, factory, garage, house trailer or houseboat (used as permanent dwelling), mill, office, other building, outbuilding, public building, railroad car, room, school, stable, vessel (ship), and warehouse.

Note: Incidental damage resulting from a Burglary (e.g., a forced door, broken window, hole in wall, dynamited safe, etc.) is to be reported <u>only if</u> the amount of damage is deemed <u>substantial</u> by the reporting agency. If deemed substantial, the damage is to be reported under offense file class 29000 Damage to Property.

Property stolen in connection with a Burglary/Breaking & Entering is to be reported as part of the Burglary and not as a separate offense of Larceny.

The illegal entry of a tent, tent trailer, motor home, house trailer, or any other mobile unit being used for recreational purposes, followed by a theft, felony, or attempt to commit a felony or theft, should be classified as larceny.

Breaking and Entering of a Motor Vehicle is classified as 23005 Larceny – Theft from a Motor Vehicle.

22001 Burglary – Forced Entry

Unlawful forcible entry of a building or other structure with the intent to commit a theft or felony. Does not apply to autos or coin boxes.

Burglary - Safe/Vault 2201
Forced Entry - Residence 2202
Forced Entry - Non-Residence 2203
Banking Type Institution............................ 2207
Unoccupied Building or
    Other Structure 2275
Burglary - Other Forced Entry 2299

22002 Burglary – Entry Without Force (Intent to Commit)

Unlawful entry without force with the intent to commit a theft or other felony.

No Forced Entry - Residence 2204
No Forced Entry - Non-Residence 2205

22003 Burglary – Entry Without Authority With or Without Force (No Intent)

Entry without intent to commit a theft or other felony.

Entering without Permission 2298

22004 Possession of Burglary Tools

Possession of a tool or implement designed for breaking and entering.

Possession of Burglary Tools 2206

Larceny Violations

The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person.

Note: Larceny violations that involve shoplifting, see offense file class 30002 Retail Fraud - Theft.

23001 Larceny – Pocketpicking

The theft of articles from another person's physical possession by stealth where the victim usually does not become immediately aware of the theft.

Pocketpicking 2301

23002 Larceny – Purse Snatching

The grabbing or snatching of a purse, handbag, etc., from the physical possession of another person.

Note: If more force was used than actually necessary to wrench the purse from the grasp of the person, then a strong-arm Robbery occurred, rather than Purse snatching.

Purse snatching – No Force.........................2302

23003 Larceny – Theft from Building

A theft from within a building which is either open to the general public or where the offender has legal access.

From Building (Includes library, office
   used by public, etc.)................................2308
From Banking Type Institution 2311

23004 Larceny – Theft from Coin-Operated Machine/Device

A theft from a machine or device which is operated or activated by the use of coins.

From Coin Machines
   (Includes Telephone Coin Box)..............2307

23005 Larceny – Theft from Motor Vehicle

The theft of articles from a motor vehicle, whether locked or unlocked.

Personal Property from Vehicle 2305

23006 Larceny – Theft of Motor Vehicle Parts/Accessories

The theft of any part or accessory affixed to the interior or exterior of a motor vehicle in a manner that would make the item an attachment of the vehicle, or necessary for *its operation.*

Parts & Accessories from Vehicle...............2304
Strip Stolen Vehicle 2407

23007 Larceny – Other

All thefts which are not specifically defined in the Larceny subcategories listed above.

Note: This includes thefts from fenced enclosures, boats, and airplanes. Thefts of animals, lawn mowers, lawn furniture, hand tools, and farm and construction equipment are also included where no break-in of a structure was involved.

From Shipment...2306
From Yards (Grounds
   surrounding a building) 2309
From Mails...2310
From Interstate Shipment 2312
Obstruct Correspondence
   (Postal Violation)....................................2313
Theft of U.S. Government Property 2314
Larceny from
   U.S. Government Reserve 2315
Larceny of Gasoline,
   Self-Service Station 2379
Larceny (Other)..2399
Aircraft Theft
   (Includes Taking & Using)......................2410

Motor Vehicle Theft/Fraud Violations

The unlawful taking or driving away of a motor vehicle. Receiving or transporting stolen motor vehicles. Fraudulently obtaining money or goods under false pretenses.

Note: Aircraft theft is classified as offense file class 23007 Larceny - Other.

Note: Theft of motor vehicle parts/accessories is classified as offense file class 23006 Larceny - Theft of Motor Vehicle Parts/ Accessories.

Note: Carjackings are classified as 12000 Robbery.

24001 Motor Vehicle Theft

(<u>Reported by your jurisdiction</u>)

Theft of a self-propelled motor vehicle that runs on the surface of land and not on rails. Includes mopeds and snowmobiles.

Theft and Sale	2401
Theft and Strip	2402
Theft and Use in Other Crime	2403
Vehicle Theft	2404
Theft by Bailee - Fail to Return Vehicle	2405
Possess Stolen Vehicle	2408
Unauthorized Use (Includes Joy Riding)	2411
Stolen (Other)	2499

24002 Motor Vehicle as Stolen Property
(<u>Reported by another jurisdiction</u>)

Receiving or interstate transporting of stolen motor vehicles.

Possess/Receive Stolen Vehicle/Parts	2406
Interstate Transportation of Stolen Vehicle	2409
Theft and Sale	2472
Theft and Strip (Includes Chop Shop)	2473
Theft and Use	2474
Unauthorized Use (Includes Joy Riding)	2475
Motor Vehicle as Stolen Property (Other)	2498

24003 Motor Vehicle Fraud

Intentional misrepresentation of the truth to obtain money, goods, or other things of value involving motor vehicles.

Note: This file class includes offenses which involve the theft of motor vehicles to defraud insurance companies, re-tagged motor vehicles, and all owner give-ups during narcotics trafficking.

Obtain Money/Goods, False Pretenses	2470
Concealing Identity of Motor Vehicle	2471
Acquire Motor Vehicle During Denial of Drivers License	2496
Motor Vehicle Fraud (Other)	2497

Forgery/Counterfeiting

The altering, copying, or imitation of something, without authority or right, with the intent to deceive or defraud by passing the copy or thing altered or imitated as that which is original or genuine; or the selling, buying, or possession of an altered, copied, or imitated thing with the intent to deceive or defraud.

25000 Forgery/Counterfeiting

Forgery of Checks	2501
Forgery of Other Object	2502
Counterfeiting of Any Object	2503
Pass Forged - Any Object	2504
Pass Counterfeited - Any Object	2505
Possess Forged - Any Object	2506
Possess Counterfeited - Any Object	2507
Possess Tools, Plates, etc., for Forgery or Counterfeiting	2508
Transport Forged - Any Object	2509
Transport Counterfeited - Any Object	2510
Transport Tools, Plates, etc., for Forgery or Counterfeiting	2511
Forgery (Other)	2589
Counterfeiting (Other)	2599

Fraudulent Activities

The intentional perversion of the truth for the purpose of inducing another person, or other entity, in reliance upon it to part with some thing of value or to surrender a legal right.

Note: The most specific subcategory of fraud should be reported whenever the circumstances fit the definition of more than one of the subcategories listed below. For example, most frauds would fit the definition of False Pretenses/Swindle/ Confidence Game. But, if a credit card was used to perpetrate the fraud, the offense would be classified as Credit Card /Automatic Teller Machine Fraud.

Fraud offenses that involve motor vehicle thefts should be classified as 24003 Motor Vehicle Fraud.

26001 Fraud – False Pretense/Swindle/ Confidence Game

The intentional misrepresentation of existing fact or condition, or the use of some other deceptive scheme or device, to obtain money, goods, or other things of value.

26002 Fraud – Credit Card/Automatic Teller Machine

The unlawful use of a credit or debit card or automatic teller machine for fraudulent purposes.

26003 Fraud - Impersonation

Falsely representing one's identity or position, and acting in the character or position thus unlawfully assumed, to deceive others and thereby gain a profit or advantage, enjoy some right or privilege, or subject another person or entity to an expense, charge, or liability which would not have otherwise been incurred.

26004 Fraud – Welfare Fraud

The use of deceitful statements, practices or devices to unlawfully obtain welfare benefits.

26005 Fraud – Wire Fraud

The use of an electric or electronic communications facility to intentionally transmit a false and/or deceptive message in furtherance of a fraudulent activity.

26006 Fraud – Bad Checks

Knowingly and intentionally writing and/or negotiating checks drawn against insufficient or nonexistent funds.

Note: Forgery of checks is classified as offense file class 25000 Forgery.

Embezzlement

The illegal taking, misapplying, or misappropriating by an offender to his/her own use or purpose of money, property or other thing of value entrusted to his/her care, custody, or control.

27000 Embezzlement

Business Property	2701
Interstate Shipment	2702
Banking Type Institution	2703
Public Property (Federal, State or City)	2704
Postal	2705
Misappropriate Funds	2798
Embezzlement (Other)	2799

Stolen Property

Buying, receiving, selling, concealing, transporting, or possessing any property of another with the knowledge that it has been criminally taken.

Note: Do not use this offense file class for automobiles. Classify as 24002 Motor Vehicle as Stolen Property.

28000 Stolen Property

Sale of Stolen Property	2801
Interstate Transportation of Stolen Property	2802
Receiving	2803
Possessing	2804
Concealing	2805
Stolen Property (Other)	2899

Damage To Property

The willful or malicious destruction, damage, injury, disfigurement, or defacement of any public or private property, real or personal, without the consent of the owner or person having custody or control.

Note: This offense is to be reported <u>only if</u> the reporting agency deems that <u>substantial</u> injury to property has occurred. The offense includes a broad range of injury to property, i.e., from deliberate, extensive destruction of property at one extreme to mischievous less extensive damage at the other extreme. It does not include destruction or damage to property caused by the crime of Arson.

29000 Damage To Property

Business Property	2901
Private Property	2902
Public Property	2903
Business Property - With Explosives	2904
Private Property - With Explosives	2905
Public Property - With Explosives	2906
Destruction of Tombs & Memorials	2995
Throwing Stone, etc., at Train or Motor Vehicle	2996
Computer Used In Commission of Crime	2997
Destroy, Injure Property of Police or Fire Departments	2998
Damage to Property (Other)	2999

Retail Fraud

The theft or misrepresentation to obtain money or property with the intent to defraud while in a store or in its immediate vicinity while the store is open to the public.

Retail Fraud - Dollar Breakdown:
   1st Degree: Dollar value is $1,000 or greater
   2nd Degree: Dollar value is between $200 and $999
   3rd Degree: Dollar value is less than $200

30001 Retail Fraud - Misrepresentation

To alter, transfer, remove and replace, conceal, or otherwise misrepresent the price at which property is offered for sale, with the intent not to pay for the property or to pay less than the price at which the property is offered for sale.

Retail Fraud
   Misrepresentation 1st Degree 3071
Retail Fraud
   Misrepresentation 2nd Degree 3072
Retail Fraud
   Misrepresentation 3rd Degree................... 3077

30002 Retail Fraud - Theft

To steal property of a store that is offered for sale.

Note: This offense file class includes Larceny - Shoplifting.

Retail Fraud Theft 1st Degree 3073
Retail Fraud Theft 2nd Degree 3074
Retail Fraud Theft 3rd Degree...................... 3078
Retail Fraud – Manufacture/Sell/ or
   Possession of Theft Detection Device 3080

30003 Retail Fraud - Refund/Exchange

With the intent to defraud, to obtain or attempt to obtain money or property from a store as a refund or exchange for property that was not paid for and belongs to the store.

Retail Fraud
   Refund/Exchange 1st Degree 3075
Retail Fraud
   Refund/Exchange 2nd Degree 3076
Retail Fraud
   Refund/Exchange 3rd Degree................... 3079

Drug/Narcotic Violations

The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

Note: Inhalation of Chemical Agents is classified as offense file class 55000 Health and Safety.

35001 Violation Of Controlled Substance Act

The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance.

35001 Violation Of Controlled Substance Act (Continued)

35002 Narcotic Equipment Violations

The unlawful manufacture, sale, purchase, possession, or transportation of equipment or devices utilized in preparing and/or using drugs or narcotics.

Sex Offenses

Unlawful, nonforcible sexual penetration; illegal acts done for sexual stimulation or gratification, or involving display or exposure of sexual organs.

Note: Sex Offense Against Child - Fondling (3601) is classified as offense file class 11007 Sexual Contact Forcible - CSC 2nd Degree.

36001 Sexual Penetration Nonforcible - Blood/Affinity (Criminal Sexual Conduct, 1st and 3rd Degree)

*Nonforcible sexual penetration with a person who is 13, 14, or 15 years of age and the actor is a member of the same household or related by blood or affinity and force or coercion was **not** involved.*

Sexual Penetration Blood/Affinity 3691

36002 Sexual Penetration Nonforcible - Other (Criminal Sexual Conduct, 1st and 3rd Degree)

*Nonforcible sexual penetration with a person who is 13, 14, or 15 years of age and force or coercion was **not** involved.*

Sexual Penetration (Other) 3692

36003 Peeping Tom

To secretly look through a window, doorway, keyhole, or other aperture for the purpose of voyeurism.

Peeping Tom 3611

36004 Sex Offense - Other

Sex offenses which are not specifically defined in the Sex Offense subcategories listed above.

Indecent Exposure 3605
Bestiality 3606
Seduction of Adult 3608
Gross Indecency 3696
Sex Offense (Other) 3699

Obscenity

Unlawful manufacture, publishing, sale, purchase, or possession of sexually explicit material, e.g., literature, photographs, etc.

37000 Obscenity

Obscene Material -
    Manufacture/Publish 3701
Obscene Material - Sell 3702
Obscene Material - Mailing 3703
Obscene Material - Possess 3704
Obscene Material - Distribute 3705
Obscene Material - Transport 3706
Obscene Communication 3707
Obscenity (Other) 3799

Family Offenses

Unlawful, nonviolent acts by a family member (or legal guardian) which threatens the unity of the family or the physical, mental, or economic welfare or morals of another family member, and which are not classifiable as another offense, such as Sexual Assault, Assault, Sex Offense, etc.

38001 Family - Abuse/Neglect Nonviolent

Offenses involving NONVIOLENT abuse or neglect towards other family members.

Cruelty Toward Child/Nonviolent...............3802
Cruelty Toward Spouse/Nonviolent...........3803
Neglect Child...3806
Cruelty/Neglect (Other)..............................3898

38002 Family - Nonsupport

Offenses involving desertion or non-support of other family members.

Neglect Family/Non-Support -
  Felony 3801
Non-Payment of Alimony 3807
Non-Support of Parents..............................3808

38003 Family - Other

Family offenses which are not specifically defined in the Family Offense subcategories listed above.

Bigamy/Polygamy.......................................3804
Contribute to Delinquency of Minor
  (Except Alcohol) 3805*
Failing to Report Child Abuse 3871
Family Offense (Other)...............................3899

*Harboring a runaway would fall under this file class and arrest charge.

Gambling Violations

To unlawfully bet or wager money or something else of value; assist, promote, or operate a game of chance for money or some other stake; possess or transmit wagering information; manufacture, sell, purchase, possess, or transport gambling equipment, devices or goods; or tamper with the outcome of a sporting event or contest to gain a gambling advantage.

39001 Gambling - Betting/Wagering

To unlawfully stake money or something else of value on the happening of an uncertain event or on the ascertainment of a fact in dispute.

Card Game - Playing 3903
Dice Game - Playing 3906
Lottery - Planning 3917
Gambling (Other) 3999

39002 Gambling - Operating/Promoting/ Assisting

To unlawfully operate, promote or assist in the operation of a game of chance, lottery, or other gambling activity.

Bookmaking 3901
Card Game - Operating 3902
Card Game 3904
Dice Game - Operating 3905
Dice Game 3907
Lottery - Operating 3915
Lottery - Runner 3916
Lottery 3918
Transmit Wager Information 3920
Establish Gambling Places 3921
License/Rule Violations 3970
Gambling Activities – Felony 3971
Gambling Activities – Misdemeanor 3972

39003 Gambling - Equipment Violations

To unlawfully manufacture, sell, buy, possess, or transport equipment, devices, and/or goods used for gambling purposes.

Gambling Device - Possess 3908
Gambling Device - Transport...................... 3909
Gambling Device - Not Registered 3910
Gambling Device 3911
Gambling Goods - Possess 3912
Gambling Goods - Transport....................... 3913
Gambling Goods 3914

39004 Gambling - Sports Tampering

To unlawfully alter, meddle in, or otherwise interfere with a sporting contest or event for the purpose of gaining a gambling advantage.

Sports Tampering 3919

Commercialized Sex Offenses

Illegal activities related to engaging in normal or deviate, heterosexual or homosexual acts for profit or gain.

40001 Commercialized Sex - Prostitution

To unlawfully engage in sexual relations for profit.

Commercial Sex -
   Homosexual Prostitution 4003
Prostitution 4004

40002 Commercialized Sex - Assisting/ Promoting Prostitution

To solicit customers or transport persons for prostitution purposes; to own, manage, or operate a dwelling or other establishment for the purpose of providing a place where prostitution is performed; or to otherwise assist or promote prostitution.

Keeping House of Ill Fame 4001
Procure for Prostitute - Pimping..................4002
Frequent House of Ill Fame.........................4005
Transport Female Interstate for
   Immoral Purpose.....................................4006
Commercial Sex (Other).............................4099

Liquor Law Violations

Violation of liquor laws or ordinances.

41001 Liquor License - Establishment

Offenses relating to violations of liquor license laws for establishments.

Violation of Liquor Control Laws...............4171

41002 Liquor Violations - Other

Unlawfully purchasing, manufacturing, transporting, selling, using, or possessing intoxicating alcoholic beverages.

Manufacture 4101
Sell 4102
Transport (Open container, etc.) 4103
Possession of Alcoholic Liquor in a
   Motor Vehicle...4104
Minor Misrepresenting Age 4105
Minor in Possession in Motor Vehicle........4195
Minor in Possession –
   Consume or Purchase Attempts...............4196
Minor Refusing PBT - Non-Driving 4197
Furnishing Alcohol to a Minor....................4198
Liquor Violations (Other) 4199

Drunkenness

To drink alcoholic beverages to the extent that one's mental faculties and physical coordination are substantially impaired.

42000 Drunkenness - Except OUIL

Drunkenness (All Criminal)........................4299

Obstructing Police

Offenses which interfere with investigation, enforcement, or administration of justice at the police level or at the correctional level in the criminal justice system.

Note: If resisting officer charge involves an assault on the officer, an assault offense (13001 or 13002) should be coded and a Law Enforcement Officer Killed or Assaulted Form (RI-126) should be submitted.

48000 Obstructing Police

Resisting Officer...4801
Obstruct Criminal Investigation 4802
Making False Report 4803
Evidence Destroying 4804
Witness - Dissuading..................................4805
Witness - Deceiving 4806
Refusing to Assist Officer 4807
Compounding Crime 4808
Unauthorized Communication
   with Prisoner..4809
Illegal Arrest..4810
Crossing Police Lines.................................4811
Failure to Report Crime..............................4812
Failing to Move On 4813
False Personating, Wearing Badge or
   Uniform of State Policeman 4872
False Personating of Police Officer............4873
Police Radio in Vehicle..............................4874
Police Radio Receiver in
   Motor Vehicle...4876
Fleeing and Eluding (Felony).....................4877
Obstruct Police and/or Fireman..................4898
Obstruct Police (Other) 4899

Escape/Flight

Escaping from legal detention or custody.

49000 Escape/Flight

Escape - Prison...4901
Flight to Avoid Prosecution, etc.,
   Absconding, Fleeing or Eluding..............4902
Aiding Prisoner Escape 4903
Harboring (Escapee or Fugitive).................4904
Escape - County Jail/Work Farm 4971
Escape Mental Institution - Criminal 4975
Breaking While En Route -
   Awaiting Court 4976
Escape - Youth Home,
   Youth Training Camp, etc. 4991
Fugitive 4998
Escape/Flight (Other) 4999

Obstructing Justice

The impedance, obstruction, interference, or contempt for the proper administration of justice by the courts, a legislative body, or specifically designated commission, etc.

50000 Obstructing Justice

Bribery

Giving, offering, receiving or soliciting anything of value (i.e., a bribe, gratuity, or kickback) to sway the judgment or action of a person in a position of trust or influence.

Note: If the bribery involves changing the outcome of a sporting contest or event, it should be classified as offense file class 39004 Gambling - Sports Tampering.

51000 Bribery

Weapons Offenses

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

52001 Weapons Offense - Concealed

Offenses relating to concealment, sale, purchase, or possession of firearms or cutting instruments.

Altering Identification 5201
Carrying Concealed 5202
Carrying Prohibited 5203
Safety Inspection &
  Registration Violation 5210
Possession of Weapon 5212
Selling & Purchase Violations 5214
Short Barreled Shotgun or Rifle -
  Manufacture, Sell, Offer for Sale,
  Possess 5273
Possession of Firearm
  In Commission of Crime 5275
Weapon, Carry in Prohibited Zone 5287
Concealed Pistol Permit Violation 5288
Weapons Concealed (Other) 5289
Firearm in Auto (CCW) 5295
Possession or Use of Firearm While
  Under Influence of Liquor or Drugs 5297

52002 Weapons Offense - Explosives

Offenses relating to manufacturing, transporting, use, or possession of explosives or incendiary devices.

Explosives (Bombs) - Teaching Use 5204
Explosives (Bombs) - Transporting 5205
Explosives (Bombs) - Using 5206
Incendiary Device - Possess 5207
Incendiary Device - Using 5208
Incendiary Device - Teaching Use 5209
Explosives - Manufacture, Sale,
  Furnishing 5279
Explosives – Possession of Bombs 5281
Fireworks - Possession, Sale, Use, or
  Furnish 5282
Illegal Possession/Use of
  Blank Pistol 5283
Weapons Explosives (Other) 5296

52003 Weapons Offense - Other

Offenses that are not specifically defined in the Weapons offense subcategories listed above.

Weapons, Firing of (Includes Careless,
  Reckless, Heedless Use) 5213
Weapons Offense (Other) 5299

Public Peace

Offenses which agitate against or which disturb the peace or tranquility of the community in general.

53001 Disorderly Conduct

Any behavior that tends to disturb the public peace or decorum, scandalize the community, or shock the public sense of morality.

Disorderly Conduct 5311
Disturbing the Peace....................................5312
Affray, Jostling, Roughing Crowd 5374
Indecent, Immoral, Obscene or
    Vulgar Language 5375
Disorderly Conduct (Other)........................5393

53002 Public Peace - Other

Offenses that are not specifically defined in the Public Peace subcategory listed above.

Anarchism 5301
Riot - Inciting 5302
Riot - Engaging in 5303
Riot - Interfere Fireman..............................5304
Riot - Interfere Officer 5305
Riot - (Other)..5306
Assembly - Unlawful...................................5307
False Fire Alarm...5308
Harassing Communications........................5309
Telephone used for Obscene Calls 5372
Public Peace (Other)...................................5399

Operating Motor Vehicle/ Boat/Snowmobile Violations

Violations with motor vehicles relating to hit and run accidents and operating under the influence. Violations with boats and snowmobiles relating to operating under the influence.

54001 Hit & Run Motor Vehicle Accident

Motor vehicle accidents occurring on a roadway or private property where the driver failed to stop and identify or give assistance.

Failed to Stop and Identify 8011
Failed to Give Assistance............................8012
Failed to Report Accident 8013

54002 Operating Under The Influence Of Liquor Or Drugs

Driving or operating a motor vehicle, boat, or snowmobile while mentally or physically impaired as the result of consuming an alcoholic beverage or using a drug or narcotic.

Note: Felony Death by Drunk Driving with a vehicle, boat, or snowmobile is classified as 09003 Negligent Homicide - Vehicle/ Boat/Snowmobile.

*The following arrest charges are to be used for violation of the **MOTOR VEHICLE** code:*

Child Endangerment (Occupant <16) 8030
Operating Under the
    Influence of Controlled Substance 8031
Permitted Person Under the Influence
    of Controlled Substance to Operate.........8032
Ability Impaired by Controlled
    Substance - Voluntary 8033
Allow Intoxicated Person to Operate
    Motor Vehicle Causing Serious Injury
        Alcohol..8036
        Drugs...8037
Operating with B.A.C. of .10% or more 8044
Operating with B.A.C. of .08% or more 8028
Operating with the presence
    of Drugs (OWAD) 8029

54002 Operating Under The Influence Of Liquor Or Drugs (Continued)

*The following arrest charges are to be used for violation of the **MOTOR VEHICLE** code:*

*The following arrest charges are to be used for **OFF-ROAD VEHICLE (ORV)** violations:*

*The following arrest charges are to be used for **SNOWMOBILE** violations:*

*The following arrest charges are to be used for **SNOWMOBILE** violations (continued):*

*The following arrest charges are to be used for **BOAT** violations:*

*The following arrest charges are to be used for **AIRCRAFT AND LOCOMOTIVE** violations:*

Health and Safety

Violations involving the endangering of health or physical safety of an individual or of a community, and not more specifically identifiable with another offense file class code.

55000 Health And Safety

Drugs - Adulterated 5501
Drugs - Misbranded....................................5502
Drugs - (Other)..5503
Food - Adulterated 5510
Food - Misbranded 5511
Food - (Other)..5512
Cosmetics - Adulterated 5520
Cosmetics - Misbranded.............................5521
Cosmetics - (Other) 5522
Large Carnivore Law Violations.................5559
Dog Law Violations 5560
Animals at Large 5561
Violation of Underground Storage
     Tank Regulatory Act 5562
Violation of Above Ground Storage
     Tank Regulatory Act 5563
Sell, Give, Furnish Tobacco Products
     to Persons under 18
     years of age...5569
Persons under 18 year of age
     in Possession or Use of
     Tobacco Products 5570
Aircraft Safety Violations 5581
     Violation of Boat &
     Navigation Laws.....................................5582
Animals - Cruelty to 5586
Littering of Medical Waste..........................5587
Anhydrous Ammonia –
     Possess/Transport 5588
Anhydrous Ammonia Container/
     Unauthorized Tampering.........................5589
Inhalation of Chemical Agents....................5591
Violation of Smokeless Tobacco
     Products Law 5592
Violation of Smoking Laws 5593
Agricultural Violations................................5598
Health & Safety Violations (Other).............5599

Civil Rights

Violations of civil rights as defined by state, local or federal statute.

56000 Civil Rights

Civil Rights - All Violations 5699

Invasion Of Privacy

Invasion of a legally established right to withhold one's self and property from public scrutiny.

57001 Trespass

To unlawfully enter land, a dwelling, or other real property.

Trespass (Other)...5707
Trespass - Hunting & Fishing
     On Private Lands 5767

57002 Invasion Of Privacy - Other

Offenses, which are not specifically defined in the Invasion of Privacy subcategory, listed above.

Divulge Eavesdrop Information 5701
Divulge Eavesdrop Order............................5702
Divulge Message Contents..........................5703
Eavesdropping (Other) 5704
Eavesdrop Equipment 5705
Opening Sealed Communication.................5706
Wiretap, Failure to Report...........................5708
Invade Privacy (Other)................................5799

Smuggling

Fraudulently bringing into or taking out of the country, another jurisdiction, or prison, any merchandise or goods for which duty has not been paid or which is otherwise prohibited.

58000 Smuggling

Smuggle Contraband 5801
Smuggle Contraband into
    Prison/County Jail...................................5802
Smuggle to Avoid Paying Duty...................5803
Smuggling (Other)......................................5899

Election Laws

Offenses relating to the election of local, state, and federal officials.

59000 Election Laws

Violation of Election Laws..........................5999

Antitrust

Offenses relating to trade and commerce laws.

60000 Antitrust

Antitrust..6099

Tax/Revenue

Offenses relating to laws established with regards to the raising of local, state or federal revenues, and which are not specifically identifiable with another offense file class code.

61000 Tax/Revenue

Income Tax..6101
Sales Tax 6102
Liquor Tax..6103
Cigarette Tax 6173
Tax/Revenue (Other)..................................6199

Conservation

Offenses that relate to conservation and preservation of animals, fish, plants, parks, etc.

62000 Conservation

Animals (Out of season,
    over limit, etc.) 6201
Fish (Out of season,
    over limit, etc.) 6202
Birds (Out of season,
    over limit, etc.) 6203
License - Stamp Violations 6204
Environment..6205
Uncased Weapon in Vehicle
    (Conservation Violation) 6272
Hunting While Intoxicated..........................6273
Littering on Public or
    Private Property 6274
Snowmobile Violations
    (Except Trespass) 6276
Off Road Vehicle (ORV) Violations...........6277
Violation of DNR Director's Order 6280
Violation of DNR Conservation Order 6281
Violation of DNR Administrative Rule.......6282
Violation of County Parks/
    Airport Rules and Regulations 6283
Violation of Conservation Laws
    (Other) 6299

Vagrancy

The violation of a court order, regulation, ordinance, or law requiring the withdrawal of persons from the streets or other specified areas; prohibiting persons from remaining in an area or place in an idle or aimless manner; or prohibiting persons from going from place to place without visible means of support.

63000 Vagrancy

Curfew...5313
Loitering...5314
Vagrancy (Other)...6399

Juvenile Runaway

A person under the age of 17 whom has left home without the permission of his/her parent(s) or legal guardian.

70000 Juvenile Runaway

Runaway...7070

Miscellaneous Criminal Offense

Criminal offenses that do not appear to qualify for any of the preceding offense file class codes.

73000 Miscellaneous Criminal Offense

Miscellaneous Arrest...................................7399

Solicitation
(All Crimes Except Prostitution)

Requesting or encouraging someone to engage in illegal conduct. This offense file class is used when the crime has not been committed. (Example: Solicitation to commit murder would be classified under this offense file class if the murder did not occur.)

75000 Solicitation (All Crimes Except Prostitution)

Solicitation 7571

Conspiracy
(All Crimes)

Investigation reveals the planning of a crime is being undertaken.

Example:
Conspiracy to murder would be classified under this offense file class until the planned event was executed. At that time, the offense file class would be changed to reflect the crime.

77000 Conspiracy (All Crimes)

Conspiracy..7771
Conspiracy by Computer.............................7772

Offense File Class Mapping Chart

Offense File Class	File Class Description	NIBRS Group (A or B)	NIBRS Class	NIBRS Crime Description
01000	Sovereignty	Group B	90Z	All Other
02000	Military	Group B	90Z	All Other
03000	Immigration	Group B	90Z	All Other
09001	Murder/Nonnegligent Manslaughter	Group A	09A	Murder/Nonneg. Manslaughter
09002	Negligent Homicide/Manslaughter	Group A	09B	Negligent Manslaughter
09003	Negligent Homicide Vehicle/Boat/ Snowmobile/ORV	Group B	90Z	All Other
09004	Justifiable Homicide	Group A	09C	Justifiable Homicide
10001	Kidnapping/Abduction	Group A	100	Kidnapping/Abduction
10002	Parental Kidnapping	Group A	100	Kidnapping/Abduction
11001	Sexual Penetration Penis/Vagina CSC1	Group A	11A	Forcible Rape
11002	Sexual Penetration Penis/Vagina CSC3	Group A	11A	Forcible Rape
11003	Sexual Penetration Oral/Anal CSC1	Group A	11B	Forcible Sodomy
11004	Sexual Penetration Oral/Anal CSC3	Group A	11B	Forcible Sodomy
11005	Sexual Penetration Object CSC1	Group A	11C	Sexual Assault with an Object
11006	Sexual Penetration Object CSC3	Group A	11C	Sexual Assault with an Object
11007	Sexual Contact Forcible CSC2	Group A	11D	Forcible Fondling
11008	Sexual Contact Forcible CSC4	Group A	11D	Forcible Fondling
12000	Robbery	Group A	120	Robbery
13001	Nonaggravated Assault	Group A	13B	Simple Assault
13002	Aggravated/Felonious Assault	Group A	13A	Aggravated Assault
13003	Intimidation/Stalking	Group A	13C	Intimidation
14000	Abortion	Group B	90Z	All Other
20000	Arson	Group A	200	Arson
21000	Extortion	Group A	210	Extortion/Blackmail
22001	Burglary - Forced Entry	Group A	220	Burglary/Breaking & Entering
22002	Burglary - Entry W/Out Force (Intent)	Group A	220	Burglary/Breaking & Entering
22003	Burglary - Unlawful Entry (No Intent)	Group B	90Z	All Other
22004	Possession of Burglary Tools	Group B	90Z	All Other

Offense File Class Mapping Chart *(Continued)*

Offense File Class	*File Class Description*	*NIBRS Group (A or B)*	*NIBRS Class*	*NIBRS Crime Description*
23001	Larceny - Pocketpicking	Group A	23A	Pocketpicking
23002	Larceny - Purse Snatching	Group A	23B	Purse Snatching
23003	Larceny - Theft from Building	Group A	23D	Theft from Building
23004	Larceny - Theft from Coin Operated Machine/Device	Group A	23E	Theft from Coin Operated Machine/Device
23005	Larceny - Theft from Motor Vehicle	Group A	23F	Theft from Motor Vehicle
23006	Larceny - Theft of Motor Vehicle Parts/Accessories	Group A	23G	Theft of Motor Vehicle Parts/Accessories
23007	Larceny - Other	Group A	23H	All Other Larceny
24001	Motor Vehicle Theft	Group A	240	Motor Vehicle Theft
24002	Motor Vehicle as Stolen Property	Group A	280	Stolen Property
24003	Motor Vehicle Fraud	Group A	26A	False Pretense/Swindle/ Confidence Game
25000	Forgery/Counterfeiting	Group A	250	Counterfeiting/Forgery
26001	Fraud - False Pretense/Swindle/ Confidence Game	Group A	26A	False Pretense/Swindle/ Confidence Game
26002	Fraud - Credit Card/ATM	Group A	26B	Credit Card/ATM
26003	Fraud - Impersonation	Group A	26C	Impersonation
26004	Fraud - Welfare	Group A	26D	Welfare Fraud
26005	Fraud - Wire	Group A	26E	Wire Fraud
26006	Fraud - Bad Checks	Group B	90A	Bad Checks
27000	Embezzlement	Group A	270	Embezzlement
28000	Stolen Property	Group A	280	Stolen Property
29000	Damage to Property	Group A	290	Destruction/Damage/ Vandalism of Property
30001	Retail Fraud - Misrepresentation	Group A	26A	False Pretense/Swindle/ Confidence Game
30002	Retail Fraud - Theft	Group A	23C	Shoplifting
30003	Retail Fraud - Refund/Exchange	Group A	26A	False Pretense/Swindle/ Confidence Game
35001	Violation of Controlled Substance	Group A	35A	Drug/Narcotic Violations
35002	Narcotic Equipment Violations	Group A	35B	Drug Equipment Violations
36001	Sexual Penetration – Nonforcible - Blood Affinity	Group A	36A	Incest
36002	Sexual Penetration - Nonforcible - Other	Group A	36B	Statutory Rape
36003	Peeping Tom	Group B	90H	Peeping Tom
36004	Sex Offense - Other	Group B	90Z	All Other
37000	Obscenity	Group A	370	Pornography/Obscene Material
38001	Family - Abuse/Neglect Nonviolent	Group B	90F	Family Offense Nonviolent
38002	Family - Nonsupport	Group B	90F	Family Offense Nonviolent
38003	Family - Other	Group B	90Z	All Other
39002	Gambling - Operating/Promoting/ Assisting	Group A	39B	Operating/Promoting/ Assisting

Offense File Class Mapping Chart *(Continued)*

Offense File Class	File Class Description	NIBRS Group (A or B)	NIBRS Class	NIBRS Crime Description
39001	Gambling - Betting/Wagering	Group A	39A	Betting/Wagering
39003	Gambling - Equipment Violations	Group A	39C	Gambling Equipment Violations
39004	Gambling - Sports Tampering	Group A	39D	Sports Tampering
40001	Commercialized Sex - Prostitution	Group A	40A	Prostitution
40002	Commercialized Sex - Assisting/Promoting Prostitution	Group A	40B	Assisting/Promoting Prostitution
41001	Liquor License - Establishment	Group B	90G	Liquor Law Violation
41002	Liquor Violations - Other	Group B	90G	Liquor Law Violation
42000	Drunkenness	Group B	90E	Drunkenness
48000	Obstructing Police	Group B	90Z	All Other
49000	Escape/Flight	Group B	90Z	All Other
50000	Obstructing Justice	Group B	90Z	All Other
51000	Bribery	Group A	510	Bribery
52001	Weapons Offense - Concealed	Group A	520	Weapon Law Violations
52002	Weapons Offense - Explosives	Group A	520	Weapon Law Violations
52003	Weapons Offense - Other	Group A	520	Weapon Law Violations
53001	Disorderly Conduct	Group B	90C	Disorderly Conduct
53002	Public Peace - Other	Group B	90Z	All Other
54001	Hit and Run Motor Vehicle Accident	Group B	90Z	All Other
54002	OUIL or OUID	Group B	90D	Driving Under the Influence
55000	Health and Safety	Group B	90Z	All Other
56000	Civil Rights	Group B	90Z	All Other
57001	Trespass	Group B	90J	Trespass of Real Property
57002	Invasion of Privacy - Other	Group B	90Z	All Other
58000	Smuggling	Group B	90Z	All Other
59000	Election Laws	Group B	90Z	All Other
60000	Antitrust	Group B	90Z	All Other
61000	Tax/Revenue	Group B	90Z	All Other
62000	Conservation	Group B	90Z	All Other
63000	Vagrancy	Group B	90B	Curfew/Loitering/Vagrancy
70000	Juvenile Runaway	Group B	90I	Runaway
73000	Miscellaneous Criminal Offense	Group B	90Z	All Other
75000	Solicitation (all crimes except prostitution)	Group B	90Z	All Other
77000	Conspiracy (all crimes)	Group B	90Z	All Other

Section 6:
Property Record Overview

When to enter a property record, stolen and/or recovered property and drug property information.

When to Enter A Property Record

A Property Record *(Data Elements 52 through 60)* is submitted to record the loss and/or recovery of property involved in the following types of offenses:

- ➢ Crimes Against Property:
  - Forgery/Counterfeiting
  - Robbery
  - Burglary
  - Larceny
  - Arson
  - Extortion
  - Bribery
  - Fraud
  - Embezzlement
  - Damage to Property
  - Motor Vehicle Theft
  - Stolen Property
- ➢ Kidnapping
- ➢ Gambling
- ➢ Drug/Narcotics Offenses

Not all Property Data Elements are required for every offense. For individual Property Data Element numbers required for a specific offense, refer to the worksheet for that offense in **Section 4**.

Additional Property Records

Up to 4 property records can be entered using the Incident (MICR1) format. Additional property records may be entered using the Property (MICR9) format (See **Section 2**).

Offense Attempted

If a Property Offense has been attempted *(Data Element 16 = A),* there cannot be a known loss of property, as loss of property would imply that the offense was completed. In this case:

> Item Number *(Data Element 52)* = 000 (No items to record)

> Property Loss Type *(Data Element 53)* = 0 (None) or 9 (Unknown)

Do **NOT** use any of the other Property Data Elements *(54 through 60).**

Example:

> In an attempted arson offense, with no property actually burned, Item Number *(Data Element 52)* = 000 and Property Loss Type *(Data Element 53)* = 0 (None).

> In a drug investigation, the offenders destroyed the drugs before the officers were able to seize the drugs. As no property was actually seized, a property record is submitted with "0" (None) as the Property Loss Type *(Data Element 53)*, and the type of drug entered in Suspected Drug Type *(Data Element 58).* Note that in this case, only 1 drug type can be submitted.

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*   This edit does not apply to offense 35001 Violation of Controlled Substance Act when Property Loss Type *(Data Element 53)* = 0 (None). Suspected Drug Type *(Data Element 58)* must be entered in this case.

Grouping Property Items

Items with the same Property Loss Type *(Data Element 53)* and Property Class *(Data Element 54)* may be grouped together for reporting purposes. Property Value *(Data Element 55)* must then reflect the total value of the grouped items.

Example:

➢ Two victims had their bicycles stolen at the same time and place; one was worth $300 and the other $150. For both items, Property Loss Type *(Data Element 53)* = 7 (Stolen) and Property Class *(Data Element 54)* = 04 (Bicycles).

To group the two items, assign both bicycles one Item Number *(Data Element 52)* and enter the total value of the bicycles, "450" ($300 + $150 = $450), in the corresponding Property Value *(Data Element 55)*.

Items with the same Property Loss Type and Property Class may be grouped together for reporting purposes.

➢ The following property was stolen as the result of a burglary: (1) a $10,000 stamp collection; (2) jewelry worth $5,000; (3) a $1,800 personal computer; (4) clothes worth $1,500; (5) silverware worth $800; (6) a $650 TV; (7) a $450 VCR; (8) a $400 microwave oven; (9) $350 in cash; (10) a $25 typewriter; (11) a $150 shotgun; (12) a $100 bicycle; (13) two credit cards (no value); and (14) ten blank personal checks (no value).

If property were grouped together by Property Loss Type and Property Class, the last example would be entered as follows:

"5800" for the jewelry and silverware (code 17), "1800" for the personal computer (code 07), "1500" for the clothes (code 06), "1100" for the TV and VCR (code 26), "400" for the microwave oven (code 16), "350" for the cash (code 20), "25" for the typewriter (code 23), "150" for the shotgun (code 13), "100" for the bicycle (code 04), "10000" for the stamp collection (code 88), "0" for the two credit cards (code 09), and "0" for the ten blank checks (code 22).

Stolen and/or Recovered Property

Property cannot be coded as recovered if it has not first been entered into the system as stolen. If Property Loss Type *(Data Element 53)* = 5 (Recovered) is used, the item must have been first reported using Property Loss Type *(Data Element 53)* = 7 (Stolen).

This edit does not apply to the following Offense File Classes, as the nature of the offense already infers stolen property:

- 24002 Motor Vehicle as Stolen Property
- 25000 Forgery/Counterfeiting
- 28000 Stolen Property

Item Number *(Data Element 52)* and Property Class *(Data Element 54)* must match for stolen and recovered records. Exception: If a motor vehicle was reported stolen and parts of the vehicle are recovered, the recovered record can indicate Property Class *(Data Element 54)* = 38 (Vehicle Parts/Accessories).

Property cannot be coded as recovered if it has not first been entered into the system as stolen.

Stolen and Recovered Property

If, at the time the original incident is entered, all property stolen is recovered, and the value of the recovered property is the same as prior to being stolen, enter Property Loss Type *(Data Element 53)* = 1 (Stolen and Recovered). This eliminates entering two separate records, one for stolen and one for recovered property.

Example:

- Two teenagers stole a neighbor's car for joyriding. The car was recovered in a parking lot two hours after the reported theft. No damage had been done to the vehicle. When the original incident is entered, only one property record is needed indicating "1" (Stolen and Recovered) in Property Loss Type *(Data Element 53)* as the property was stolen and recovered and the recovered property value did not decrease from prior to being stolen.

If the vehicle was damaged, then two property records need to be entered. In the first record, enter Property Loss Type *(Data Element 53)* = "7" (Stolen) and enter the value of the vehicle in Property Value *(Data Element 55)*. In the second record, enter Property Loss Type = "5" (Recovered) and then enter the value of the damaged vehicle in Property Value.

Stolen and/or Recovered Vehicles

If a number of vehicles are involved in an incident, enter Number of Stolen/Recovered Vehicles *(Data Element 57)* to reflect the number of vehicles reported per Item Number *(Data Element 52)*. If vehicle information is entered by single item and not grouped together, the value in this data element will always be "1."

Example:

➢ Five automobiles were stolen from a car dealer on August 31, 2005. To report the vehicles singly by item number, enter "01" in Stolen/Recovered Vehicles *(Data Element 57)* and "7" (Stolen) in Property Loss Type *(Data Element 53)* once for each vehicle. Three of these vehicles were recovered on November 1, 2005. "01" would be entered for Stolen/Recovered Vehicles *(Data Element 57)* and "5" (Recovered) in Property Loss Type *(Data Element 53)*.

If the automobiles are grouped together, to report stolen, "05" would be entered for Stolen/Recovered Vehicles *(Data Element 57)* and "7" (Stolen) in Property Loss Type *(Data Element 53)*. The recovery would be reported as "03" in Stolen/Recovered Vehicles *(Data Element 57)* and "5" (Recovered) in Property Loss Type *(Data Element 53)*.

Property Recovered After the Original Incident has been Filed

Property originally reported stolen, then recovered after the original incident has been filed, requires an update to the original record.

More than One Recovery Date

If property is grouped together by Property Loss Type *(Data Element 53)* and Property Class *(Data Element 54)* and there is more than one date of recovery for the same Property Class, enter the earliest date.

Example

➢ On August 10, 2005, 2 bicycles were stolen from a public school parking lot. The first bicycle was recovered on August 15, 2005. The other bicycle was recovered on August 31, 2005. The date entered for Date Recovered *(Data Element 56)* for Property Class "04" (Bicycles) should be "081505" since that is the earliest date of recovery for this property class.

Determining Property Value

The following procedures are suggested to determine valuation of stolen property:

> ➤ Use fair market value for articles which are subject to depreciation because of wear and tear, age, or other factors which cause the value to decrease with use.

> ➤ Use cost to the merchant (wholesale cost) of goods stolen from retail establishments, warehouses, etc. In other words, use the dollar value representing the actual cash loss to the victim without any markup or profit added.

> ➤ Use victim's evaluation of items such as jewelry, watches, and other similar goods which decrease in value slightly or not at all with use or age.

> ➤ Use replacement cost or actual cash cost to victim for new or almost new clothes, auto accessories, bicycles, etc.

> ➤ When the victim obviously exaggerates the value of stolen property for insurance or other purposes, common sense and good judgement will dictate a fair market value to be placed on the stolen items by law enforcement.

Black's Law Dictionary defines fair market value as the price in cash, or its equivalent, for which the property can be sold on the market.

When an Inventory is Required
If the Property Class *(Data Element 54)* is unknown until an inventory can be performed, enter code "77" (Pending Inventory). Enter Property Value *(Data Element 55)* = "$1.00" (Unknown).

An updated Property record with appropriate loss values should be submitted when the results of the inventory are subsequently learned.

Example
> ➤ A house was destroyed by arson while the homeowners were away on an overseas trip, making it impossible to determine the property loss until they return. Property Class *(Data Element 54)* = "77" (Pending Inventory) and Property Value *(Data Element 55)* = "$1.00" (Unknown) were entered into the original report.

When the owners returned and completed an inventory of the burned/damaged property, the report was updated to reflect the new information.

Drug Property

When to Enter Drug Property Information

If drugs or narcotics are seized in a drug case, no value is to be entered into Property Value *(Data Element 55)*. Use Suspected Drug Type, Estimated Drug Quantity, and Drug Type Measurement *(Data Elements 58 through 60)* **ONLY** if all three of the following conditions are met:

➢ One of the offenses in the incident is 35001 Violation of Control Substance Act

➢ Property Loss Type *(Data Element 53)* = 6 (Seized) or 0 (None)

➢ Property Class *(Data Element 54)* = 10 (Drugs/Narcotics)

These Data Elements are **NOT** used when drugs or narcotics were stolen, burned, or otherwise destroyed in connection with other offenses, such as Arson, Burglary, or Larceny.

Drug property should be grouped together as much as possible by Suspected Drug Type and Type Drug Measurement.

Grouping Drug Property Information

Drug property should be grouped together as much as possible by Suspected Drug Type *(Data Element 58)* and Type Drug Measurement *(Data Element 60)*.

Note: The state program will accept more than 3 drug property items. However, only three drug records will be forwarded to the FBI grouped by Suspected Drug Type and Type Drug Measurement. If more than 3 records are a result of this grouping, the 3rd FBI record will be coded Suspected Drug Type *(Data Element 58)* = "77" (Over 3 Drug Types).

Agencies have the option of grouping their drug information in this way prior to submitting the data to the state program. Agencies opting to group the drug information should enter the two most important drugs first (taking into account the quantity, value, and deadliness of the drugs/narcotics) and combining any remaining drugs (if any) as Suspected Drug Type *(Data Element 58)* = "77" (Over 3 Drug Types).

When Drug Measurements Are Not Available

Code "XX" (Not Reported) is an interim code which can be entered for Type Drug Measurement *(Data Element 60)* until agencies receive quantity and measurement from a forensic laboratory. This code must be replaced later with a specific measurement code.

When this code is used, Estimated Drug Quantity *(Data Element 59)* must be "1" (None).

Example:

> ➢ In a drug case, a large quantity of crack, cocaine, and marijuana was seized. The officer being unsure of the quantity of each drug entered "XX" (Not Reported) in this field and waited until the reports were received from the forensic laboratory. At that time, the officer submitted a report to delete the NOT REPORTED item and enter the correct information.

Property Class Descriptions

The following table provides examples for valid Property Class codes *(Data Element 54)* described in **Section 3** of this handbook.

Property Class Descriptions

Code Number/Description	*Examples*
(01) = Aircraft	Airplanes, dirigibles, gliders, etc.
(02) = Alcohol	Alcoholic beverages, e.g., beer, wine, liquor, etc.
(03) = Automobiles	Sedans, coupes, station wagons, convertibles, taxicabs, and other similar motor vehicles which serve the primary purpose of transporting people
(04) = Bicycles	Includes tandem bicycles, unicycles, and tricycles
(05) = Buses	Motor vehicles which are specifically designed, but not necessarily used, to transport groups of people on a commercial basis
(06) = Clothes/Furs	Wearing apparel for human use, including accessories such as belts, shoes, scarves, ties, etc.
(07) = Computer Hardware/Software	Computers, computer peripherals [e.g., tape and disk drives, printers, etc.] and storage media [e.g., magnetic tapes, magnetic and optical disks, etc.
(08) = Consumable Goods	Expendable items used by humans for nutrition, enjoyment or hygiene, e.g., food, beverages, grooming products, cigarettes, gasoline, firewood, etc.
(09) = Credit/Debit Cards	Includes Automatic Teller Machine cards
(10) = Drugs/Narcotics	
(11) = Drug/Narcotic Equipment	
(12) = Farm Equipment	Tractors, combines, etc.
(13) = Firearms	Weapons that fire a shot by force of an explosion, i.e., handguns, rifles, shotguns., etc., but not "BB", pellet, or gas-powered guns
(14) = Gambling Equipment	Gambling paraphernalia
(15) = Heavy Construction/ Industrial Equipment	Cranes, bulldozers, steamrollers, oil-drilling rigs, etc.
(16) = Household Goods	Beds, chairs, desks, sofas, tables, refrigerators, stoves, washer/dryers, air conditioning and heating equipment, etc.
(17) = Jewelry/Precious Metals	Bracelets, necklaces, rings, watches, etc., and gold, silver, platinum, etc.
(18) = Livestock	Living farm-type animals, e.g., cattle, chickens, hogs, horses, sheep, etc., but not household pets, such as dogs and cats)
(19) = Merchandise	Items held for sale
(20) = Money	Legal tender, i.e., coins and paper currency

(21) = Negotiable Instruments	Any document, other than currency, which is payable without restriction, e.g., endorsed checks, endorsed money orders, and endorsed traveler's checks; "bearer" checks and bonds; etc.
(22) = Nonnegotiable Instruments	Documents requiring further action to become negotiable., e.g., unendorsed checks, unendorsed money orders, etc.; food stamps; stocks and bonds; etc.
(23) = Office Equipment	Typewriters, adding machines, calculators, cash registers, copying machines, etc.
(24) = Other Motor Vehicles	Any other motor vehicles, e.g., motorcycles, motor scooters, trail bikes, mopeds, snowmobiles, golf carts, etc.
(25) = Purses/Handbags/Wallets	
(26) = Radios/TVs/VCRs	Includes radios, televisions, videotape recorders, high fidelity and stereo equipment, compact disk players, etc.
(27) = Recordings Audio/Visual	Phonograph records, compact disks, tape recordings, cassettes, etc.
(28) = Recreational Vehicles	Motor vehicles which are specifically designed, but not necessarily used, to transport people and also provide them temporary lodging for recreational purposes
(29) = Structures-Single Occupancy Dwelling	Houses, townhouses, duplexes, mobile homes, or other private dwellings which are occupied by a single person, family, housemates, or other group
(30) = Structures-Other Dwellings	Any other residential dwellings not meeting the definition of "Single Occupancy Dwellings", e.g., apartments, tenements, flats, boarding houses, dormitories, as well as temporary living quarters, such as hotels, motels, inns, etc.
(31) = Structures-Other Commercial/Business	Stores, office buildings, restaurants, etc.
(32) = Structures-Industrial/ Manufacturing	Factories, plants, assembly lines, etc.
(33) = Structures- Public/Community	Colleges, hospitals, jails, libraries, meeting halls, passenger terminals, religious buildings, schools, sports arenas, etc.
(34) = Structures-Storage	Barns, garages, storehouses, warehouses, etc.
(35) = Structures-Other	Any other structures not fitting the other "Structures" descriptions, e.g., outbuildings, monuments, buildings under construction, etc.
(36) = Tools	Hand tools and power tools
(37) = Trucks	Motor vehicles which are specifically designed, but not necessarily used, to transport cargo on a commercial basis
(38) = Vehicle Parts/Accessories	Motor vehicle batteries, engines, transmissions, heaters, hubcaps, tires, manufacturers' emblems, license plates, sideview mirrors, radios, antennas, tape decks, etc.
(39) = Watercraft	Motor boats, sailboats, houseboats, etc.

(88) = Other	All other property not fitting the above specific descriptions, including intangibles*
(77) = Pending Inventory	Property class unknown until an inventory is conducted
(99) = Special Category	To be used by the National UCR program to compile statistics on certain designated types of property, e.g., "CB" radios, which are the object of theft fads

*   Intangible is anything which cannot be perceived by the sense of touch. It can be a benefit, e.g., a right or privilege, a promotion, enhanced reputation, etc.; or a detriment, e.g., a loss of reputation, injured feelings, etc.

Section 7
Exceptional Clearance

This section covers information on when and how to enter Exceptional Clearance.

When to Enter Exceptional Clearance

Exceptional Clearance *(Data Elements 11 and 12)* clears an offense for reasons other than an arrest. Exceptional Clearance may be used with any offense **EXCEPT** Offense File Class 0900-4 Justifiable Homicide.

The following four conditions must be met to exceptionally clear an offense:

➢ The investigation must have clearly and definitely established the identity of at least one offender

➢ Sufficient probable cause must have been developed to support the arrest, charging, and prosecution of the offender

➢ The exact location of the offender must be known so that an arrest could be made

➢ There must be a reason outside the control of law enforcement which prevents the arrest

Note: Instances may occur when an offender already in custody or serving a sentence confesses to an uncleared crime. This situation is actually a variation of true clearance by arrest and should not be exceptionally cleared. Arrest data should be reported on the offender who, although not "apprehended", will in most instances be prosecuted on the new charge.

Exceptional Clearance may NOT be used with Offense File Class 0900-4 Justifiable Homicide

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How to Enter Exceptional Clearance

To exceptionally clear an incident, complete Exceptional Clearance Date *(Data Element 12),* and enter one of the following 2 digit codes in Exceptional Clearance *(Data Element 11)*:

Exceptional Clearance Codes

10 = Death of offender

11 = Prosecution declined (by the prosecutor for other than lack of probable cause)

12 = Extradition denied

13 = Victim refused to cooperate (in the prosecution)

14 = Juvenile/no custody (the handling of a juvenile without taking him/her into custody, but rather by oral or written notice given to the parents or legal guardian in a case involving a minor offense)

Exceptional Clearance (Data Element 11) must always be entered with Exceptional Clearance Date (Data Element 12)

Edits

➤ Must complete Exceptional Clearance Date *(Data Element 12)*.

➤ Do not use *Data Elements 39 through 51* (an arrest record cannot be entered).

➤ Offender Number *(Data Element 22)* cannot be "00"; Use *Data Elements 23, 24, 25* (Offender Age, Race, and Sex).

Examples:

➤ During a bank robbery the offender is fatally shot by police officers. Enter "10" (Death of Offender) for Exceptional Clearance *(Data Element 11),* and complete Exceptional Clearance Date *(Data Element 12).*

➤ An incident involved two offenders - one of whom could not be extradited and the second was still at large. An incident record was sent to the state program with Exceptional Clearance *(Data Element 11)* = "12" (Extradition Denied). The second offender is arrested six months later. Since an arrest is superior to an exceptional clearance and an arrest cannot be submitted with an exceptional clearance, the Exceptional Clearance and Exceptional Clearance Date must be modified and the arrest information added to the incident.

➤ An arrested person confesses to multiple incidents but the prosecutor refuses to prosecute on all incidents. The arrest should be reported for all incidents and not cleared as an exceptional clearance. [One incident will have an arrest record with "C" (Count Arrest) and the other incidents will have arrest records with "M" (Multiple) for Multiple Arrest Indicator *(Data Element 49).*]

Multiple Offense Incidents

In a multiple offense incident, an exceptional clearance of one offense clears all offenses in the incident. An arrest record may not be entered for any incident that is exceptionally cleared without first modifying the incident to remove exceptional clearance. An incident cannot be both exceptionally cleared and cleared by an arrest.

Section 8:
Hate/Bias Motivation Guidelines

Guidelines and considerations for determining whether hate and/or bias was the motivation to commit an offense.

When to Report Hate/ Bias Motivation

The object of the collection of Hate/Bias Crime statistics is to indicate whether the offender was motivated to commit the offense because of his/her bias against a racial, religious, ethnic/national origin, or sexual orientation group. Use the graphic worksheets in **Section 4** to determine whether Suspected Bias Motivation *(Data Element 18)* is required for a specific offense.

Because of the difficulty of ascertaining the offender's subjective motivation, Suspected Bias Motivation *(Data Element 18)* is to be reported **ONLY IF** the investigation reveals sufficient objective facts to lead a reasonable and prudent person to conclude that the offender's actions were motivated, in whole or in part, by bias. The specific types of bias to be reported are:

Racial Bias:
- Anti-White
- Anti-Black
- Anti-American Indian/Alaskan Native
- Anti-Asian/Pacific Islander
- Anti-Multi-Racial Group

Ethnicity/National Origin Bias:
- Anti-Hispanic
- Anti-Other Ethnicity/National Origin

Religious Bias:
- Anti-Jewish
- Anti-Catholic
- Anti-Protestant
- Anti-Islamic (Moslem)
- Anti-Other Religion (Buddhism, Hinduism, Shintoism, etc.)
- Anti-Multi-Religious Group
- Anti-Atheist/Agnostic

Sexual Orientation Bias:
- Anti-Male Homosexual (Gay)
- Anti-Female Homosexual (Lesbian)
- Anti-Homosexual (Gays and Lesbians)
- Anti-Heterosexual
- Anti-Bisexual

Gender Bias:
- Anti-Female
- Anti-Male

Disabilities Bias:
- Anti-Physical
- Anti-Mental

Other Bias:
- Any not listed above

None or Unknown Bias

Incidents which do not involve any facts indicating biased motivation by the offender are to be coded as Suspected Bias Motivation *(Data Element 18)* = "00" (None), while incidents involving ambiguous facts (i.e., where some facts are present but are not conclusive) are to be coded "99" (Unknown).

Objective Evidence of Bias Motivation

An important distinction must be made. The mere fact that the offender is biased against the victim's racial, religious, ethnic/national origin, and/or sexual orientation group does not mean that a hate crime was involved. Rather, the offender's **criminal act** must have been motivated, in whole or in part, by his/her bias.

Because motivation is subjective, it is difficult to know with certainty whether a crime was the result of the offender's bias. Therefore, before an incident can be reported as a hate crime, sufficient objective facts must be present to lead a reasonable and prudent person to conclude that the offender's actions were motivated, in whole or in part, by bias.

The offender's criminal act must have been motivated, in whole or in part, by his/her bias.

Circumstances Supporting Hate/Bias

While no single fact may be conclusive, facts such as the following, particularly when combined, are supportive of a finding of bias:

➢ The offender and the victim were of different racial, religious, ethnic/national origin, sexual orientation or gender groups. For example, the victim was black and the offenders were white.

➢ Bias related oral comments, written statements, or gestures were made by the offender which indicate his/her bias. For example, the offender shouted a racial epithet at the victim.

➢ Bias related drawings, markings, symbols, or graffiti were left at the crime scene. For example, a swastika was painted on the door of a synagogue.

➢ Certain objects, items, or things which indicate bias were used, (e.g., the offenders wore white sheets with hoods covering their faces) or left behind by the offender(s) (e.g., a burning cross was left in front of the victim's residence).

➢ The victim is a member of a racial, religious, ethnic/national origin, sexual orientation, or gender group which is overwhelmingly outnumbered by members of another group in the neighborhood where the victim lives and the incident took place. This factor loses significance with the passage of time, i.e., it is most significant when the victim first moved into the neighborhood and becomes less and less significant as time passes without incident.

Circumstances Supporting Hate/Bias
(*Continued*)

> The victim was visiting a neighborhood where previous hate crimes had been committed against other members of his/her racial, religious, ethnic/national origin, sexual orientation, or gender group and where tensions remain high against his/her group.

> Several incidents have occurred in the same locality, at or about the same time, and the victims are all of the same racial, religious, ethnic/national origin, or sexual orientation group.

> A substantial portion of the community where the crime occurred perceives that the incident was motivated by bias.

> The victim was engaged in activities promoting his/her racial, religious, ethnic/national origin, sexual orientation, or gender group. For example, the victim is a member of the NAACP, participated in gay rights demonstrations, etc.

> The incident coincided with a holiday relating to, or a date of particular significance to, a racial, religious, or ethnic/national origin group (e.g., Martin Luther King Day, Rosh Hashanah, etc.).

> The offender was previously involved in a similar hate crime or is a member of a hate group.

> There were indications that a hate group was involved. For example, a hate group claimed responsibility for the crime or was active in the neighborhood.

> A historically established animosity exists between the victim's group and the offender's group.

> The victim, although not a member of the targeted racial, religious, ethnic/national origin, sexual orientation, or gender group, is a member of an advocacy group supporting the precepts of the victim group.

Additional Considerations

Along with the above circumstances supporting Hate/Bias Motivation for an offense, the following factors must also be considered:

1. **Need for Case-by-Case Assessment of the Facts**

   The aforementioned factors are not all-inclusive of the types of objective facts which evidence biased motivation. Therefore, reporting agencies must examine each case for facts which clearly evidence that the offender's bias motivated him/her to commit the crime.

2. **Misleading Facts**

   Agencies must be alert to misleading facts. For example, the offender used an epithet to refer to the victim's race, but the offender and victim were of the same race.

3. **Feigned Facts**

   Agencies must be alert to evidence left by the offenders which is meant to give the false impression that the incident was motivated by bias. For example, students of a religious school vandalize their own school, leaving anti-religious statements and symbols on its walls, in the hope that they will be excused from attending class.

4. **Offender's Mistaken Perception**

   Even if the offender was mistaken in his/her belief that the victim was a member of a racial, religious, ethnic/national origin, sexual orientation, or gender group; the offense is still a hate crime as long as the offender was motivated by bias against that group. For example, a middle-aged, non-gay man walking by a bar frequented by gays was attacked by six teenagers who mistakenly believed the victim had left the bar and was gay. Although the offenders were wrong of both counts, the offense is a hate crime because it was motivated by the offenders' anti-gay bias.

5. **Changes in Findings of Bias**

   If, after an original incident report was submitted, a contrary finding regarding bias occurs, the state program must be updated with the new finding. For example, if an initial finding of no bias was later changed to racial bias or a finding of racial bias was later changed to religious bias, the change should be reported to the UCR state program.

Hate/Bias Motivation Examples

The following examples highlight some of the considerations in determining whether an offense was motivated by hate or bias:

- ➢ While driving through a predominantly Mexican-American neighborhood, a black male stopped his car to repair a flat tire. A group of Mexican-Americans leaving a bar across the street accosted the driver and then attacked him with bottles and clubs. During the attack, the offenders called the victim by a well known and recognized epithet used against blacks and told him that blacks were not welcome in the neighborhood. Enter code "12" (Anti-Black) because the victim and offenders are of different races, the offenders used a racial epithet, and the facts reveal no other reason for the attack than the stated one, i.e., to keep blacks out of the neighborhood.

- ➢ A small neighborhood bar frequented by gays burned down after being closed for the night. Investigation revealed that the fire was deliberately set, but there were no witnesses or suspects. Although the fire was deliberately set, the fact that the bar was frequented by gays may have been coincidental. Therefore, "99" (Unknown) should be entered. Two weeks later, three white adult males were arrested on a tip from an informant. They admitted burning down the bar, saying they did it to keep gays out of the neighborhood. The previously submitted incident report should be updated with "41" (Anti-Gay).

- ➢ Overnight, unknown subjects broke into a synagogue and destroyed several religious objects. The perpetrators left a large swastika drawn on the door and wrote "Death to Jews" on a wall. Although valuable items were present, none were stolen. Enter "21" (Anti-Jewish) because the offenders destroyed religious objects, left anti-Semitic words and graffiti behind, and theft did not appear to be the motive for the burglary.

- ➢ An adult white male was approached by four white teenagers who requested money for the bus. When he refused, one of the youths said to the others, "Let's teach this [epithet for a gay person] a lesson." The victim was punched in the face, knocked to the ground, kicked several times, and robbed of his wristwatch, ring, and wallet. When he reported the crime, the victim advised he did not know the offenders and that he was not gay. The facts are ambiguous. Although an epithet for a gay person was used by one of the offenders, the victim was not gay. Such epithets are sometimes used as general insults regardless of the target person's sexual orientation, and in this case the offenders' motivation appeared to be limited to obtaining money from the victim. Therefore, "99" (Unknown) should be entered.

Hate/Bias Definitions

To ensure uniformity in reporting nationwide, the following definitions have been adopted for us in hate crime reporting:

Bias - A preformed negative opinion or attitude toward a group of persons based on their race, religion, ethnicity/national origin, sexual orientation, or gender.

Bias Crime - A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias against a race, religion, ethnic/national origin group, sexual orientation, or gender group. Also known as "Hate Crime."

Bisexual - [adjective] Of or relating to persons who experience sexual attraction toward, and responsiveness to, both males and females; [noun] a bisexual person.

Ethnicity/National Origin Bias - A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions, (Arabs, Hispanics, etc.).

Gay - [adjective] Of or relating to males who experience a sexual attraction toward, and responsiveness to, other males; [noun] a homosexual male.

Gender Bias - A preformed negative opinion or attitude toward a group of persons of the same biological category.

Hate Crime - See Bias Crime.

Hate Group - An organization whose primary purpose is to promote animosity, hostility, and malice against persons belonging to a racial, religious, ethnic/national origin, or sexual orientation group which suffers from that of the members of the organization (e.g., the Ku Klux Klan, American Nazi Party, etc.).

Heterosexual - [adjective] Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of the opposite sex; [noun] a heterosexual person.

Homosexual - [adjective] Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of their own sex; [noun] a homosexual person.

Lesbian - [adjective] Of or relating to females who experience a sexual attraction toward, and responsiveness to, other females; [noun] a homosexual female.

Racial Bias - A preformed negative opinion or attitude toward a group of person who possess common physical characteristics (e.g., color of skin, eyes and/or hair, facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g. Asians, blacks, whites, etc.).

Religious Bias - A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists, etc.).

Sexual Orientation Bias - A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex (e.g., gays, lesbians, heterosexuals, etc.).

Section 9:
Age/Relationship Edits

*Edits based on age or interpersonal relationships
that may pertain to any incident.*

Introduction

The circumstances surrounding an incident may require a number of edits regarding the age and/or relationship between the person(s) involved.

Victim to Offender Relationship

Victim to Offender Relationship *(Data Element 38)* is used with Offender Related Number *(Data Element 37)* to report the relationships of the victim to the offender(s) who have perpetrated a "crime against person" or a robbery against a person victim. (See the graphic worksheets in **Section 4** for Data Elements required for a specific offense.)

The following edits apply to victim/offender relationships:

Spouse, Boyfriend/Girlfriend

If Victim to Offender Relationship *(Data Element 38)* = either:

- ➤ "01" Spouse

- ➤ "02" Common-law Spouse

- ➤ "13" Child in Common

- ➤ "24" Dating (boyfriend/girlfriend)

- ➤ "27" Ex-spouse

- ➤ "32" Former Dating (boyfriend/girlfriend)

- ➤ "33" Resident (boyfriend/girlfriend)

- ➤ "34" Former Resident (boyfriend/girlfriend)

Victim Sex *(Data Element 31)* and Offender Sex *(Data Element 25)* must be opposite.

Homosexual Relationship

If Victim to Offender Relationship *(Data Element 38)* = "26" (Homosexual Relationship):

- ➤ Victim Sex *(Data Element 31)* and Offender Sex *(Data Element 25)* must be the same.

Parent/Grandparent

If Victim to Offender Relationship *(Data Element 38)* = either:

- ➤ "03" Parent

- ➤ "06" Grandparent

Victim Age *(Data Element 29)* must be greater than Offender Age *(Data Element 23)*.

Child, Grandchild, Babysittee

If Victim to Offender Relationship *(Data Element 38)* = either:

> ➢ "05" Child

> ➢ "07" Grandchild

> ➢ "23" Babysittee

Victim Age *(Data Element 29)* must be less than Offender Age *(Data Element 23)*.

Spouse/Ex-Spouse

> ➢ Only one Victim to Offender Relationship code of "01" (Victim Was Spouse) is valid per victim.

> ➢ Age of spouses or ex-spouses cannot be less than 10 years old.

Arrest Age

For all offenses, if Arrest Age *(Data Element 41)* = less than 18, enter Disposition of Arrest Under 18 *(Data Element 50)*.

Section 10:
Law Enforcement Officers Killed or Assaulted (LEOKA)

Submitting LEOKA Information

At the time of this printing, Law Enforcement Officers Killed or Assaulted (LEOKA) information will continue to be submitted on the paper form (RI-126). This is the same form that was used prior to MICR.[1]

When an officer is killed or assaulted, the information must be reported on an incident report and also on the monthly LEOKA report. To determine if the assault should be reported as an additional offense to the original incident or a separate incident, the agency utilizes the "Concept of Time and Place."

When an officer is killed or assaulted, the information must be reported on an incident report and also on the monthly LEOKA report.

Concept of Time and Place is defined as follows

> "If more than one crime was committed by the same person or group of persons and the time and space intervals separating them were insignificant, then all of the crimes make up a single incident."

Therefore, if the original offense/arrest and assault offense occurred during an unbroken time duration and at the same or adjoining locations(s), the reporting agency should report these offenses as a single incident.

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[1] The FBI is planning to enhance the collection of LEOKA data so a change in the data submitted is probable in the future. Your agency will be notified directly of any future changes.

Section 11:
Multiple Offenses/Incidents/Arrests

Guidelines for reporting more than one offense, incident, and/or arrest.

Multiple Offenses vs. Multiple Incidents

The following guidelines are used to determine whether to report multiple incidents or a single incident comprised of multiple offenses.

Defining an Incident

A single incident is defined as one or more offenses committed by the same offender, or a group of offenders acting in concert, at the same time and place.

Acting in Concert requires the offenders actually commit or assist in the commission of the crime(s). The offenders must be aware of, and consent to, the commission of the crime(s); or, even if nonconsenting, their actions assist in the commission of the offense(s). This is important because all of the offenders in an incident are considered to have committed all of the offenses in the incident. If one or more of the offenders did not act in concert, then there is more than one incident involved.

Concept of Time and Place is defined as follows: If more than one crime was committed by the same person or group of persons and the time and space intervals separating them were insignificant, then all of the crimes make up a single incident.

Therefore, a group of crimes may be reported as one incident if:

> ➢ A number of offenses/arrests occur during an unbroken time duration

> ➢ The offenses/arrests occurred at the same or adjoining location(s)

> ➢ The offenses/arrests involve only one offender OR a number of offenders acting in concert

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A single incident is defined as one or more offenses committed by the same offender, or a group of offenders acting in concert, at the same time and place.

Examples of Multiple Offenses/Incidents

➢ If an incident involved robbery and motor vehicle theft, two offense records would be submitted; one with Offense File Class 12000 and the other with Offense File Class 24001.

➢ If two people were victims of aggravated assault, only one offense record would be submitted with Offense File Class 13002, and two victim records would be submitted.

➢ If an incident involved a motor vehicle theft and the vehicle contained property which also should be reported stolen (such as tools, camera equipment, golf clubs, etc.), one offense record would be submitted with Offense File Class 24001.

➢ If an incident involved the theft of a tractor trailer containing a shipment of televisions which was the real object of the theft, it will be up to the reporting agency whether to report two offenses, i.e., Motor Vehicle Theft (truck) and Larceny Theft (televisions).

➢ During a robbery the offender was killed by a police officer. Two incidents would be submitted. One would be the Robbery (12000) with the criminal as the offender and the person or place being robbed as the victim. The other incident would be a Justifiable Homicide (09004) with the criminal as the victim and the police officer as the offender.

➢ Six people were involved in a bar room fight. Technically, this case involves multiple incidents because, although the offenders assaulted each other, it cannot be said that they were "acting in concert", especially in the assault on themselves. Therefore, cases in which the participants are both victims and offenders can be reported two ways. As multiple incidents or as a single incident with multiple victims and offenders using the Victim to Offender Relationship code of "31" (Victim was Offender). The reporting agency is to determine how these types of cases are reported to the state program.

➢ The investigating agency arrested a person for conspiracy to murder before the arrestee was able to enact his plan. Since no murder or assault had occurred, the incident would be reported with the Offense File Class of 77000 Conspiracy.

➢ An investigation of a bank robbery determined that a bank teller had provided information to the offenders who had performed the bank robbery. The bank teller was charged with conspiracy. Because the robbery did occur, the Offense File Class would be reported as 12000 Robbery. A conspiracy offense cannot be reported with another offense in an incident, however, the conspiracy arrest charge (7771) could be reported for the bank teller.

Hotel Rule

The Hotel Rule may apply to either offense 22001 Burglary - Forced Entry OR 22002 Burglary - Entry Without Force.

The Hotel Rule states: If a number of dwelling units under a single manager are burglarized and the offenses are most likely to be reported to the police by the manager rather than the individual tenants, the burglary should be *scored* as one offense. The "Hotel Rule" includes rental storage facilities, i.e., "Mini-Storage" and "Self-Storage" buildings.

Enter one offense including the number of structures (premises) entered *(Data Element 21)* whenever the Hotel Rule applies.

Example:

A "Self-Storage" building was burglarized and 11 rented storage compartments were forcibly entered. One incident report should be filed, including the number Premises Entered *(Data Element 21)* = "11."

Due to circumstances involved in this offense, the justifiable homicide (Offense File Class 09004) and the offense which gave rise to it are reported as separate incidents.

Justifiable Homicide

Due to circumstances involved in this offense, the justifiable homicide (Offense File Class 09004) and the offense which gave rise to it are reported as separate incidents.

For the justifiable homicide, code the police officer or civilian who killed the criminal as the "offender" and the criminal who was killed as the "victim." These instructions are based on the definition of an "incident" which requires that all of the offenders "act in concert."

If the "justified" killer committed another offense in connection with the justifiable homicide (e.g., illegal possession of the gun he/she used), that offense would constitute a third incident (the second incident being the offense committed by the criminal who was killed).

When Victims are Offenders

There are cases such as bar fights where the participants are both victims and offenders. Technically, these types of cases involve multiple incidents because, although the offenders assaulted each other, it cannot be said that they were "acting in concert", especially in the assault on themselves.

To alleviate any burden on police officers to report multiple incidents, Victim to Offender Relationship *(Data Element 38)* includes code "31" (Victim was Offender) to provide a means for reporting these cases as a single incident. However, the agency must decide in each case whether to report these types of cases as a single incident with multiple victims and offenders or as multiple incidents.

Entering Multiple Offenses for a Single Incident

Up to 4 offenses *(Data Element 14)* may be entered using the MICR1 format. Enter the most severe offense (as determined by the reporting agency) first, using the worksheet in **Section 4** to determine the Data Elements required for that offense.

Enter the next offense in the same manner; use the worksheet for the second offense to determine any necessary Data Elements required along with those already entered.

Exceptional Clearance

In a multiple offense incident, an exceptional clearance of one offense clears all offenses in the incident. An arrest record may not be entered for any incident that is exceptionally cleared without first modifying the incident to remove exceptional clearance. An incident cannot be both exceptionally cleared and cleared by an arrest.

Multiple Arrest Indicator One Offender, Multiple Incidents

In order to provide accurate arrest and clearance rates, use Multiple Arrest Indicator *(Data Element 49)* to indicate whether the arrest of one offender clears more than one incident.

If a person is apprehended for more than one incident, an arrest record must be filed/updated for each incident the person was arrested for. Enter Multiple Arrest Indicator *(Data Element 49)* = "C" (Count Arrest) for only one incident. Enter "M" (Multiple) for any remaining incidents cleared by this arrest.

This informs the system to count each of the affected incidents as cleared, but add only one "count" to the total number of arrests.

In order to provide accurate arrest and clearance rates, use Multiple Arrest Indicator (Data Element 49) to indicate whether the arrest of one offender clears more than one incident.

Examples, Multiple Arrest Indicator

➢ After the subject's apprehension for robbery, it was learned that the subject was also responsible for five additional robberies within the jurisdiction. One arrest record was keyed into the local computer for each of the six incidents. Five of the arrest records had "M" (Multiple) and one had "C" (Count Arrest) entered for Multiple Arrest Indicator *(Data Element 49)*.

➢ Two suspects were arrested for burglary. During processing, Arrest #1 admitted to burglarizing two other residences, which were reported to this reporting agency. The reporting agency then cleared those two burglaries based on the suspect's confession. However, Arrest #2 denies involvement in any additional burglaries. The arrest record for Arrest #1 would have a "C" (Count Arrest) for the current incident and a "M" (Multiple) for Multiple Arrest Indicator *(Data Element 49)* in the arrest records of the two other incidents which were cleared. The arrest record for Arrest #2 would have an "N" (Not Applicable) in this data element as this subject's arrest did not clear any additional incidents.

➢ A suspect was arrested for a motor vehicle theft that occurred on September 14, 2005. This person was also responsible for two motor vehicle theft incidents, which occurred in 2004. An arrest record would be submitted for the current 2005 incident indicating Multiple Arrest Indicator *(Data Element 49)* = "C" (Count Arrest) to count the arrest. Arrest records would be submitted for both 2004 incidents with "M" (Multiple) in this data element to indicate the person arrested was counted in another incident.

Clearance Indicator, Multiple Offenders, One Incident

Clearance Indicator *(Data Element 51)* pertains to multiple persons being arrested per incident. It is used to indicate whether or not the arrest record produces a clearance for incidents not maintained on the MICR database.

The question that must be answered is has an arrest been previously reported to the state UCR program for this incident? If the answer to this question is yes, then this data element will be "N" (Incident Already Cleared by Previous Arrest). If the answer to this question is no, then this data element will be "Y" (Arrest Clears the Incident).

The Clearance Indicator is used to indicate whether or not the arrest record produces a clearance for incidents not maintained on the MICR database.

Examples, Clearance Indicator

➢ A suspect was arrested for an incident that occurred on October 31, 2003, and the arrest was reported on the original incident report. On February 4, 2005, a second suspect was arrested for the same incident. When entering the arrest record, Clearance Indicator *(Data Element 51)* = "N" as the incident was already cleared by a previous arrest.

➢ A rape incident was reported on June 5, 2003, with no arrests being reported. On April 1, 2005, a person was arrested for the incident. When entering the arrest record, "Y" would be entered in this data element as the no previous arrest was reported and this arrest clears the incident.

➢ A burglary incident was reported on December 7, 2003, with no arrests being reported. On August 31, 2005, two persons were arrested for the incident. When entering the arrest records, "Y" would be entered in this data element for one of the arrests and "N" would be entered in this data element for the other arrest.

Section 12:
Updates

This section provides instructions for maintaining
accurate records of changing information.

Introduction

When the circumstances of an original incident change, it is necessary to update the MICR report for that incident to represent current incident information. Some common updates include:

- Arrest
- Clearance
- Recovered property
- Property information gathered after inventory, evaluation or lab work

It is important that proper update information be recorded and submitted to MICR.

MICR Actions
(Data Element 1)

The following actions can be used to update a MICR incident report:

Action	Function
A	**Add** Supplemental Records to the Incident (MICR3 through MICR9)
D	**Delete** Information from the Data Base
I	**Inquiry** the Data Base for Incident Information
M	**Modify** Exceptional Clearance Information
O	Enter an **Original** Incident
R	**Replace** an Incident Record on the Data Base
W	**Window Update** Exceptional Clearance, Arrests, or Recovered Property for Incidents Prior to Base Date or Agency Start Date

Add Supplemental Records – Action "A"

Action "A" is used to add supplemental offenders, victims, arrests, and property using the MICR3 through MICR9 formats:

> ➢ Offenders (MICR3)   -   Up to 20
> ➢ Victims (MICR5)   -   Up to 5
> ➢ Arrests (MICR7)   -   Up to 7
> ➢ Property (MICR9)   -   Up to 10

An original incident must be present on the database.

Following are the administrative data elements required for each type of format. Other data elements are required depending on the supplemental information being added.

Data Element Number:
    01 -   Action (must be "A")
    02 -   Originating Agency Identifier Number
    03 -   Original Year
    04 -   Incident Number
    61 -   Incident Complete Indicator

Delete Information – Action "D"

Action "D" is used to delete information from the data base. The entire original incident (MICR1) or individual incident records may be deleted. The information must be present on the data base prior to deletion or an error will occur.

To delete the administrative, offense, offender, victim, arrest, and property records connected to the incident, use Action "D" with the Incident (MICR1) format.

When using Action "D" with the Incident (MICR1) format ALL data for the incident will be deleted.

If the incident is being deleted for resubmission, make certain that all incident information is available for re-entry before deleting the original record from the database.

Use the following Administrative Data Elements to delete an incident record:

Data Element Number:
    01 -   Action (must be "D")
    02 -   Originating Agency Identifier
    03 -   Original Year
    04 -   Incident Number
    61 -   Incident Complete Indicator

To Delete Offenders

To delete individual offender records by offender number use the following data elements with the Offender (MICR3) format:

Data Element Number:
- 01 - Action (must be "D")
- 02 - Originating Agency Identifier
- 03 - Original Year
- 04 - Incident Number
- 22 - Offender Number
- 61 - Incident Complete Indicator

To Delete Victims

To delete individual victim records by victim number use the following data elements with the Victim (MICR5) format:

Data Element Number:
- 01 - Action (must be "D")
- 02 - Originating Agency Identifier
- 03 - Original Year
- 04 - Incident Number
- 26 - Victim Number
- 61 - Incident Complete Indicator

To Delete Arrests

To delete individual arrest records by arrest number use the following data elements with the Arrest (MICR7) format:

Data Element Number:
- 01 - Action (must be "D")
- 02 - Originating Agency Identifier
- 03 - Original Year
- 04 - Incident Number
- 39 - Arrest Number
- 61 - Incident Complete Indicator

To Delete Property

To delete individual property item records by item number use the following data elements with the Property (MICR9) format:

Data Element Number:
- 01 - Action (must be "D")
- 02 - Originating Agency Identifier
- 03 - Original Year
- 04 - Incident Number
- 52 - Item Number
- 61 - Incident Complete Indicator

Inquiry the Database – Action "I"

Action "I" is used to inquire specific incident data from the data base. This action code is available to Portal agencies.

Modify Exceptional Clearance – Action "M"

Action "M" (Modify) is used with the MICR1 format to modify Exceptional Clearance information on the data base.

Following are the mandatory data elements required to modify the Exceptional Clearance and Exceptional Clearance Date:

Data Element Number:
- 01 - Action (must be "M")
- 02 - Originating Agency
- 03 - Original Year
- 04 - Incident Number
- 08 - Date of Occurrence/Report
- 11 - Exceptional Clearance
- 12 - Exceptional Clearance Date
- 61 - Incident Complete Indicator

All other information cannot be modified. To change data in the administrative (excluding exceptional clearance and exceptional clearance date) and offense records, the **ENTIRE** incident must be deleted and re-entered.

If an incident was originally entered as exceptionally cleared but later needs to be changed so that an arrest can be added, the incident may be modified to leave Exceptional Clearance and Exceptional Clearance Date *(Data Elements 11 and 12)* blank.

Individual offender, victim, arrest, or property records can be changed by first deleting that individual record and re-entering only that individual record with the correct information using the supplemental MICR3 through MICR9 formats.

Enter an Original Incident – Action "O"

Action "O" (Original) is used with the MICR1 format to submit an original incident report. For individual Data Elements required to enter an original record for a specific offense, see **Section 4: Incident Reporting**.

Replacing Incident Information – Action "R"

Action "R" is used to replace original incident data on the data base using the Incident (MICR1) format. This action will delete **ALL** data for the incident and replace it with the new information entered in the MICR1 format. Therefore, all edits apply as if entering an original incident (Action "O").

If more than one victim, one offender, one arrest and/or four property items need to be replaced, they must be added after the original incident is replaced.

Window Update Incident Information – Action "W"

Action "W" is used to update the exceptional clearance, arrests, or recovered property for incidents with an original date of report prior to the base date or agency start date -- incident reports that are not currently in the MICR Data base. (The Base Date is defined as January 1 of the first year of the two years of data retained on the state on-line MICR data base. The Start Date is defined as the date the agency begins submitting MICR data.)

Administrative and offense information must be entered using the Incident (MICR1) format prior to submitting Arrest (MICR7) or Property (MICR9) information.

All three types of updates (exceptional clearance, arrests, or recovered property) must include administrative information and the offense file class(es). An Incident (MICR1) format must be submitted with data elements:

Data Element Number:
- 01 - Action (must be "W")
- 02 - Originating Agency Identifier
- 03 - Original Year
- 04 - Incident Number
- 05 - County
- 06 - City/Township
- 08 - Date of Occurrence/Report (Original Date of occurrence)
- 14 - Offense File Class
- 61 - Incident Complete Indicator

To Window Update Exceptional Clearance

These data elements are also completed on the administrative record if the incident is Window Updated to exceptional clearance:

Data Element Number:
- 11 - Exceptional Clearance
- 12 - Exceptional Clearance Date

To Window Update Arrest

These data elements are completed if arrest records are being added:

Data Element Number:
- 39 - Arrest Number
- 40 - Arrest Type
- 41 - Arrest Age
- 42 - Arrest Race
- 43 - Arrest Sex
- 44 - Arrest Ethnicity (Optional)
- 45 - Arrest Residence (Optional)
- 46 - Arrest Charge
- 47 - Arrest Armed
- 48 - Date of Arrest
- 49 - Multiple Arrest Indicator
- 50 - Disposition of Arrest under 18 (only if arrest is under 18 years old)
- 51 - Clearance Indicator
- 61 - Incident Complete Indicator

An Incident (MICR1) format must be on the data base prior to submission of a supplemental Arrest (MICR7) format.

If only one arrest is being added to the incident, submit the administrative, offense, and arrest on the Incident (MICR1) format. If multiple arrests are being added to the incident, first submit the administrative, offense, and one arrest record on the Incident (MICR1) format. The remaining arrests can be submitted on the supplemental Arrest (MICR7) format.

To Window Update Recovered Property

These data elements must be completed if property
is recovered which was originally reported stolen by
your agency:

Data Element Number:
- 52 - Item Number
- 53 - Property Loss Type (must be
       "5" Recovered)
- 54 - Property Class
- 55 - Property Value
- 56 - Date Recovered
- 57 - Number of Stolen/Recovered Vehicles
       (only if Property Description is "03"
       Automobiles, "05" Buses, "24" Other
       Motor Vehicles, "28" Recreational
       Vehicles, or "37" Trucks)
- 61 - Incident Complete Indicator

An Incident (MICR1) format must be on the
database prior to submission of a supplemental
Property (MICR9) format.

If four or less different property records are being
updated to recovered, submit the administrative,
offense, and property information on the Incident
(MICR1) format. If more than four different
property records are being updated, first submit the
administrative, offense, and four property records on
the Incident (MICR1) format and the remaining
property records on the supplemental Property
(MICR9) format.

Section 13:
Data Exchange Gateway (DEG)

This Section provides information for submitting
MICR data via the Data Exchange Gateway

Introduction

Agencies using the Data Exchange Gateway (DEG) have access to submit their MICR data file(s) directly to the MSP Server through the DOS command or the internet. Agencies must use a record management system (RMS) that meets Uniform Crime Reporting (UCR) requirements and has been certified through the UCR Unit. With this RMS, the agencies will be able to save their MICR data file into a format approved through the UCR Unit.

Agencies must also have an active DEG account.

Setting Up a DEG Account

Upon request from a law enforcement agency to access the DEG, the UCR Representative must submit a formal request via email to the Department of Information Technology (DIT) to have the account set up.

Upon configuring the account, DIT staff will notify the UCR Representative (via email) that the mailbox and password has been established.

The User ID and Password naming conventions are as follows:

User ID: MSP##### - the # characters are the agency's county and juris numbers.

Password: MSP##### - the # characters are the agency's county and juris numbers.

Using DOS to submit MICR

To begin, the MICR data file should be saved to a location on the user's computer that will be easy to remember and access. Suggestion would be to save it to the root of your c drive (C:). MICR data files being submitted must be named **MICRDATA.asc**. If the file is named incorrectly, processing will not occur.

After submission of one file, the agency may wish to rename the MICRDATA file to a more convenient naming convention. Each submission will consist of a file named MICRDATA.asc.

Click on the Start button in the lower left-hand corner of the computer screen. Choose Run. Enter **cmd** and hit OK to go to the DOS prompt. This should take the user to a black screen with a C:> prompt.

At the C:>, type **ftp 136.181.135.38** and enter. This will connect the agency to the MSP server. The agency will receive a message stating connection to the above IP address and a Warning regarding unauthorized use.

The following prompts will appear:

User: <136.181.135.38<none>>:**type userid** and enter
331 Password required. **type password** and enter (Most Userids and Passwords are set up as MSP and the first five digits of your ORI.) Ex: MSP#####.

Once an agency has signed in as above, the prompt of ftp:> should appear. At this prompt, type the following to send your file to MICR:

PUT c:MICRDATA.asc MICRDATA@MSP and **enter**. The following message will appear:

200 PORT: Command Successful
150 Opening Data Connection
226 Closing Data Connection
ftp: **number of bytes** sent (and length of time the transmission took to complete)

MICR data files are processed every night (except Wednesdays) and Error Reports and Report 11s will be available the day following processing.

To Retrieve an Error File or Report 11 using DOS:

Log back in to DOS using the procedure mentioned above. When the ftp:> prompt appears, type **dir** and enter. This will provide a list of files in the user's mailbox waiting for retrieval. After the list appears, the ftp:> prompt will appear again.

An error file will be named **MICRERRS** and the Report 11 will be named **MICRPT11.**

To retrieve the error report, at the ftp:> prompt: Type **GET MICRERRS (and the location on your computer where you want to save the error file and the name you are giving the file.)**

For example: GET MICRERRS c:July06errors.asc and enter.

If the file has been sent to your c: drive successfully, you will see similar lines as above:

200 PORT: Command Successful
150 Opening Data Connection
226 Closing Data Connection
ftp: **number of bytes** sent (and length of time the transmission took to complete)

If you do not receive the above message, please contact your UCR Representative for assistance.

The same procedure is used to retrieve the MICRPT11: **GET MICRPT11 c:Report11.asc** and enter.

Using the Internet to submit MICR

In order to use the internet for MICR submission, the agency(s) must first contact the appropriate UCR Representative and have the Mailbox activated for use on our web site. Once the agency's Mailbox has been activated:

As with submitting through DOS, the agency submitting must know the location of the file that you want to upload to the DEG.

Access the web site at
https://dxgweb.state.mi.us/login.asp

This will open up the Login page of the Electronic Commerce. The screen below will be the home page.
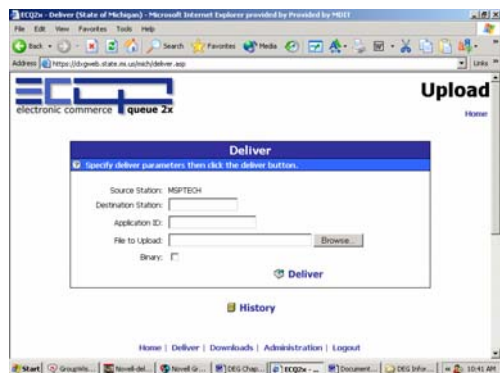

Enter the Login ID and tab to the Password Box. Enter Password and hit **Login**. *NOTE: The first time you log into this web site, you will immediately be routed to change your password.* The password may be of the user's choosing.

Once an agency has logged in, the following screen will appear:
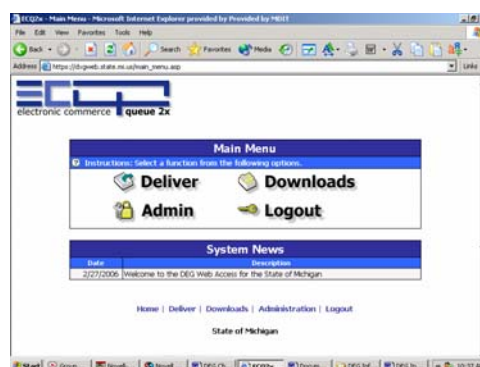
To upload a file for processing on the DEG, click on **Deliver**. The next screen appears.

Destination Station: Type **MSPMICR**
Application ID: Type **MICRDATA**
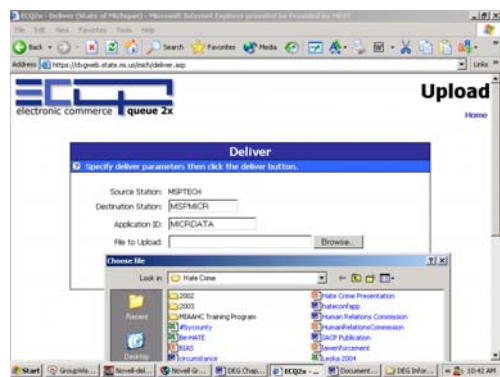
Under **File to upload:** Hit the **Browse** button to search the computer to find the MICR file that needs to be uploaded for processing.
Reminder: The file must be named MICRDATA.asc in order to process correctly.
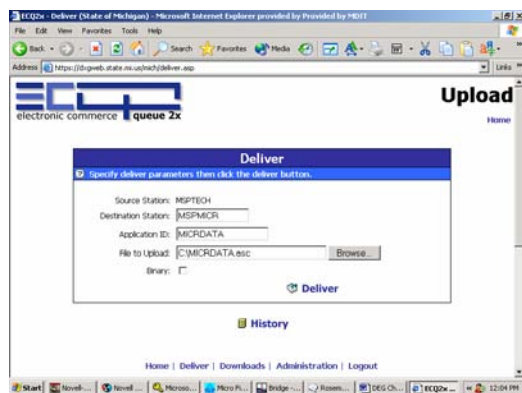
In the above frame, it is indicated that the file is saved to the root of the C: drive, file named MICRDATA.asc.

Click on **Deliver.**

Once the file has been sent to the DEG, the following screen will appear. This should be kept for future reference.
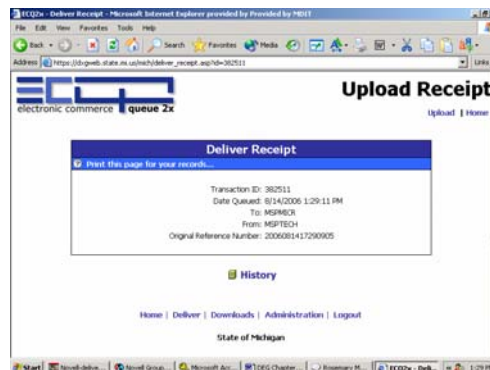
Processing of MICR files occurs nightly, with the exception of Wednesdays.

Downloading Error and Report 11 Files:

Log in to the **dxgweb.state.mi.us** web site and the following screen will appear.
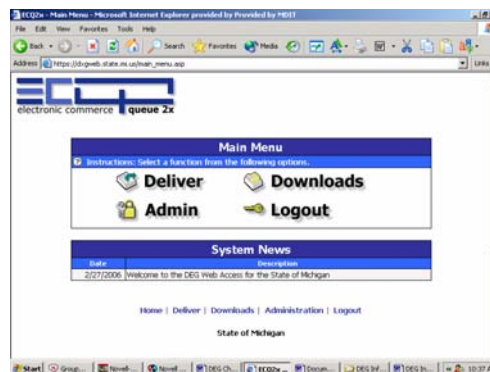
Click on **Downloads**. The following screen appears.

On the left-hand side of the Download screen, there will be three (3) envelopes available for download. The first is to download the error file as an ASCII file (the preferred choice); the second will be to download as a Zip file (using WinZip), and the third is to download as Binary (raw data).

After the MICR file has processed, there should be two files located in your Download screen. The first will be the MICRERRS and the second will be the MICRPT11.

To retrieve and save the MICRERRS file, double-click on the first envelope (ASCII). A screen will appear that the file is being downloaded. This may take several minutes.

A screen will appear that will ask where the file should be saved. It is the user's choice where and how an error file (or Report 11) should be saved.

The same procedure is used to Download the MICRPT 11.

In the Downloads screen, you have the option to choose History (in the center of the screen below the file history.

The History feature allows the user to view historical file transactions. Under History, the user will not be able to retrieve files shown here; this feature is for viewing what has transpired under the User's Mailbox.

Administrative Options

Once an agency has logged in to the web site, there is an option of **Admin**. This will give the user administrative options.
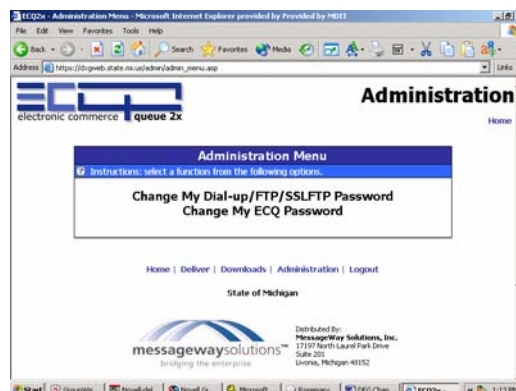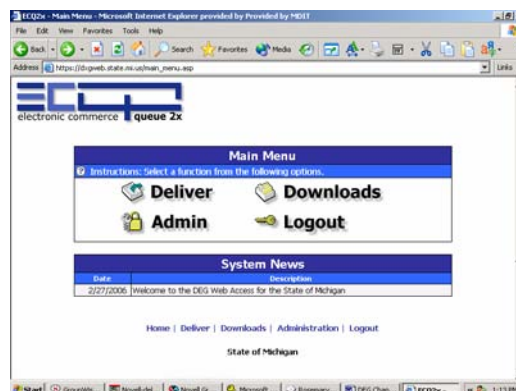
To change passwords: Double-click on **Change My ECQ Password.**
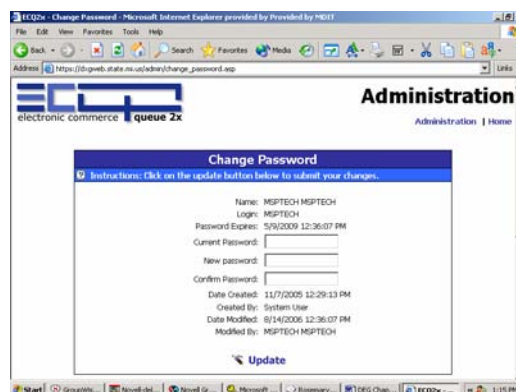
The user will be asked to type in the current password being used, a new password, and a confirmation of the new password. Once this is complete, click on **Update.**

If the Password has been successfully changed, the following box will appear.
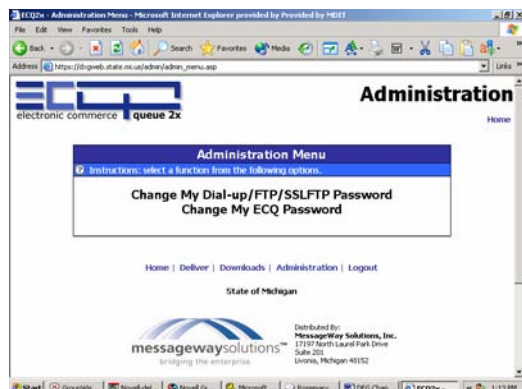
There will not be a confirmation stating the password has been changed.

Once all the changes have been made and files Delivered or Downloaded, click on the BACK button until log out is complete or click on **Logout** which is located on the lower right-hand corner of each screen.

After Logout, the system will return to the initial Log In Screen:

From this point, exit the internet.

PROBLEMS OR CONCERNS:

If an agency has trouble with the above information, in any capacity, the Uniform Crime Reporting Unit is available to assist daily.

Please feel free to contact UCR Unit at (517) 322-1150 or by contacting the individual UCR staff person assigned to your agency.

Section 14
MiCJIN PORTAL

*This section provides information for accessing
the MICR data base via the MICJIN Portal*

Introduction

Agencies using the MiCJIN Portal have direct access to the MICR data base. PORTAL agencies may enter data through the MiCJIN (Michigan Criminal Justice Information Network) web portal.

Logging Into the MiCJIN Portal

Users who connect to the portal, will be required to connect on a secure connection.

Entering the MiCJIN SITE

Double-click the Internet Browser [Internet Explorer] to open a browser window and navigate to **https://www.michigan.gov/micjin**. A shortcut may be setup on the desktop or add the Universal Resource Locator (URL) to your Favorites.

1. Enter your User ID and Password
2. Click Login and then click submit.

To Access MICR

To launch MICR, click on either the Applications menu option located on the Left Navigational Bar or on the Command Bar, then select the MICR Icon.

The user has the option to either click the icon located on the Application page or to select MICR on the left navigation bar.

Upon selecting the MICR program, the MICR1 form will open. Pop up blockers will prohibit MICR from opening. Contact your UCR representative if assistance is needed.

Selecting a MICR Screen

The available MICR screens and screen actions are listed in the following table:

Screen Name	Action	Function
MICR1	1	Incident
MICR3	3	Additional Offenders
MICR5	5	Additional Victims
MICR7	7	Additional Arrests
MICR9	9	Additional Property
	A	Add
	D	Delete
	I	Inquiry
	M	Modify
	O	Original
	Q	Quit MICR
	R	Replace
	W	Window Update

From a MICR Screen

1. Enter the number of the required screen (1, 3, 5, 7, 9) in the Action field of a fresh MICR screen along with your ORI number.

To Complete a MICR Screen

1. Enter all required Data Elements.

   ➢ Administrative
   ➢ Offenses – up to four
   ➢ Offender – one
   ➢ Victim – one
   ➢ Arrest – one
   ➢ Property – up to four

MICR1 is also used to window update information for incidents not originally entered into the MICR system. Window updates include the following records:

   ➢ administrative
   ➢ offense
   ➢ arrest – one
   ➢ recovered property items – up to four

2. Enter "Y" in the Incident Complete, field if no supplemental data is to be entered.

Once data is entered in, you may print the incident by clicking on the **print this page** button located at the bottom of the screen.

Click on the **transmit** button to send your incident to the Michigan State Police MICR database.

MICR ERRORS

If there is a MICR error it will show at the bottom left hand corner of the page. Multiple errors will show on a separate page. Correct the error(s) and hit transmit again. When the incident has been accepted, you will see "*Incident updated and marked as complete*" in the lower left hand corner. (See pages 14-3 and 14-4)

MICR1 (see page 14-5) is also used to delete, replace, and inquire records. This is the only screen in which the modify and replace action codes can be used.

The following actions are valid with the MICR1 screen:

MICR1	
Action	**Function**
3	MICR3 Screen - Additional Offenders
5	MICR5 Screen - Additional Victims
7	MICR7 Screen - Additional Arrests
9	MICR9 Screen - Additional Property
D	Delete
I	Inquiry
M	Modify
O	Original
Q	Quit MICR
R	Replace
W	Window Update

If more than one error, a separate page will pop up
and tell you what the errors are. To get back to your
incident page, click the **back** button.

MICR 1 - Incident Report

ADMINISTRATION

Action	ORI	Orig-year	Incident #
		0	0

County	City/Twp	GEO•Code	Incident Date (MMDDYY)	Report Date (E/R)	Hour Occurred	Except	Clear Date (MMDDYY)	Assist ORI
00	00		0			00	0	

OFFENSE

	File Class	Site	Attempt (A/C)	Offender Used	Bias	Weapon	Activity Type	Premises Entered
1	0	0			0			0
2	0	0			0			0
3	0	0			0			0
4	0	0			0			0

OFFENDER

Offender #	Age	Race	Sex
0	0		

VICTIM

Victim #	Offense File Class	Offense File Class	Offense File Class	Offense File Class	Type	Age	Race	Sex	Ethnicity	Resident
00	0	0	0	0						

Injury	Victim Circumstance	Justifiable Homicide Circum	Offender # / VOR	Offender # / VOR	Offender # / VOR	Offender # / VOR	Offender # / VOR
	0	0	0 / 0	0 / 0	0 / 0	0 / 0	0 / 0

ARREST

Arrest #	Type	Age	Race	Sex	Ethnicity	Resident
00		00				

Charge	Armed	Arrest Date (MMDDYY)	Multi-arr	Dispo (under 18)	Clear
0		0			

PROPERTY

	Item #	Type	Class	Value	Recover Date (MMDDYY)	# Veh Stl/Rec	Drug Type	Estimated Drug Quantity	Drug Measurement
1	0		0	0	0	0	0	0	
2	0		0	0	0	0	0	0	
3	0		0	0	0	0	0	0	
4	0		0	0	0	0	0	0	

Incident Complete Y/N [ ]   [Transmit]   [Print this Page]   [Clear]

INPUT REQUEST   0.00

MICR3 – Offender

The MICR3 screen (see below) is used to enter additional offender records for an incident. An original incident must be resident on the database.

MICR3 is also used to delete individual offender records and to inquire all offender records for an incident.

The following actions are valid with the MICR3 screen:

MICR3	
Action	**Function**
1	MICR1 Screen - Original Incident
5	MICR5 Screen - Additional Victims
7	MICR7 Screen - Additional Arrests
9	MICR9 Screen - Additional Property
A	Add
D	Delete
I	Inquiry
Q	Quit MICR

MICR 3 - Offender Supplement Report

ADMINISTRATION

Action	ORI #	Orig-year	Incident #
		0	0

OFFENDER

	Offender #	Age	Race	Sex		Offender #	Age	Race	Sex
1	0	0			2	0	0		
3	0	0			4	0	0		
5	0	0			6	0	0		
7	0	0			8	0	0		
9	0	0			10	0	0		
11	0	0			12	0	0		
13	0	0			14	0	0		
15	0	0			16	0	0		
17	0	0			18	0	0		
19	0	0			20	0	0		

Incident Complete Y/N

TRANSMIT   Print this Page   Clear

10:31:08:11   INPUT REQUEST   0.00

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MICR5 – Victim

The MICR5 screen (see below) is used to enter additional victim records for an incident. An original incident must be resident on the database.

MICR5 is also used to delete individual victim records and to inquire all victim records for an incident.

The following actions are valid with the MICR5 screen:

MICR5	
Action	**Function**
1	MICR1 Screen - Original Incident
3	MICR3 Screen - Additional Offenders
7	MICR7 Screen - Additional Arrests
9	MICR9 Screen - Additional Property
A	Add
D	Delete
I	Inquiry
Q	Quit MICR

MICR7 – Arrest

The MICR7 screen (see below) is used to enter additional arrest records for an incident. An original incident must be resident on the database.

MICR7 is also used to delete individual arrest records and to inquire all arrest records for an incident. It may also be used to Window Update incident information.

The following actions are valid with the MICR7 screen:

MICR7	
Action	**Function**
1	MICR1 Screen - Original Incident
3	MICR3 Screen - Additional Offenders
5	MICR5 Screen - Additional Victims
9	MICR9 Screen - Additional Property
A	Add
D	Delete
I	Inquiry
Q	Quit MICR
W	Window Update

MICR9 – Property

The MICR9 screen (see below) is used to enter additional property records for an incident. An original incident must be resident on the database.

MICR9 is also used to delete individual property records and to inquire all property records for an incident. It may also be used to Window Update incident information.

The following actions are valid with the MICR9 screen:

MICR9	
Action	**Function**
1	MICR1 Screen - Original Incident
3	MICR3 Screen - Additional Offenders
5	MICR5 Screen - Additional Victims
7	MICR7 Screen - Additional Arrest
A	Add
D	Delete
I	Inquiry
Q	Quit MICR
W	Window Update

MICR 9 - Property Supplement Report

ADMINISTRATION

Action	ORI #	Orig-year	Incident #
		0	0

PROPERTY

	Item #	Type	Class	Value	Recover Date (MMDDYY)	# Veh Stl/Rec	Drug Type	Estimated Drug Qty	Drug Measure
1	0		0	0	0	0	0	0	
2	0		0	0	0	0	0	0	
3	0		0	0	0	0	0	0	
4	0		0	0	0	0	0	0	
5	0		0	0	0	0	0	0	
6	0		0	0	0	0	0	0	
7	0		0	0	0	0	0	0	
8	0		0	0	0	0	0	0	
9	0		0	0	0	0	0	0	
10	0		0	0	0	0	0	0	

Incident Complete Y/N

TRANSMIT   Print this Page   Clear

10:44:46:01 INQUIRY REQUEST

Section 15:
Output Reports

This section provides instructions for requesting various reports using MICR statistical information.

Report Request Screen (REPT)

The REPT Screen is used to request a report from a LEIN terminal. See **Section 14: LEIN** for specific instructions for requesting a report via **LEIN**.

Screen Layout for REPT:
Using LEIN, agencies can only request 80 column reports, which are printed at the requesting agency printer. Any 132 column reports must be requested from the UCR Section.

Screen Layout for REPT:

[REPT T000103JAN1294◀[9401◀   ► ◀ I:Ing S:Select R:Run   ORI►   ◀

MICHIGAN INCIDENT CRIME REPORTING
Report Request

Next Report No.: ▲   ◀ Selected Report No.: ▲   ◀   Report Type: ►   ◀

Report No.   Report ID   Description

P a r a m e t e r s

►   ◀   ◀   ►   ◀   ►   ◀
►   ◀   ►   ◀   ►   ◀
►   ◀   ►   ◀   ►   ◀
[◀   ► ◀ ►@◀

Summary Report of Incidents and Clearances

Report 8000101 – MISINCIDEN

Michigan Incident Crime Reporting System
Comparison Summary Report of Incidents

REPORT NO: 8000101 MISINCIDEN

REPORT DATE 99/99/99

FOR: MI9999999   (Agency Name)

Page 999

Population: 99999999

REPORT PERIOD: 99/99/99 – 99/99/99

Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
                    xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

CURRENT YEAR
CLEARANCES

File Class	Description	Incdnts	ARR	EXC	Total	Rate	Incdnts	
9999-9	xxxxxxxxxxxxxxxxxxxxx	9999999	99999	99999	999999	999.9	9999999	+999.9
9999-9	xxxxxxxxxxxxxxxxxxxxx	9999999	99999	99999	999999	999.9	9999999	+999.9
9999-9	xxxxxxxxxxxxxxxxxxxxx	9999999	99999	99999	999999	999.9	9999999	+999.9
9999-9	xxxxxxxxxxxxxxxxxxxxx	9999999	99999	99999	999999	999.9	9999999	+999.9
Subtotal		99999999	999999	999999	9999999		99999999	

Definition

Summary report of incidents and clearances sorted
by offense file class applying the hierarchy rule.
This report does not include assist incidents or
incidents where the Incident Complete Indicator flag
is "N".

Requestor can request a month or year-to-date report
for the current year. The same time period is used
for last year incidents.

Purpose

1. Reports number of incidents and clearances
   (arrests and exceptional) for current year month
   or current year-to-day and determines current
   year clearance rate.
2. Reports the number of incidents for the same
   time period last year and percent change from
   current year to last year.

Report Types

Local agencies can only request their own
jurisdiction (report type 1) via LEIN. If other report
types are needed, the UCR Unit must be contacted.
1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Parameters (entered by requestor):
1. MONTH&YEAR – month and year of data requested for report.
2. ORI01 enter your ORI.
3. DTFLG[M/Y] – date flag
   a. "M" – generates a monthly report for the month and year requested in parameter #1.
   b. "Y" – generates a year-to-date report through the month and year requested in parameter #1.
4. STFLG[Y/N] – subtotal flag
   a. "Y" – offense files classes which have subcategories are subtotaled.
   b. "N" – no subtotal is generated.

Record Selection
Records are selected based on:
1. Report Type.
2. Report Period.
   a. Month – Month of Date of Occurrence/Report equals requested month of current year.
   b. Year-to-Date – Date of Occurrence/Report equals from January 1 of current year to end of requested month of current year.
3. Last Year.
   a. Month – Month of Date of Occurrence/Report equals requested month of last year.
   b. Year-to-Date – Date of Occurrence/Report equals from January 1 of last year to end of requested month of last year.

Record Sorts
Records are sorted based on:
1. Report Type.
2. Hierarchy File Class.
3. Report Period.
   a. Clearances by arrest.
   b. Exceptional clearances.

Fields
1. Offense File Class – Sorts incidents by hierarchy rule. If more than 1 offense in the incident, the incident is only counted once.
2. Description – Based on the Offense File class.
3. Current Year Number of Incidents – Total incidents by hierarchy offense file class for month or year-to-date.
4. Current Year Clearances by Arrest – Total incidents cleared by arrest. Only 1 clearance is counted for multiple arrests per incident.
5. Current Year Clearances Exceptional – Total incidents exceptionally cleared.
6. Current Year Clearances Total – Calculation of current year clearances by arrest plus current year clearances exceptional.
7. Current Year Percent Cleared – Calculation of current year clearances total divided by current year number of incidents.
8. Last Year Incidents – Total incidents by hierarchy offense file for previous year for requested month or year-to-date.
9. Incident Percent Change – Calculation of current year number of incidents minus previous year incidents divided by last year incidents.
10. Column Grand Totals – Total all fields except Current Year Percent Cleared and Incident Percent Change. These fields are calculated based on grand total values.
11. File Class Subtotal – Subtotals offense file classes that contain subcategories for all fields except Current Year Percent Cleared and Incident Percent Change. These fields are calculated based on subtotal values.

Description
Indicates reported incidents and clearances. Assist and incomplete incidents are not included.
Hierarchy offense file class is indicated for multiple offense incidents. Jurisdiction reporting may not be complete.

Comparison Summary Report of Incidents

Report 8000102 – MISCYTDINC

<div align="center">

Michigan Incident Crime Reporting System
Comparison Summary Report Of Incidents

</div>

REPORT NO: 8000102   REPORT DATE 99/99/99
FOR: MI9999999 (Agency Name)   Page 999
Population: 99999999   REPORT PERIOD: 99/99/99 – 99/99/99
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
                    xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

	ORI = MI 999999 **POP = 999999**		**ORI = MI9999999** **POP = 9999999**	
	Current **YTD**	**Last** **YTD**	**Current** **YTD**	**Last** **YTD**
	99999999	99999999	9999999	9999999
	99999999	99999999	9999999	9999999
	99999999	99999999	9999999	9999999
	99999999	99999999	9999999	9999999
	99999999	99999999	9999999	9999999
	99999999	99999999	9999999	9999999
	99999999	99999999	9999999	9999999

Definition

Comparison summary report for two jurisdictions of current year-to-date incidents and last year-to-date incidents for each jurisdiction. Incidents are sorted by offense file class applying the hierarchy rule. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

Purpose

For local agencies to compare incidents reported by their agency with another.

Report Types

Local agencies can request only individual jurisdictions (report type 1) via LEIN. If a county report is needed, the UCR Section must be contacted.

1. Individual jurisdictions
2. County total

Parameters (entered by requestor):
1. MONTH & YEAR – month and year of data requested for report.
2. ORI-1 – enter your ORI.
3. ORI-2 – ORI of agency to compare data.

Record Selection

Records are selected based on:
1. Report type.
2. Requested jurisdictions (ORI).
3. Requested report range.
    a. Current Year-to-date – Date of Occurrence/Report equals from January 1 of current year to end of requested report range.
    b. Last Year-to-date – Date of Occurrence/Report equals from January 1 of last year to end of requested report range.

Record Sorts

Records are sorted based on:
1. Report type.
2. Requested Jurisdictions.
    a. Hierarchy file class.
    b. Current Year-to-date.
    c. Last Year-to-date.

Fields
1. ORI of jurisdictions requested should be in column hearing.
2. Population
3. Offense File Class – Sorts incidents by hierarchy rule. If more than 1 offense in the incident, the incident is only counted once.
4. Description – Based on offense file class.
5. Current Year-to-date Incidents – Total incidents by hierarchy offense file class.
6. Incidents Last Year-to-date – Total incidents by hierarchy offense file class.
7. Column Grand Total – Total all columns fields 5 and 6.

Description

Indicates the number of incidents reported. Assist and incomplete incidents are not included.
Hierarchy offense file class is indicated for multiple offense incidents. Jurisdiction reporting may not be complete.

Summary Report of Offenses

Report 8000103 - MISOFFENSE

Michigan Incident Crime Reporting System
Summary Report Of Offenses

REPORT NO: 8000103   MISOFFENSE   REPORT DATE 99/99/99
FOR: MI9999999 (Agency Name)   Page 999
Population: 99999999   REPORT PERIOD: 99/99/99 – 99/99/99
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxxx
                     xxxxxxxxxxxxxxxxxxxxxxxxxxxxx

		Month: MM/YY			**Y-T-D thru: MM/YY**		
File Class	**Description**	**Total ATT**	**Total Comp**	**Grand Total**	**Total ATT**	**Total Comp**	**Grand Total**
9999-9	xxxxxxxxxxxxxxx	99999	99999	9999999	99999	99999	9999999
9999-9	xxxxxxxxxxxxxxx	99999	99999	9999999	99999	99999	9999999
9999-9	xxxxxxxxxxxxxxx	99999	99999	9999999	99999	99999	9999999
9999-9	xxxxxxxxxxxxxxx	99999	99999	9999999	99999	99999	9999999
9999-9	xxxxxxxxxxxxxxx	99999	99999	9999999	99999	99999	9999999

Definition
Summary report of all offenses reported sorted by offense file class by attempted/completed. Reports month and year-to-date offense. Agency can request current or previous year reports. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

Purpose
To compare all offenses by attempted/completed reported for a month and year-to-date totals.

Report Types
Local agencies can only request their own jurisdiction (report type 1) via LEIN. If other report types are needed, the UCR Section must be contacted.
1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Parameters (entered by requestor)
1. MONTH & YEAR – month and year of data requested for report.
2. ORI-1 – entered your ORI>

Record Selection
Records are selected based on:
1. Report type.
2. Current month – month of Date of Occurrence/Report equals requested month.
3. Year-to-date – Date of Occurrence/Report equals from January 1 of requested year to end of requested month of requested year.

Record Sorts

Records are sorted based on:

1. Report type.
2. All offenses in the incident.
3. Month
   a. Attempted/Completed is "A" (attempt).
   b. Attempted/Completed is "C" (completed).
4. Year-to-date
   a. Attempted/Completed is "A" (attempted).
   b. Attempted/Completed is "C" (completed).

Fields

1. Offense File Class – Sorts by all offenses reported in the incident (hierarchy rule not applied).
2. Description – Based on offense file class.
3. Month Attempts – Total offenses where Offense Attempted/Complete is "A".
4. Month Completed – Total offenses where Offense Attempted/Complete is "C".
5. Month Grand Total – Calculation of Month Attempts plus Month Completed.
6. Year-to-date Attempts – Total offenses where Offense Attempted/Completed is "A".
7. Year-to-Date Grand Total – Calculation of Year-to-Date Attempted/Completed is "C".
8. Year-to-Date Grand Total – Calculation of Year-to-Date Attempts plus Year-to-Date Completed.
9. Column Grand Totals – Total all columns fields 3 through 8.

Comparison Summary Report of Year-to-Date Offenses

Report 8000104 – MISCYTDOFF

Michigan Incident Crime Reporting System
Comparison Summary Report of Year-to-Date Total Offenses

REPORT NO: 8000104   MISCYTDOFF   REPORT DATE 99/99/99
FOR: MI9999999 (Agency Name)   Page 999
Population: 99999999   PORT PERIOD: 99/99/99 – 99/99/99
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
                         xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

		ORI = MI999999 POP = 9999999		ORI = MI9999999 POP = 9999999	
File Class	**Description**	**Current YTD**	**Last YTD**	**Current YTD**	**Last YTD**
9999-9	xxxxxxxxxxxxxxxx	99999999	99999999	99999999	99999999
9999-9	xxxxxxxxxxxxxxxx	99999999	99999999	99999999	99999999
9999-9	xxxxxxxxxxxxxxxx	99999999	99999999	99999999	99999999
9999-9	xxxxxxxxxxxxxxxx	99999999	99999999	99999999	99999999
9999-9	xxxxxxxxxxxxxxxx	99999999	99999999	99999999	99999999
9999-9	xxxxxxxxxxxxxxxx	99999999	99999999	99999999	99999999
9999-9	xxxxxxxxxxxxxxxx	99999999	99999999	99999999	99999999
Grand Total		99999999	99999999	99999999	99999999

Definition
Comparison summary report of two jurisdictions of current year-to-date total offenses and previous year-to-date total offenses for each jurisdiction. Offenses are sorted by Offense File Class. The hierarchy rule is not applied. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

Purpose
For local agencies to compare offenses reported by their agency with another jurisdiction. The requestor must enter the ORI number of other jurisdiction to be included in the report.

Report Types
Local agencies can only request individual jurisdiction (report type 1) via LEIN. If a county report is needed, the UCR Section must be contacted.
1. Individual jurisdictions
2. County total

Parameters
1. MONTH & Year – month and year of data requested for report.
2. ORI-1 – entered your ORI.
3. ORI-2 – ORI of agency to compare data.

Record Selection

Records are selected based on:

1. Report type
2. Requested jurisdiction (ORI)
3. Requested Report Range
    a. Current Year-to-Date – Date of Occurrence/Report equals from January 1 of current year to end of requested report range.
    b. Last Year-to-Date – Date of Occurrence/Report equals from January 1 of previous year to end of requested report range.

Record Sorts

Records are sorted based on:

1. Report type
2. Requested jurisdictions
    a. All offenses in incident.
    b. Current Year-to-Date.
    c. Last Year-to-Date.

Fields

1. ORI of jurisdictions requested should be in column heading.
2. Population – Use jurisdiction population for individual jurisdictions reports. Use county population for county reports.
3. Offense File Class – Sorts by all offenses reported in the incident (hierarchy rule not applied).
4. Description – Based on Offense File Class.
5. Current Year-to Date Offenses – Total offenses with report date from January 1 of current year to end of requested month.
6. Last Year-to-Date Offenses – Total offenses with report date from January 1 of previous year to end of requested month previous year.
7. Column Grand Total – Total all columns fields 5 and 6.

Description

Indicates the total number of offenses reported for all incidents. Assist and incomplete incidents are not included. Jurisdiction reporting may not be complete.

Summary Report of Adult/Juvenile Arrests by Type and Class

Report 8000105 – MISAJARRTY

Michigan Incident Crime Reporting System
Summary Report of Juvenile/Adult Arrests by Type and Class

REPORT NO: 8000105   MISAJARRTY

REPORT DATE 99/99/99

FOR: MI9999999   (Agency Name)

Page 999

Population: 99999999

REPORT PERIOD: 99/99/99 – 99/99/99

Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
                     xxxxxxxxxxxxxxxxxxxxxxxxxxxx

File Class or Arrest		Juvenile				Adult			
Charge	Description	View	Summ	Cust	Total	View	Summ	Cust	Total
9999-9	xxxxxxxxxxxxx	999999	999999	999999	9999999	999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxx	999999	999999	999999	9999999	999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxx	999999	999999	999999	9999999	999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxx	999999	999999	999999	9999999	999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxx	999999	999999	999999	9999999	999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxx	999999	999999	999999	9999999	999999	999999	999999	9999999
Grand Totals		999999	999999	999999	9999999	999999	999999	999999	9999999

Definition
Summary report of arrests sorted by arrest charge or file class, juvenile and adult, and arrest type (on-view, summoned, taken into custody). This report does not include incidents where the Incident Complete Indicator flag is "NO" or arrests where the Multiple Arrest Indicator is "M".

Purpose
To report the number of juvenile and adult arrests for a month or currently year-to-date totals. Agency can request the report be sorted by arrest charge or offense file class which the arrest charge comes under. The agency also can request whether the federal age (under 18) or the state age (under 17) is used for sorting juveniles from adult arrests.

Report Types
Local agencies can only request their own jurisdiction via LEIN.

If other report types are needed, the UCR Section must be contacted.
1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Parameters

1. MONTH & YEAR – month and year of data for requested report.
2. ORI-1 – enter your ORI.
3. DTFLG[M/Y] – date flag.
    a. "M" – generates report only for month and year requested in parameter #1.
    b. "Y" – generates report for year-to-date through month for year requested in parameter #1.
4. FDFLG[F\S] – Federal/State flag for Juvenile arrests.
    a. "F" – generates juvenile arrests as under 18.
    b. "S" – generates juvenile arrests as under 17.
5. AOFLG[A/O] – Arrest Charge/Offense File Class flag.
    a. "A" – generates report by arrest charge.
    b. "O" – generates report by offense file class of arrest charge.

Record Selection

Records are sorted based on:

1. Report type
2. Arrest Charge or File Class parameter.
3. Current Month or Current Year-to-Date parameter.
    a. Juvenile
        ▪ On-view
        ▪ Summoned
        ▪ Taken into custody
    b. Adult
        ▪ On-view
        ▪ Summoned
        ▪ Taken into custody

Fields

1. Arrest Charge – sorted by arrest charge.
2. Description – based on arrest charge or offense file class.
3. Juvenile View – Total juvenile arrests where Arrest Type equals "O".
4. Juvenile Summoned – Total juvenile arrests where Arrest Type equals "S".
5. Juvenile Custody – Total juvenile arrests where Arrest Type equals "T".
6. Grand Total Juvenile Summoned plus Juvenile Custody.
7. Adult View – Total adult arrests where Arrest Type equals "O".
8. Adult Summoned – Total adult arrests where Arrest Type equals "S".
9. Adult Custody – Total adult arrests where Arrest Type equals "T".
10. Grand Total Adult – Calculation of Adult View plus Adult Summoned plus Adult Custody.
11. Column Grand Total – Total all columns for field 3-10.

Description

Indicates number of juvenile and adult arrests by (arrest charge or offense file class)*. Arrests with Multiple Arrest Indicator of "M" are not included.

* Flags determine information to be printed in description.

Summary Report of Year-to-Date Arrests

Report 8000106 – MISYTDARR

<div align="center">

Michigan Incident Crime Reporting System
Summary Report of Year-to-Date Arrests by Class

</div>

REPORT NO: 8000106   MISYTDARR   REPORT DATE 99/99/99
FOR: MI9999999 (Agency Name)   Page 999
Population: 99999999   REPORT PERIOD: 99/99/99 – 99/99/99
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
                      xxxxxxxxxxxxxxxxxxxxxxxxxxxx

File Class or Arrest Charge	Description	Current Year-to-Date				Last Year-to-Date			
		View	Summ	Cust	Total	View	Summ	Cust	Total
9999-9	xxxxxxxxxxxxx	999999	999999	999999	9999999	999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxx	999999	999999	999999	9999999	999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxx	999999	999999	999999	9999999	999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxx	999999	999999	999999	9999999	999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxx	999999	999999	999999	9999999	999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxx	999999	999999	999999	9999999	999999	999999	999999	9999999
Grand Totals		999999	999999	999999	9999999	999999	999999	999999	9999999

Definition

Summary report of arrests sorted by arrest charge or file class and arrest type (on-view, summoned, taken into custody) for current year-to-date and previous year-to-date. This report does not include incidents where the Incident Complete Indicator flag is "NO" or arrests where the Multiple Arrest Indicator is "M".

Purpose

Three separate reports can be requested using the JAT (Juvenile, Adult, Total) report flag. A juvenile, adult or total report can be requested. Provides a comparison of current year-to-date arrests with previous year-to-date arrests.

Report Types

Local agencies can only request their own jurisdiction via LEIN. If other report types are needed, the UCR Section must be contacted.
1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Parameters

1. MONTH & YEAR – month and year of data for requested report.
2. OR1-1 – enter your ORI.
3. FLG[J/A/T] – Juvenile/Adult/Total flag
   a. "J" – generates report for only juvenile arrests.
   b. "A" – generates report for only adult arrests.
   c. "T" – generates report for total juvenile and adult arrests.

Parameters, *Continued*

4. FDFLG{F\S} – Federal/State flag for Juvenile arrests.
    a. "F" – generates juvenile arrests as under 18.
    b. "S" – generates juvenile arrests as under 17.
5. AOFLG[A/O] – Arrest Charge/Offense File Class flag
    a. "A" – generates report by arrest charge.
    b. "O" – generates report by offense file class of arrest charge.

Record Selection

Records are selected based on:

1. Report type
2. Current Year-to-Date – arrest date from January 1 of current year to end of requested month for current year.
3. Last Year-to-Date – arrest date from January 1 of previous year to end of requested month of previous year.
4. JAT Report Flag.
    a. Juvenile
        ▪ State – arrest where age less than 17.
        ▪ Federal – arrest where age less than 18.
    b. Adult
        ▪ State – arrests where age is greater than 16.
        ▪ Federal – arrests where age is greater than 17.
    c. Total – all arrests

Record Sorts

Records are sorted based on:

1. Report type
2. Arrest Charge or File Class of Arrest Charge.
3. Current Year-to-Date
    a. On-view
    b. Summoned
    c. Taken into custody
4. Last Year-to-Date
    a. On-view
    b. Summoned
    c. Taken into custody

Fields

1. Arrest Charge – sorted by arrest charge.
2. Description – Based on arrest charge or offense file class.
3. Current Year-to-Date View – Total arrests where Arrest Type equals "O".
4. Current Year-to-Date Summoned – Total arrests where Arrest Type equals "S".
5. Current Year-to-Date Custody - Total arrests where Arrest Year-to-Date "T".
6. Grant Total Current Year-to-Date – Calculation of Current Year-to-Data View plus Current Year-to-Date Summoned plus Current Year-to-Date Custody.
7. Previous Year-to-Date View – Total arrests where Arrest Type equals "O".
8. Previous Year-to-Date Summoned – Total arrests where Arrest Type equals "S".
9. Previous Year-to-Date Custody – Total arrests where Arrest Type equals "T".
10. Grand Total Previous Year-to-Date – Calculation of Previous Year-to-Date View plus Previous Year-to-Date Summoned plus Previous Year-to-Date Custody.
11. Column Grand Total – Total all columns for field 3-10.

Description

Indicates number of (Juvenile, Adult, Total)* arrests by (arrest charge or offense file class)* for (federal or state)* juvenile/adult classification. Arrests with Multiple Arrest Indicator of "M" are not included. Jurisdiction reporting may not be complete.

* Flags determine information to be printed in description.

Summary Report of Adult/Juvenile Arrests

Report 8000107 – MISAJARRES

<div align="center">

Michigan Incident Crime Reporting System
Summary Report of Adult/Juvenile Arrests

</div>

REPORT NO: 8000107　　　　MISAJARRES　　　　　　　　　　　　　　　REPORT DATE 99/99/99
FOR: MI9999999   (Agency Name)　　　　　　　　　　　　　　　　　　　　　　　　Page 999
Population: 99999999　　　　　　　　　　　　　　　　　　　REPORT PERIOD: 99/99/99 – 99/99/99
Description:　　　xxxxxxxxxxxxxxxxxxxxxxxxxxxx
　　　　　　　　　xxxxxxxxxxxxxxxxxxxxxxxxxxxx

File Class or Arrest Charge	Description	Current Year			Previous Year			
		Juv	**Adult**	**Total**	**Juv**	**Adult**	**Total**	
9999-9	xxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999	+999.9
9999-9	xxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999	+999.9
9999-9	xxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999	+999.9
9999-9	xxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999	+999.9
9999-9	xxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999	+999.9
9999-9	xxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999	+999.9
9999-9	xxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999	+999.9
Grand Total		999999	999999	9999999	999999	999999	9999999	+999.9

Definition

Summary report of arrests sorted by arrest charge or file class and juvenile/adult. This report does not include incidents where the Incident Complete Indicator flag is ""O" or arrests where the Multiple Arrest Indicator is "M".

Purpose

Provides a comparison report of juvenile and adult arrests for a time period of the current year with the same time period for last year.

Report Types

Local agencies can only request their own jurisdiction via LEIN. If other report types are needed, the UCR Section must be contacted.

1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Parameters

1. MONTH & YEAR – month and year of data for requested report.
2. ORI-1 – enter your ORI.
3. DTFLG[M/Y] – data flag.
   a. "M" – generates report only for month and year requested in parameter #1.
   b. "Y" – generates report for year-to-date through month for year requested in parameter #1.
4. FDFLG[F\S] – Federal/State flag for Juvenile arrests.
   a. "F" – generates juvenile arrests as under 18.
   b. "S" – generates juvenile arrests as under 17.
5. AOFLG[A/O] – Arrest Charge/Offense File Class flag.
   a. "A" – generates report by arrest charge.
   b. "O" – generates report by offense file class of arrest charge.

Record Selection

Records are selected based on:

1. Report type
2. Current month – arrest data month equals requested month of current year.
3. Same Month Previous Year – arrest date month equal requested month of previous year.
4. Current Year-to-Date – arrest date from January 1 of current year to end of requested month of current year.
5. Last Year-to-Date – arrest date from January 1 of previous year to end of requested month of previous year.

Record Sorts

Records are sorted based on:

1. Report type
2. Arrest Change or Offense File Class
3. Current Month or Year-to-Date
   a. Juvenile
   b. Adult
4. Same Month Previous Year.
   a. Juvenile
   b. Adult

Fields

1. Arrest Charge or File Class.
   a. Arrest Charge – sorted by arrest charge.
   b. File Class – Sorted by Offense File Class connected to arrest charge.
2. Description – Based on arrest charge or offense file class.
3. Current Month Juvenile – Total juvenile arrests.
4. Current Month Adult – Total adult arrests.
5. Total Current Year – Calculation of Current Year Juvenile plus Current Year Adult.
6. Last Year Juvenile – Total juvenile arrests.
7. Last Year Adult – Total adult arrests.
8. Total Last Year – Calculation of Last Year Juvenile plus Last Year Adult.
9. Percent Change – Calculation of Total Current Year minus Total Last Year divided by Total Last Year. Signed field.
10. Column Grand Total – Total all columns for fields 3-8 and 10-18. Fields 9 and 16 must be calculated.

Description

Indicates number of juvenile and adult arrests by (arrest charge or offense file class)*. Arrests with Multiple Arrest Indicator of "M" are not included. Jurisdiction reporting may not be complete.

* Flags determine information to be printed in description.

Comparison Summary Report of Year-to-Date Arrests

Report 8000108 – MISCYTDARR

Michigan Incident Crime Reporting System
Summary Report of Adult/Juvenile Arrests

REPORT NO: 8000108   MISCYTDARR   REPORT DATE 99/99/99
FOR: MI9999999   (Agency Name)   Page 999
Population: 99999999   REPORT PERIOD: 99/99/99 – 99/99/99
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxxx
                       xxxxxxxxxxxxxxxxxxxxxxxxxxxxx

		ORI = MI999999 POP = 999999			ORI = MI999999 POP = 999999		
File Class or Arrest		**Y-T-D Arrests Current Year**			**Y-T-D Arrests Previous Year**		
Charge	**Description**	**Juv**	**Adult**	**Total**	**Juv**	**Adult**	**Total**
9999-9	xxxxxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999
9999-9	xxxxxxxxxxxxxxxx	999999	999999	9999999	999999	999999	9999999
Grand Totals		9999999	9999999	99999999	9999999	9999999	99999999

Definition

Comparison summary report for two jurisdictions of current year-to-date juvenile and adult arrests for each jurisdiction. Arrests are sorted by Arrest Charge or Offense File Class. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

Purpose

For local agencies to compare juvenile and adult arrests reported by their agency with another jurisdiction. The requestor must enter the ORI number of other jurisdiction to be included in the report.

Report Types

Local agencies can only request their own jurisdiction via LEIN. If a county report is needed, the UCR Section must be contacted.

1. Individual jurisdictions
2. County total

Parameters

1. MONTH & YEAR – month and year of data for requested report.
2. ORI-1 – enter your ORI.
3. ORI-2 – ORI of agency to compare data.
4. FDFLG[F\S] – Federal/State flag for Juvenile arrests.
   a. "F" – generates juvenile arrests as under 18.
   b. "S" – generates juvenile arrests as under 17.
5. AOFLG[A/O] – Arrest Charge/Offense File Class flag
   a. "A" – generates report by arrest charge.
   b. "O" – generates report by offense file class of arrest charge.

Record Selection

Records are selected based on:
1. Report type.
2. Requested jurisdictions (ORI).
3. Report Period.
4. Year-to-Date – Date of Occurrence/Report equals from January 1 of current year to end of requested report range.

Record Sorts

Records are sorted based on:
1. Report type.
2. Arrest Charge or Offense File Class.
3. Requested jurisdictions.
   a. Juvenile arrests.
   b. Adult arrests.

Fields

1. ORI of jurisdictions or county name requested should be in column heading.
2. Population – from city/township file.
3. Arrest Charge or Offense File Class
   a. Arrest Charge – sorts all arrests in the incident by Arrest Charge.
   b. File Class – Sorts all arrests in the incident by Offense File Class connected to the arrest charge.
4. Description – Based on Arrest Charge or Offense File Class.
5. Year-to-Date Juvenile – Total juvenile arrests.
6. Year-to-Date Adult – Total adult arrests.
7. Year-to-Date Grand Total – Year-to-Date Juvenile plus Year-to-Date Adult.
8. Column Grand Total – Total all columns fields 5-7.

Description

Indicates number of juvenile and adult arrests by (arrest code or offense file class)*. Arrests with Multiple Arrest Indicator of "M" are not included. Jurisdiction reporting may not be complete.

* Flags determine information to be printed in description.

Summary Report of Property or Seized Drugs

Report 8000109 – MISPROPDRG

Michigan Incident Crime Reporting System
Summary Report of Property Stolen and/or Seized Drugs

REPORT NO: 8000109 MISPROPDRG
FOR: MI9999999   (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
                   xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

Prop Class	$$Value Stolen	$$ Value Recovered	$$ Value Burned	$$ Value Counterfeit	$$ Value Destroyed	$$ Value Seized
99	999999999	999999999	999999999	999999999	999999999	999999999
99	999999999	999999999	999999999	999999999	999999999	999999999
99	999999999	999999999	999999999	999999999	999999999	999999999
99	999999999	999999999	999999999	999999999	999999999	999999999
99	999999999	999999999	999999999	999999999	999999999	999999999
99	999999999	999999999	999999999	999999999	999999999	999999999
99	999999999	999999999	999999999	999999999	999999999	999999999
99	999999999	999999999	999999999	999999999	999999999	999999999
Grand Total	999999999	999999999	99999999	999999999	999999999	9999999999

Suspected Drug: xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

Measurement	Estimated Quantity	Measurement	Estimated Quantity
xxxxxxxxxxxxxxx	9999999999.9	xxxxxxxxxxxxxx	9999999999.9
xxxxxxxxxxxxxxx	9999999999.9	xxxxxxxxxxxxxx	9999999999.9
xxxxxxxxxxxxxxx	9999999999.9	xxxxxxxxxxxxxx	9999999999.9
xxxxxxxxxxxxxxx	9999999999.9	xxxxxxxxxxxxxx	9999999999.9

Definition

This report is divided into two parts which provides; 1) a summary report of property sorted by Property Class indicating total dollar value by Property Loss Type; 2) a summary report of seized drugs sorted by Suspected Drug Type and Type drug Measurement indicating Estimated Drug Quantity. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

Purpose

To obtain property information for reporting period for individual agencies, county or state total.

Report Types

Local agencies can only request their own jurisdiction via LEIN. If other report types are needed, the UCR Section must be contacted.

1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Parameters (entered by requestor):

1. MONTH & YEAR – month and year of data for requested report.
2. ORI-1 – enter your ORI.
3. DTFLG[M/Y] – data flag.
   a. "M" – generates report only for month and year requested in parameter #1.
   b. "Y" – generates report for year-to-date through month for year requested in parameter #1.

Record Selection

Records are selected based on:
1. Part I and II
   a. Report type.
   b. Report period
      ■ Month/Year – month/year of data of occurrence equals requested month/year.
      ■ Year-to-Date – Date of Occurrence/Report equals from January 1 of requested year to end of requested month of requested year.
   c. Jurisdiction(s) or county.
2. Part II only.
   a. Property Loss Type is "6" (seized).
   c. Property Class is "10" (drugs/narcotics).

Record Sorts

Records are sorted based on:
1. Part I.
   a. Report type.
   b. Property class.
   c. Property Loss Type.
2. Part II.
   a. Suspected Drug Type.
   b. Type Drug Measurement.

Fields

Part I.
1. Property Class – Sorts by property class of all items in the incident.
2. Dollar Value Stolen – Calculation of total dollar value where Property Loss Type is "1 (stolen and recovered) or "7" (stolen).
3. Dollar Value Recovered – Calculation of total dollar value where Property Loss Type is "1" (stolen and recovered) or "5" (recovered).
4. Dollar Value Burned – Calculation of total dollar value where Property Loss Type is "2" (burned).
5. Dollar Value Counterfeit – Calculation of total dollar value where Property Loss Type is "32" (counterfeited/forged).
6. Dollar Value Destroyed – Calculation of total dollar value where Property Loss Type is "4" (destroyed/Damaged/Vandalized).
7. Dollar Value Seized – Calculation of total dollar value where property Loss Type is "6" (seized).
8. Column Grand Totals – Total all columns for fields 3-8.

Part II
1. Suspected Drug – Description from table based on Suspected Drug Type.
2. Measurement – description from control file based on Type Drug Measurement
3. Estimated Quantity – Calculation of total Estimated Quantity.

Description

Indicates the total dollar value by property loss type by property class. Indicates suspected drug information in Part II of the report. Assist and incomplete incidents are not included.

Jurisdiction report may be incomplete.

Detail Report of Incidents by Agency

Report 8000111 – MIDINCIDEN

Michigan Incident Crime Reporting System
Detailed Report of Incidents by Agency

REPORT NO: 8000111 MIDINCIDEN

REPORT DATE 99/99/99

FOR: MI9999999 (Agency Name)

Page 999

Population: 99999999

REPORT PERIOD: 99/99/99 – 99/99/99

Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

Original Year	Incident Number	Date of Occurrence Report	Offense File Class				Incident Complete	Assist ORI
99	99999999	MM/DD/YY	9999-9	9999-9	9999-9	9999-9	XXX	MI9999999
99	99999999	MM/DD/YY	9999-9	9999-9	9999-9	9999-9	XXX	MI9999999
99	99999999	MM/DD/YY	9999-9	9999-9	9999-9	9999-9	XXX	MI9999999
99	99999999	MM/DD/YY	9999-9	9999-9	9999-9	9999-9	XXX	MI9999999
99	99999999	MM/DD/YY	9999-9	9999-9	9999-9	9999-9	XXX	MI9999999
99	99999999	MM/DD/YY	9999-9	9999-9	9999-9	9999-9	XXX	MI9999999
99	99999999	MM/DD/YY	9999-9	9999-9	9999-9	9999-9	XXX	MI9999999

Definition

Detail report of incidents reported by a local agency. Two different reports can be requested using the same format: 1) All incidents will be listed for the agency within the report period; 2) Only "incomplete" incidents will be listed within the report period.

Purpose

To be used by local agencies to determine if all required incidents have been reported. Also will be used as a notice to local agencies of incomplete incidents.

This report will be requested by the UCR Section monthly or quarterly for all jurisdictions for incomplete incidents. If an agency does not have any incomplete incidents or is not reporting to the MICR system, no report will be generated for that agency.

Description

Indicates (all/incomplete)* incidents reported for reporting period in incident number order within original year. Incomplete incidents are not included in statistical reports not forwarded to NIBRS.

* Flag determines information to be printed in description.

Summary Report of Number of Offenses or Incidents

Report 8000112 – MISNUMOFIN

Michigan Incident Crime Reporting System
Summary Report of Number of Offenses or Incidents

REPORT NO: 8000112 MISNUMOFIN   REPORT DATE 99/99/99
FOR: MI9999999   (Agency Name)   Page 999
Population: 99999999   REPORT PERIOD: 99/99/99 – 99/99/99
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxx
                              xxxxxxxxxxxxxxxxxxxxxxxxxxx

File Class	Description	Total Offenses	Local Offenses	MSP Offenses	Sheriff Offenses
9999-1	xxxxxxxxxxxxxxxxxxx	9999999999	99999	9999999	9999999
9999-1	xxxxxxxxxxxxxxxxxxx	9999999999	99999	9999999	9999999
9999-1	xxxxxxxxxxxxxxxxxxx	9999999999	99999	9999999	9999999
9999-1	xxxxxxxxxxxxxxxxxxx	9999999999	99999	9999999	9999999
9999-1	xxxxxxxxxxxxxxxxxxx	9999999999	99999	9999999	9999999
9999-1	xxxxxxxxxxxxxxxxxxx	9999999999	99999	9999999	9999999
9999-1	xxxxxxxxxxxxxxxxxxx	9999999999	99999	9999999	9999999
Totals for Venue		9999999999	999999	99999999	99999999

Definition

Summary report of the number of offenses or incidents reported by local police departments, sheriff's departments, state police, and total in city/townships within counties. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

At the end of each county, a county total report will be printed. At the end of the report, a report total will be printed.

Purpose

Provides a comparison report of the agency reporting the criminal activity occurring in city/townships. A Hierarchy Rule flag will be used as a parameter so the requestor can ask for all offenses or apply the hierarchy rule so only one offense file class is reported.

Report Types

1. Jurisdiction – generates a report for county/city/township this jurisdiction, has activity with a report total.

2. County – generates a report for all city/townships within the requested county with a county total report at the end.
3. Individual or range city/townships within a county – generates a report for the requested city/township(s).
4. Range of counties – generates a report for all city/townships within each county with a county total report at the end of each county and a report total at the end of the report.

Description

Indicates number of (incidents by hierarchy offense file class/total offenses)* reported by Local/Sheriff/MSP agencies within the county and city/township. Assist and incomplete incidents are not included. Jurisdiction reporting may not be complete.

* Flag determines information to be printed in description.

Summary Report of Domestic Violence Victims

Report 8000113 – MIDOMAVIC

Michigan Incident Crime Reporting System
Summary Report of Domestic Violence Victims

REPORT NO: 8000113 MIDOMAVIC

REPORT DATE 99/99/99

FOR: MI9999999 (Agency Name)

Page 999

Population: 99999999

REPORT PERIOD: 99/99/99 – 99/99/99

Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
                   xxxxxxxxxxxxxxxxxxxxxxxxxxxx

File Class 9999-9 xxxxxxxxxxxxxxxxxxxxxxxxxxxx

Total Victims = 999999999   **Total Incidents = 9999999999**

* Victim/Offender	Relation*	Age		Weapon		Injury	
Spouse	9999999	NN	9999999	None	9999999	None	9999999
Common spouse	9999999	NB	9999999	Firearm	9999999	Fatal	9999999
Boy/Girl Friend	9999999	BB	9999999	Auto Firearm	9999999	App Broken Bones	9999999
Homosexual	9999999	01-09	9999999	Handgun	9999999	Possible Internal	9999999
Ex-spouse	9999999	10-19	9999999	Auto Handgun	9999999	Severe Laceration	9999999
		20-29	9999999	Rifle	9999999	App Minor	9999999
Race		30-39	9999999	Auto Rifle	9999999	Other Major	9999999
White	9999999	40-49	9999999	Shotgun	9999999	Loss of Teeth	9999999
Black	9999999	50-59	9999999	Auto Shotgun	9999999	Unconsciousness	9999999
Am Ind/Alas Nat	9999999	60-69	9999999	Other Firearm	9999999		
Asian/Pac Isl	9999999	70-79	9999999	Auto Other Firearm	9999999	**Clearances**	
Unknown	9999999	80-89	9999999	Knife/Cut Instr	9999999	Exceptional	9999999
		90-99	9999999	Blunt Instrument	9999999	Death Offender	9999999
Sex		99+	9999999	Motor Vehicle	9999999	Pros Denied	9999999
Male	9999999			Personal Weapon	9999999	Extradict Denied	9999999
Female	9999999			Poison	9999999	Refuse Co. Op	9999999
Unknown	9999999			Explosive	9999999	Juv/No Custody	9999999
				Fire/Incend Dev.	9999999		
Total Arrests:	9999999			Drugs/Narcotics	9999999		
				Asphyziation	9999999	**Race**	

Arrest Type		**Sex**		Other	9999999	White	9999999
On View	9999999	Male	9999999	Unknown	9999999	Black	9999999
Summoned/Cited	9999999	Femal	9999999			Am Ind/Alas Nat	9999999
Taken Custody	9999999	Unknown	9999999			Asian/Pac Isl	9999999
			9999999			Unknown	9999999

Definition

Summary report of victims of domestic assault incidents where the Victim of Offender Relationship is spouse, common-law spouse, boyfriend/girlfriend, homosexual or ex-spouse sorted by hierarchy Victim Connected Offense

File Class. This report also provides clearance and arrest demographics.

This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

At the end of the report, a grand total report is printed which is a total of all field breakdowns for all file classes in the report.

Purpose

Provides a demographic report of domestic assault victims, incident clearances and arrest information for the incident.

Report Types

Must be requested by contacting the UCR Section.

1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Description

Indicates demographics for victims of domestic violence where the VOR is spouse, ex-spouse, common-law spouse, boyfriend/girlfriend, or homosexual. Reported by hierarchy offense file class for multiple offense victims. Assist and incomplete incidents are not included. Jurisdiction reporting may not be complete. Total victims, total incidents, and total arrests will not match due to multiple victims per incident and no arrests/multiple arrests per incident.

Summary Report of Child Abuse Victims

Report 8000114 – MICHLDVIC

Michigan Incident Crime Reporting System
Summary Report of Child Abuse Victims

REPORT NO: 8000114 MICHLDVIC　　　　　　　　　　　　REPORT DATE 99/99/99
FOR: MI9999999   (Agency Name)　　　　　　　　　　　　　　　　　Page 999
Population: 99999999　　　　　　　　　　REPORT PERIOD: 99/99/99 – 99/99/99
Description:　　　xxxxxxxxxxxxxxxxxxxxxxxxx
　　　　　　　　xxxxxxxxxxxxxxxxxxxxxxxxx

File Class 9999-9 xxxxxxxxxxxxxxxxxxxxxxxxx

Total Victims = 9999999999999　　　　**Total Incidents = 9999999999999**

Victim/Offender Relation		Age		Weapon		Injury	
Child	999999999	NN	999999999	None	999999999	None	999999999
Stepchild	999999999	NB	999999999	Firearm	999999999	Fatal	999999999
Child of BF/GF	999999999	BB	999999999	Auto Firearm	999999999	App Broken Bones	999999999
		01-09	999999999	Handgun	999999999	Possible Internal	999999999
Race		10-19	999999999	Auto Handgun	999999999	Severe Laceration	999999999
White	999999999	20-29	999999999	Rifle	999999999	App Minor	999999999
Black	999999999	30-39	999999999	Auto Rifle	999999999	Other Major	999999999
Am Ind/Alas Nat	999999999	40-49	999999999	Shotgun	999999999	Loss of Teeth	999999999
Asian/Pac Isl	999999999	50'59	999999999	Auto Shotgun	999999999	Unconsciousness	999999999
Unknown	999999999	60'69	999999999	Other Firearm	999999999		
		70'79	999999999	Auto Oth Firearm	999999999	**Clearances**	
Sex		80-89	999999999	Knife/Cut Instr	999999999	Exceptional	999999999
Male	999999999	90-99	999999999	Blunt Instrument	999999999	Death Offender	999999999
Female	999999999	99+	999999999	Motor Vehicle	999999999	Pros Denied	999999999
Unknown	999999999			Personal Weapon	999999999	Extradict Denied	999999999
		Sex		Poison	999999999	Refuse Co-op	999999999
Total Arrests:	999999999	Male		Explosive	999999999	Juv/No. Custody	999999999
		Female		Fire/Incend Dev	999999999	Arrest	999999999
Arrest Type		Unknown		Drugs/Narcotics	999999999	Not Cleared	999999999
On View	999999999			Asphyxiation	999999999		
Summoned/Cited	999999999			Other Firearm	999999999	**Race**	
Taken Custody	999999999			Unknown	999999999	White	999999999
						Black	999999999
						Am Ind/Alas Nat	999999999
						Asian/Pac Isl	999999999
						Unknown	999999999

Definition

Summary report of victims of child abuse where the Victim to Offender Relationship is child, stepchild, or child or boyfriend/girlfriend sorted by hierarchy Victim Connected Offense File Class. This report also provides clearance and arrest demographics.

This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

At the end of the report, a grand total report is pointed which is a total of all field breakdowns for all file classes in the report.

Purpose
Provides a demographic report of child abuse, incident clearances and arrest information for the incident.

Report Types
Must be requested by contacting the UCR Section.
1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Description
Indicates demographics for victims of child abuse where the VOR is child, step-child, or child of boyfriend/girlfriend. Reported by hierarchy offense file class for multiple offense victims. Assist and incomplete incidents are not included. Jurisdiction reporting may not be complete. Total victims, total incidents, and total arrests will not match due to multiple victims per incident and no arrest/multiple arrests per incident.

Summary Report of Total Victimization

Report 8000115 – MITOTLVIC

Michigan Incident Crime Reporting System
Summary Report of Total Victimization

REPORT NO: 8000115 MITOTLVIC   REPORT DATE 99/99/99
FOR: MI9999999   (Agency Name)   Page 999
Population: 99999999   REPORT PERIOD: 99/99/99 – 99/99/99
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxxx
                  xxxxxxxxxxxxxxxxxxxxxxxxxxxxx

File Class 9999-9 xxxxxxxxxxxxxxxxxxxxxxxxxxxx

Total Victims = 9999999999   **Total Incidents = 999999999**

Victim/Offender Relation		Age		Weapon		Injury	
Spouse	99999999	10	99999999	None	99999999	None	99999999
Common Spouse	99999999	10-14	99999999	Firearm	99999999	Fatal	99999999
Parent	99999999	15	99999999	Auto Firearm	99999999	App Broken Bones	99999999
Sibling	99999999	16	99999999	Handgun	99999999	Possible Internal	99999999
Child	99999999	17	99999999	Auto Handgun	99999999	Severe Laceration	99999999
Grandparent	99999999	18	99999999	Rifle	99999999	App Minor	99999999
Grandchild	99999999	19	99999999	Auto Rifle	99999999	Other Major	99999999
In-law	99999999	20	99999999	Shotgun	99999999	Loss of Teeth	99999999
Stepparent	99999999	21	99999999	Auto Shotgun	99999999	Unconsciousness	99999999
Stepchild	99999999	22	99999999	Other Firearm	99999999		
Other Family	99999999	23	99999999	Auto Oth Firearm	99999999	**Race**	
Acquaintance	99999999	24	99999999	Knife/Cut Instr	99999999	White	99999999
Friend	99999999	25-29	99999999	Blunt Instrument	99999999	Black	99999999
Neighbor	99999999	30-34	99999999	Motor Vehicle	99999999	AM Ind/Alas Nat	99999999
Baysitter	99999999	35-39	99999999	Personal Weapon	99999999	Asian/Pac Isl	99999999
Boy/Girlfriend	99999999	40-44	99999999	Poison	99999999	Unknown	99999999
Child of BF/GF	99999999	45-49	99999999	Explosive	99999999		
Homosexual	99999999	50-54	99999999	Fire/Inced Dev	99999999	**Sex**	
Ex-spouse	99999999	55-59	99999999	Drugs/Narcotics	99999999	Male	99999999
Employee	99999999	60-64	99999999	Asphyxiation	99999999	Female	99999999
Employer	99999999	65-69	99999999	Other	99999999	Unknown	99999999
Otherwise known	99999999	70-79	99999999	Unknown	99999999		
Offender	99999999	80-89	99999999				
Stranger	99999999	90-98	99999999				
Unknown	99999999	99+	99999999				
		Unknown	99999999				

Definition

Summary report of victim demographics for crimes against people sorted by hierarchy Victim Connected Offense File Class. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

At the end of the report, a grand total report will be printed which is a total of all field breakdowns for all file classes in the report

Purpose

Provides a demographic report of victims who are individuals or police officers.

Report Types
Must be requested by contacting the UCR Section.
1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP Total

Description
Indicates demographics for all person victims by hierarchy offense file class. Assist and incomplete incidents are not included. Jurisdiction reporting may not be complete.

Summary Report of Hate Crimes

Report 8000116 MIHATECRM

Michigan Incident Crime Reporting System
Summary Report of Hate Crime

REPORT NO: 8000116 MIHATECRM   REPORT DATE 99/99/99
FOR: MI9999999   (Agency Name)   Page 999
Population: 99999999   REPORT PERIOD: 99/99/99 – 99/99/99
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
                       xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

File Class 9999-9 xxxxxxxxxxxxxxxxxxxxxxxxxxxx

Total Offenses: 999999999   **Total Victims: 99999999**   **Total Incidents: 999999999**

Bias Motivation		Location Site		Victim Type	
Racial	99999999	Air/Bus Terminal	99999999	Individual	99999999
Anti-White	99999999	Bank/Savings & Loan	99999999	Police Officer	99999999
Anti-Black	99999999	Bar/Nightclub	99999999	Business	99999999
Anti-Am Ind/Alas Nat	99999999	Church/Synagogue/Temple	99999999	Financial Inst.	99999999
Anti-Multi Racial	99999999	Commercial/Office Bldg.	99999999	Government	99999999
Religious	99999999	Construction Site	99999999	Religious Org	99999999
Anti-Jewish	99999999	Convenience Store	99999999	Society/Public	99999999
Anti-Catholic	99999999	Dept/Discount Store	99999999	Other	99999999
Anti-Protestant	99999999	Drug Store/Dr. Off/Hosp	99999999	Unknown	99999999
Anti-Islamic	99999999	Field/Woods	99999999		
Anti-Other Religion	99999999	Government/Public Bldg.	99999999		
Anti-Atheism/Agnostic	99999999	Grocer/Supermarket	99999999		
Ethnicity/Nat Origin	99999999	Hwy/Road/Alley/Street	99999999		
Anti-Hispanic	99999999	Hotel/Motel	99999999		
Anti-Other Ethnic	99999999	Jail/Prison	99999999		
Disabilities	99999999	Lake/Waterway	99999999		
Anti-Physical	99999999	Liquor Store	99999999		
Anti-Mental	99999999	Parking Lot/Garage	99999999		
Sexual Orientation	99999999	Rental Storage	99999999		
Anti-Male Homosexual	99999999	Residence/Home	99999999		
Anti-Female Homosexual	99999999	Restaurant	99999999		
Anti-Homosexual	99999999	Service/Gas Station	99999999		
Anti-Heterosexual	99999999	Specialty Store	99999999		
Anti-Bisexual	99999999	School	99999999		
Gender	99999999	College	99999999		
Anti-Female	99999999	Rest Area/Roadside Park	99999999		
Anti-Male	99999999	Scale Site	99999999		
Other Bias	99999999	Other	99999999		
		Unknown Site	99999999		

Definition
Summary report of hate crime offenses. All hate crime offenses are selected for this report. Hierarchy offense rule does not apply. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO".

At the end of the report, a grand total report will be printed which is a total of all field breakdowns for all file classes in the report.

Purpose
To provide Civil Rights with hate crimes statistics per offense file class along with a report total.

Report Types
Must be requested by contacting the UCR Section.
1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Description
Indicates all hate crimes by all offenses reported in the incident. Does not include offenses where Suspected Bias Motivation is None or Unknown. Assist and incomplete incidents are note included. A victim of multiple hate crime offenses will be counted as a victim type for each hate crime offense.

Offense Variance Report

Report 8000117 – MISOFFSVAR

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Michigan Incident Crime Reporting System
Offense Variance Report

</div>

REPORT NO: 8000117 MISOFFSVAR   REPORT DATE 99/99/99
REPORTING PERIOD: MM/DD TO MM/DD   PAGE: 999
REPORTING LEVEL: +/- 99%

ORI: MI99999999 (Agency Name)

File Class	Description	Current Yr. 9999	Previous Yr. 9999		Varience	Percent
9999-1	xxxxxxxxxxxxxxxxxxxx	999999	999999	X	999999	999.9
9999-1	xxxxxxxxxxxxxxxxxxxx	999999	999999	X	999999	999.9
9999-1	xxxxxxxxxxxxxxxxxxxx	999999	999999	X	999999	999.9
9999-1	xxxxxxxxxxxxxxxxxxxx	999999	999999	X	999999	999.9
9999-1	xxxxxxxxxxxxxxxxxxxx	999999	999999	X	999999	999.9
9999-1	xxxxxxxxxxxxxxxxxxxx	999999	999999	X	999999	999.9
9999-1	xxxxxxxxxxxxxxxxxxxx	999999	999999	X	999999	999.9
9999-1	xxxxxxxxxxxxxxxxxxxx	999999	999999	X	999999	999.9

Definition
Summary report of the percentage increase or decrease for file classes reported.

Description
Lists file class occurrences during the reporting period for the current and previous year. The variance and the percentage increase or decrease is also reported for each file class. A file class is included in the report only if its variance percentage is greater than or equal to the input value.

Purpose
For local agencies to determine variances in the incidents reported by their agency between current year and previous year.

Report Types
Must be requested by contacting the UCR Section
1. Individual jurisdictions
2. Two jurisdictions
3. List of jurisdictions
4. County total
5. State total

Summary Report of Weapons

Report 8000118 – MISWEAPCRM

Michigan Incident Crime Reporting System
Summary Report of Weapons

REPORT NO: 8000118 MISWEAPCRM   REPORT DATE 99/99/99
FOR: MI9999999   (Agency Name)   Page 999
Population: 99999999   REPORT PERIOD: 99/99/99 – 99/99/99

11 - Firearm		20 - Knefe/cutting	
11a- Firearm Auto		30 - Blunt Object	
12 - Handgun		35 - Motor Vehicle	
12a- Handgun Auto		40 - Personal Weapon	
13 - Rifle		50 - Poison	
13a- Rifle Auto		60 - Explosives	
14 - Shotgun		65 - Fire/Inc Device	
14a- Shotgun Auto		70 - Drugs/Narc.	
15 - Other Firearm		85 - Asphyxiation	
15a- Other Firearm Auto		88 - Other 99 - Link	

OFFENSE: AGGRAVATED/FELONIOUS ASSAULT

14 - 999	15a - 999	35 - 999	60 - 999	85 - 999	Total - 99999
14a- 999	20 - 999	40 - 999	65 - 999	88 - 999	
15 - 999	30 - 999	50 - 999	70 - 999	99 - 999	

OFFENSE: EXTORTION

14 - 999	15a - 999	35 - 999	60 - 999	85 - 999	Total - 99999
14a- 999	20 - 999	40 - 999	65 - 999	88 - 999	
15 - 999	30 - 999	50 - 999	70 - 999	99 - 999	

OFFENSE: JUSTIFIABLE HOMICIDE

14 - 999	15a - 999	35 - 999	60 - 999	85 - 999	Total - 99999
14a- 999	20 - 999	40 - 999	65 - 999	88 - 999	
15 - 999	30 - 999	50 - 999	70 - 999	99 - 999	

Definition
Summary report of crimes involving a weapon. All offenses are selected for this report. A grand total will print at the end of the report.

Description
Indicates data by offense and by weapon type.

Report Types
Must be requested by contacting the UCR Section.
1. Individual ORI
2. Range of ORIs
3. List of ORIs
4. County Wide
5. State Wide
6. MSP
7. By Venue

Summary Report of Arrested Persons

Report 8000119 – AGESEXRACE

Michigan Incident Crime Reporting System
Arrested Person by Offense/Arrest

REPORT NO: 8000119 AGESEXRACE
FOR: MI9999999 (Agency Name)
Population: 99999999

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

Offense: 999999 xxxxxxxxxxxxxxxxxx

	Grand		MALE						FEMALES					
	Total	Total	White	Black	Amr Indian	Asian PC	Not Known	Total	White	Black	Amr Indian	Asian PC	Not Known
Total	999	999	999	999	999	999	999	999	999	999	999	999	999
Juv	999	999	999	999	999	999	999	999	999	999	999	999	999
Adult	999	999	999	999	999	999	999	999	999	999	999	999	999
7	99	99	99	99	99	99	99	99	99	99	99	99	99
8	99	99	99	99	99	99	99	99	99	99	99	99	99
9	99	99	99	99	99	99	99	99	99	99	99	99	99
10	99	99	99	99	99	99	99	99	99	99	99	99	99
11	99	99	99	99	99	99	99	99	99	99	99	99	99
12	99	99	99	99	99	99	99	99	99	99	99	99	99
13	99	99	99	99	99	99	99	99	99	99	99	99	99
14	99	99	99	99	99	99	99	99	99	99	99	99	99
15	99	99	99	99	99	99	99	99	99	99	99	99	99
16	99	99	99	99	99	99	99	99	99	99	99	99	99
17	99	99	99	99	99	99	99	99	99	99	99	99	99
18	99	99	99	99	99	99	99	99	99	99	99	99	99
19	99	99	99	99	99	99	99	99	99	99	99	99	99
20	99	99	99	99	99	99	99	99	99	99	99	99	99
21-29	99	99	99	99	99	99	99	99	99	99	99	99	99
30-39	99	99	99	99	99	99	99	99	99	99	99	99	99
40-40	99	99	99	99	99	99	99	99	99	99	99	99	99
Over 50	99	99	99	99	99	99	99	99	99	99	99	99	99

Definition
Summary report of arrested persons. All arrested persons are selected for this report. Hierarchy offense rule does not apply. A grand total report will be printed at the end of this report.

Description
Indicates data by age, sex, and race of the arrested person.

Report Types
Must be requested by contacting the UCR Section.
1. Individual ORI
2. Range of ORIs
3. List of ORIs
4. County Wide
5. State Wide
6. MSP
7. By Venue

Summary Report of Crimes by Location

Report 8000120 - MISLOCTCRM

Michigan Incident Crime Reporting System
Arrested Person by Offense/Arrest

REPORT NO: 8000120 MISLOCTCRAM   REPORT DATE 99/99/99
FOR: MI9999999   (Agency Name)   Page 999
Population: 99999999   REPORT PERIOD: 99/99/99 – 99/99/99

01 - Air/Bus/Trail Terminal	11 - Govt/Public Bldg.	21 - Restaurant
02 - Bank/Savings & Loan	12 - Grocery/Supermarket	23 - Service/Gas Station
03 - Bar/Night Club	13 - Highway/Road/Alley	24 - Speciality Store
04 - Church/Synag/Temple	14 - Hotel/Motel/etc.	31 - School
05 - Commercial/Office Bldg.	15 - Jail/Prison	32 - College
06 - Construction Site	16 - Lake/Waterway	33 - Rest Area/Roadside Park
07 - Convenience Store	17 - Liquor Store	34 - Scale Site
08 - Dept/Discount Store	18 - Parking Lot/Garage	88 - Other
09 - Drug Store/Doctor/Hospital	19 - Rental Storage	99 - Unknown
10 - Field/Woods	20 - Residence/Home	

OFFENSE: 10001 KIDNAPPING/ABDUCTION

01 - 999	06 - 999	11 - 999	16 - 999	21 - 999	33 - 999	Total - 9999
02 - 999	07 - 999	12 - 999	17 - 999	23 - 999	34 - 999	
03 - 999	08 - 999	13 - 999	18 - 999	24 - 999	88 - 999	
04 - 999	09 - 999	14 - 999	19 - 999	31 - 999	99 - 999	
05 - 999	10 - 999	15 - 999	20 - 999	32 - 999		

OFFENSE: 11001 SEXUAL PENETRATION PENIS/VAGINA

01 - 999	06 - 999	11 - 999	16 - 999	21 - 999	33 - 999	Total - 9999
02 - 999	07 - 999	12 - 999	17 - 999	23 - 999	34 - 999	
03 - 999	08 - 999	13 - 999	18 - 999	24 - 999	88 - 999	
04 - 999	09 - 999	14 - 999	19 - 999	31 - 999	99 - 999	
05 - 999	10 - 999	15 - 999	20 - 999	32 - 999		

Definition
Summary report of crimes by location. All offenses
are selected for this report. A grand total will be
printed at the end of the report.

Description
Indicates the location of where the crime occurred.

Report Types
Must be requested by contacting the UCR Section.
1. Individual ORI
2. Range of ORIs
3. List of ORIs
4. County Wide
5. State Wide
6. MSP
7. State Wide

Section 16:
City/Township Codes

This section lists valid City/Township Codes for each county.

Introduction

The following charts list valid City/Township Codes (Data Element 06) for each county (Data Element 05). Prisons and Colleges/Universities have their own City/Township codes, and are listed under the county in which they reside. Other Venue lists an alternate County and City/Township code for areas that cross county boundaries.

01 – ALCONA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
01	01	Alcona	
01	02	Caledonia	
01	03	Curtis	
01	04	Greenbush	
01	05	Gustin	
01	06	Harrisville	
01	07	Hawes	
01	08	Haynes	
01	09	Mikado	
01	10	Millen	
01	11	Mitchell	
		City/Village	
01	29	Harrisville	
01	30	Lincoln	
		Unincorporated Area	
01	07	Barton City	
01	01	Black River	
01	11	Curran	
01	03	Glennie	
01	02	Spruce	

02 – ALGER COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
02	01	Au Train	
02	02	Burt	
02	03	Grand Island	
02	04	Limestone	
02	05	Mathias	
02	06	Munising	
02	07	Onota	
02	08	Rock River	
		City/Village	
02	29	Chatham	
02	46	Munising	
		Other	
02	10	Alger Co Max Corr Fac	
02	09	Camp Cusino	
		Unincorporated Area	
02	01	Au Train	
02	01	Christmas	
02	08	Eben Junction	
02	01	Forest Lake	
02	02	Grand Marais	
02	04	Limestone	
02	06	Melstrand	
02	08	Rumely	
02	06	Shingleton	

02 – ALGER COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Unincorporated Area	
02	04	Traunik	
02	05	Trenary	
02	06	Wetmore	

03 – ALLEGAN COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
03	01	Allegan	
03	02	Casco	
03	03	Cheshire	
03	04	Clyde	
03	05	Dorr	
03	06	Fillmore	
03	07	Ganges	
03	08	Gunplain	
03	09	Heath	
03	10	Hopkins	
03	11	Laketown	
03	12	Lee	
03	13	Leighton	
03	14	Manlius	
03	15	Martin	
03	16	Monterey	
03	17	Otsego	
03	18	Overisel	
03	19	Salem	
03	20	Saugatuck	
03	21	Trowbridge	
		Township	
03	22	Valley	
03	23	Watson	
03	24	Wayland	
		City/Village	
03	46	Allegan	
03	29	Douglas	
03	30	Fennville	
03	80	Holland	70/80
03	31	Hopkins	
03	32	Martin	
03	47	Otsego	
03	48	Plainwell	
03	39	Saugatuck	

03 – ALLEGAN COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		City/Village	
03	60	South Haven	80/60
03	40	Wayland	
		Other	
03	25	Mich Dunes Corr Fac	
		Unincorporated Area	
03	24	Bradley	
03	19	Burnips	
03	07	Glenn	
03	09	Hamilton	
03	15	Hooper	
03	05	Moline	
03	14	New Richmond	
03	18	Overisel	
03	04	Pearl	
03	12	Pullman	
03	15	Shelbyville	

04 – ALPENA COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
04	01	Alpena	
04	02	Green	
04	03	Long Rapids	
04	04	Maple Ridge	
04	05	Ossineke	
04	06	Sanborn	
04	07	Wellington	
		Township	
04	08	Wilson	
		City/Village	
04	66	Alpena	
		Other	
04	61	Alpena Com Col	
		Unincorporated Area	
04	04	Bolton	
04	05	Hubbard Lake	
04	03	Lachine	

05 – ANTRIM COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
05	01	Banks	
05	02	Central Lake	
05	03	Chestonia	
05	04	Custer	
05	05	Echo	
05	06	Elk Rapids	
05	07	Forest Home	
05	08	Helena	
05	09	Jordan	
05	10	Kearney	
05	11	Mancelona	
05	12	Milton	
05	13	Star	
05	14	Torch Lake	
05	15	Warner	
		City/Village	
05	29	Bellaire	
05	30	Central Lake	
05	39	Elk Rapids	
05	31	Ellsworth	
05	40	Mancelona	
		Unincorporated Area	
05	03	Alba	
05	08	Alden	
05	11	Antrim	
05	01	Atwood	
05	08	Clam Lake	
05	14	East Port	
05	15	Elmira	69/06
05	12	Kewadin	

06 – ARENAC COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
06	01	Adams	
06	02	Arenac	
06	03	Au Gres	
06	04	Clayton	
06	05	Deep River	
06	06	Lincoln	
06	07	Mason	
06	08	Moffatt	

06 – ARENAC COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Township	
06	09	Sims	
06	10	Standish	
06	11	Turner	
06	12	Whitney	
		City/Village	
06	29	Au Gres	
06	30	Omer	
06	39	Standish	
06	31	Sterling	
06	32	Turner	
06	33	Twining	
		Other	
06	13	Standish Max Corr Fac	
		Unincorporated Area	
06	08	Alger	
06	07	Maple Rapids	
06	10	Saganing	

07 – BARAGA COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
07	01	Arvon	
07	02	Baraga	
07	03	Covington	
07	04	L'Anse	
07	05	Spurr	
		City/Village	
07	39	Baraga	
07	46	L'Anse	
		Other	
07	06	Camp Baraga	
		Unincorporated Area	
07	04	Aura	
07	05	Imperial Mine	
07	02	Keweenaw Bay	
07	02	Pelkie	
07	04	Pequaming	
07	01	Skanee	

07 – BARAGA COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Unincorporated Area	
07	03	Watton	

08 – BARRY COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
08	01	Assyria	
08	02	Baltimore	
08	03	Barry	
08	04	Carlton	
08	05	Castleton	
08	06	Hastings	
08	07	Hope	
08	08	Irving	
08	09	Johnstown	
08	10	Maple Grove	
08	11	Orangeville	
08	12	Prairieville	
08	13	Rutland	
08	14	Thornapple	
08	15	Woodland	
08	16	Yankee Springs	
		City/Village	
08	29	Freeport	
08	60	Hastings	
08	39	Middleville	
08	40	Nashville	
08	30	Woodland	
		Unincorporated Area	
08	09	Banfield	
08	07	Cloverland	
08	03	Delton	
08	02	Dowline	
08	03	Hickory Corners	

09 – BAY COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
09	01	Bangor	
09	02	Beaver	

09 – BAY COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Township	
09	03	Frankenlust	
09	04	Fraser	
09	05	Garfield	
09	06	Gibson	
09	07	Hampton	
09	08	Kawkawlin	
09	09	Merritt	
09	10	Monitor	
09	11	Mt. Fores	
09	12	Pinconning	
09	13	Portsmouth	
09	14	Williams	
		City/Village	
09	39	Auburn	
09	80	Bay City	
09	46	Essexville	
09	81	Midland	56/80
09	40	Pinconning	
		Other	
09	60	Delta Col	
09	48	Saginaw Valley	56/48
		St. Univ	73/48
		Unincorporated Area	
09	06	Bentley	
09	02	Duell	
09	14	Fisherville	
09	10	KawKawlin	
09	04	Linwood	
09	09	Munger	

10 – BENZIE COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
10	01	Almira	
10	02	Benzonia	
10	03	Blaine	
10	04	Colfax	
10	05	Crystal Lake	
10	06	Gilmore	
10	07	Homestead	
10	08	Inland	

10 – BENZIE COUNTY – Cont.

CO	TWP	NAME	OTHER VENUE
		Township	
10	09	Joyfield	
10	10	Lake	
10	11	Platte	
10	12	Weldon	
		City/Village	
10	29	Benzonia	
10	30	Beulah	
10	31	Elberta	
10	39	Frankford	
10	32	Honor	
10	33	Lake Ann	
10	34	Thompsonville	
		Unincorporated Area	
10	08	Bendon	

11 – BERRIEN COUNTY

CO	TWP	NAME	OTHER VENUE
		Township	
11	01	Bainbridge	
11	02	Baroda	
11	03	Benton	
11	04	Berrien	
11	05	Bertrand	
11	06	Buchanan	
11	07	Chikaming	
11	08	Coloma	
11	09	Galien	
11	10	Hagar	
11	11	Lake	
11	12	Lincoln	
11	13	New Buffalo	
11	14	Niles	
11	15	Oronoka	
11	16	Pipestone	
11	17	Royalton	
11	18	St. Joseph	
11	19	Sodus	
11	20	Three Oaks	
11	21	Watervliet	
11	22	Weesaw	

11 – BERRIEN COUNTY – Cont.

CO	TWP	NAME	OTHER VENUE
		City/Village	
11	29	Baroda	
11	66	Benton Harbor	
11	39	Berrien Springs	
11	40	Bridgman	
11	46	Buchanan	
11	41	Coloma	
11	30	Eau Claire	
11	31	Galien	
11	32	Grand Beach	
11	33	Michiana	
11	47	New Buffalo	
11	67	Niles	14/67
11	34	Shoreham	
11	68	St. Joseph	
11	42	Stevensville	
11	43	Three Oaks	
11	44	Watervliet	
		Other	
11	61	Andrews Univ	
11	62	Lake Mich. Col	
		Unincorporated Area	
11	04	Berrien Center	
11	05	Dayton	
11	03	Euclid Center	
11	22	Glendora	
11	07	Harbert	
11	07	Lakeside	
11	03	Millburg	
11	22	New Troy	
11	10	Riverside	
11	07	Sawyer	
11	19	Scottsville	
11	07	Union Pier	

12 – BRANCH COUNTY

CO	TWP	NAME	OTHER VENUE
		Township	
12	01	Algansee	
12	02	Batavia	
12	03	Bethel	
12	04	Bronson	
12	05	Butler	

12 – BRANCH COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Township	
12	06	California	
12	07	Coldwater	
12	08	Gilead	
12	09	Girard	
12	10	Kinderhook	
12	11	Matteson	
12	12	Noble	
12	13	Ovid	
12	14	Quincy	
12	15	Sherwood	
12	16	Union	
		City/Village	
12	39	Bronson	
12	60	Coldwater	
12	40	Quincy	
12	29	Sherwood	
12	41	Union City	13/41
		Other	
12	17	Flor Crane Corr Fac	
12	18	Lakeland Corr Fac	
12	19	Camp Branch	

13 – CALHOUN COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
13	01	Albion	
13	02	Athens	
13	04	Bedford	
13	05	Burlington	
13	06	Clarence	
13	07	Clarendon	
13	08	Convis	
13	09	Eckford	
13	10	Emmett	
13	11	Fredonia	
13	12	Homer	
13	13	Lee	
13	14	Leroy	
13	15	Marengo	
13	16	Marshall	
13	17	Newton	
13	18	Pennfield	

13 – CALHOUN COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Township	
13	19	Sheridan	
13	20	Tekonsha	
		City/Village	
13	66	Albion	
13	29	Athens	
13	80	Battle Creek	
13	30	Burlington	
13	39	Homer	
13	60	Marshall	
13	46	Springfield	
13	31	Tekonsha	
13	41	Union City	12/41
		Other	
13	61	Albion College	
13	62	Kellogg Com Col	
13	03	Camp Custer	

14 – CASS COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
14	01	Calvin	
14	02	Howard	
14	03	Jefferson	
14	04	LaGrange	
14	05	Marcellus	
14	06	Mason	
14	07	Milton	
14	08	Newberg	
14	09	Ontwa	
14	10	Penn	
14	11	Pokagon	
14	12	Porter	
14	13	Silver Creek	
14	14	Volinia	
14	15	Wayne	
		City/Village	
14	39	Cassopolis	
14	60	Dowagiac	
14	40	Edwardsburg	
14	41	Marcellus	
14	29	Vandalia	

14 – CASS COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		City/Village	
14	67	Niles	11/67
		Other	
14	61	Southwest Mich Col	
		Unincorporated Area	
14	15	Glenwood	
14	08	Jones	
14	14	Nicholville	
14	14	Prairie Rounds	
14	11	Sumnerville	
14	12	Union	

15 – CHARLEVOIX COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
15	01	Bay	
15	02	Boyne Valley	
15	03	Chandler	
15	04	Charlevoix	
15	05	Evangeline	
		Township	
15	06	Eveline	
15	07	Hayes	
15	08	Hudson	
15	09	Marion	
15	10	Melrose	
15	11	Norwood	
15	12	Peaine	
15	13	St. James	
15	14	South Arm	
15	15	Wilson	
		City/Village	
15	46	Boyne City	
15	29	Boyne Falls	
15	47	Charlevoix	
15	39	East Jordan	
		Unincorporated Area	
15	06	Advance	
15	08	Lake Louise	
15	10	Walloon Lake	

16 – CHEBOYGAN COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
16	01	Aloha	
16	02	Beaugrand	
16	03	Benton	
16	04	Burt	
16	05	Ellis	
16	06	Forest	
16	07	Grant	
16	08	Hebron	
16	09	Inverness	
16	10	Koehler	
16	12	Mackinaw	
16	13	Mentor	
16	14	Mullett	
16	15	Munro	
16	16	Nunda	
16	17	Tuscarora	
16	18	Walker	
16	19	Waverly	
16	20	Wilmot	
		City/Village	
16	60	Cheboygan	
16	29	Mackinaw City	24/30
16	30	Wolverine	
		Unincorporated Area	
16	05	Afton	
16	17	Indian River	
16	09	Mullet Lake	
16	14	Topinabee	
16	06	Tower	

17 – CHIPPEWA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
17	01	Bay Mills	
17	02	Bruce	
17	03	Chippewa	
17	04	Dafter	
17	05	Detour	
17	06	Drummond	
17	07	Hulbert	
17	08	Kinross	
17	09	Pickford	

17 – CHIPPEWA COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Township	
17	10	Raber	
17	11	Rodyard	
17	12	Soo	
17	13	Sugar Island	
17	14	Superior	
17	15	Trout Lake	
17	16	Whitefish	
		City/Village	
17	29	Detour	
17	66	Sault Ste. Marie	
		Other	
17	21	Camp Chippewa	
17	22	Camp Koehler	
17	20	Chippewa Reg Fac	
17	17	Chippewa Temp Fac	
17	19	Hiawath Temp Fac	
17	18	Kinross Corr Fac	
17	39	Lake Superior St. Univ	
		Unincorporated Area	
17	13	Baie De Wassi	
17	02	Barbeau	
17	14	Brimley	
17	14	Eckerman	
17	16	Emerson	
17	10	Gatesville	
17	08	Kincheloe Air Base	
17	12	Neebish Island	
17	16	Paradise	
17	09	Pickford	
17	14	Roco	
17	11	Rudyard	
17	16	Shell Drake	
17	10	Stalwart	
17	03	Strongs	
17	15	Trout Lake	

18 – CLARE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
18	01	Arthur	
18	02	Franlin	

18 – CLARE COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Township	
18	03	Freeman	
18	04	Frost	
18	05	Garfield	
18	06	Grant	
18	07	Greenwood	
18	08	Hamilton	
18	09	Hatton	
18	10	Hayes	
18	11	Lincoln	
18	12	Redding	
18	13	Sheridan	
18	14	Summerfield	
18	15	Surrey	
18	16	Winterfield	
		City/Village	
18	46	Clare	37/46
18	30	Farwell	
18	39	Harrison	
		Other	
18	61	Mid Mich. Com Col	
		Unincorporated Area	
18	05	Lake	
18	11	Lake George	23/63
18	05	Lake Station	
18	12	Temple	

19 – CLINTON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
19	01	Bath	
19	02	Bengal	
19	03	Bingham	
19	04	Dallas	
19	05	DeWitt	
19	06	Duplain	
19	07	Eagle	
19	08	Essex	
19	09	Greenbush	
19	10	Lebanon	
19	11	Olive	
19	12	Ovid	

19 – CLINTON COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Township	
19	13	Riley	
19	14	Victor	
19	15	Watertown	
19	16	Westphalia	
		City/Village	
19	39	DeWitt	
19	29	Eagle	
19	30	Elsie	
19	40	Fowler	
19	31	Hubbardston	34/30
19	80	E. Lansing	33/80
19	61	Grand Ledge	23/61
19	95	Lansing	23/95
			33/95
19	32	Maple Rapids	
19	41	Ovid	08/41
19	60	St. Johns	
19	33	Westphalia	
		Other	
19	34	Capitol City Airport	
19	63	Lansing Com Col	33/63
		Unincorporated Area	
19	01	Bath	
19	01	Park Lake	
19	14	Round Lake	
19	15	Wacousta	

20 – CRAWFORD COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
20	01	Beaver Creek	
20	02	Frederic	
20	03	Grayling	
20	04	Lovells	
20	05	Maple Forest	
20	06	South Branch	
		City/Village	
20	39	Grayling	

20 – CRAWFORD COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Other	
20	30	Camp Grayling	
20	07	Camp Lehman	

21 – DELTA COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
21	01	Baldwin	
21	02	Bark River	
21	03	Bay De Noc	
21	04	Brampton	
21	05	Cornell	
21	06	Ensign	
21	07	Escanaba	
21	08	Fairbanks	
21	09	Ford River	
21	10	Garden	
21	11	Maple Ridge	
21	12	Masonville	
21	13	Nahma	
21	14	Wells	
		City/Village	
21	66	Escanaba	
21	29	Garden	
21	60	Gladstone	
		Other	
21	61	Bay De Noc Com Col	
		Unincorporated Area	
21	02	Bark River	
21	05	Cornell	
21	08	Fairport	
21	14	Flat Rock	
21	14	Groos	
21	13	Isabella	
21	04	Kipling	
21	01	Perkins	
21	12	Rapid River	
21	11	Rock	
21	02	Schaffer	
21	13	St. Jacques	
21	03	Stunington	

22 – DICKINSON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
22	01	Breen	
22	02	Breitung	
22	03	Felch	
22	04	Norway	
22	05	Sagola	
22	06	Waucedah	
22	07	West Branch	
		City/Village	
22	60	Iron Mountain	
22	61	Kingsford	
22	46	Norway	
		Unincorporated Area	
22	05	Channing	
22	01	Felch	
22	01	Hardwood	
22	06	Loretta	
22	02	Quinnesec	
22	07	Ralph	
22	05	Sagola	
22	05	Sawyer Lake	
22	04	Vulcan	

23 – EATON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
23	01	Bellevue	
23	02	Benton	
23	03	Brookfield	
23	04	Carmel	
23	05	Chester	
23	06	Delta	
23	07	Eaton	
23	08	Eaton Rapids	
23	09	Hamlin	
23	10	Kalamo	
23	11	Oneida	
23	12	Roxand	
23	13	Sunfield	
23	14	Vermontville	
23	15	Walton	
23	16	Windsor	

23 – EATON COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		City/Village	
23	39	Bellevue	
23	60	Charlotte	
23	29	Dimondale	
23	46	Eaton Rapids	
23	61	Grand Ledge	19/61
23	95	Lansing	19/95
			33/95
23	30	Mulliken	
23	40	Olivet	
23	41	Potterville	
23	31	Sunfield	
23	32	Vermontville	
		Other	
23	63	Lansing Com Col	19/63
			33/63
23	65	Olivet College	
		Unincorporated Area	
23	06	Delta Mills	
23	06	Millett	
23	16	Windsor	

24 – EMMET COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
24	01	Bear Creek	
24	02	Bliss	
24	03	Carp Lake	
24	04	Center	
24	05	Cross Village	
24	06	Friendship	
24	08	Little Traverse	
24	07	Littlefield	
24	11	Maple River	
24	09	McKinley	
24	10	Pleasant View	
24	12	Readmond	
24	13	Resort	
24	14	Springvale	
24	15	Wawatam	
24	16	West Traverse	

24 – EMMET COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		City/Village	
24	29	Alanson	
24	39	Harbor Springs	
24	30	Mackinaw City	16/29
24	31	Pellston	
24	60	Petoskey	
		Other	
24	17	Camp Pellston	
24	61	N. Central Mich Col	
		Unincorporated Area	
24	01	Bay View	
24	11	Brutus	
24	08	Conway	
24	09	Lakewood	
24	09	Levering	
24	07	Oden	
24	02	Wilderness Park	

25 – GENESEE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
25	01	Argentine	
25	02	Atlas	
25	04	Clayton	
25	05	Davison	
25	06	Fenton	
25	07	Flint	
25	08	Flushing	
25	09	Forest	
25	10	Gaines	
25	11	Genesee	
25	12	Grand Blanc	
25	13	Montrose	
25	14	Mt. Morris	
25	15	Mundy	
25	16	Richfield	
25	17	Thetford	
25	18	Vienna	
		City/Village	
25	80	Burton	
25	39	Clio	
25	60	Davison	

25 – GENESEE COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		City/Village	
25	61	Fenton	
25	95	Flint	
25	62	Flushing	
25	29	Gaines	
25	30	Goodrich	
25	63	Grand Blanc	
25	34	Lennon	78/34
25	40	Linden	
25	41	Montrose	
25	46	Mt. Morris	
25	32	Otisville	
25	31	Otter Lake	44/34
25	47	Swartz Creek	
		Other	
25	64	Baker Col of Flint	
25	68	Bishop Int Airport	
25	65	GMI Eng & Mgt Inst	
25	66	Mott Com Col	
25	90	U of M – Flint	
		Unincorporated Area	
25	11	Horton	
25	18	Pine Run	
25	15	Rankin	
25	12	Whigville	

26 – GLADWIN COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
26	01	Beaverton	
26	02	Bentley	
26	03	Billings	
26	04	Bourret	
26	05	Buckeye	
26	06	Butman	
26	07	Clement	
26	08	Gladwin	
26	09	Grim	
26	10	Grout	
26	11	Hay	
26	12	Sage	
26	13	Secord	
26	15	Sherman	

26 – GLADWIN COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Township	
26	16	Tobacco	
		City/Village	
26	29	Beaverton	
26	39	Gladwin	
		Unincorporated Area	
26	15	Meredith	
26	02	Rhodes	
26	15	Skeels	
26	11	Wooden Shoe	

27 – GOGEBIC COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
27	01	Bessemer	
27	03	Erwin	
27	04	Ironwood	
27	05	Marenisco	
27	06	Wakefield	
27	07	Watersmeet	
		City/Village	
27	46	Bessemer	
27	60	Ironwood	
27	47	Wakefield	
		Other	
27	08	Camp Ojibway	
27	62	Gogebic Com Col	
		Unincorporated Area	
27	05	Marenisco	
27	01	Ramsay	
27	06	Thomaston	
27	06	Verona	
27	07	Watersmeet	

28 – GRAND TRAVERSE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
28	01	Acme	
28	02	Blair	
28	03	East Bay	
28	04	Fife Lake	
28	05	Garfield	
28	06	Grant	
28	07	Green Lake	
28	08	Long Lake	
28	09	Mayfield	
28	11	Paradise	
28	10	Peninsula	
28	12	Union	
28	13	White Water	
		City/Village	
28	29	Fife Lake	
28	30	Kingsley	
28	66	Traverse City	45/66
		Other	
28	14	Camp Pugsley	
28	61	Northwestern Mich Col	
		Unincorporated Area	
28	02	Grawn	
28	09	Hannah	
28	07	Interlochen	
28	13	Williamsburg	

29 – GRATIOT COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
29	01	Arcada	
29	02	Bethany	
29	03	Elba	
29	04	Emerson	
29	05	Fulton	
29	06	Hamilton	
29	07	Lafayette	
29	08	Newark	
29	09	New Haven	
29	10	North Shade	
29	11	North Star	
29	12	Pine River	

29 – GRATIOT COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Township	
29	13	Seville	
29	14	Sumner	
29	15	Washington	
29	16	Wheeler	
		City/Village	
29	60	Alma	
29	29	Ashley	
29	39	Breckenridge	
29	46	Ithaca	
29	30	Perrinton	
29	47	St. Louis	
		Other	
29	61	Alma College	
29	17	Mid MI Temp Corr Fac	
		Unincorporated Area	
29	03	Bannister	
29	14	Elm Hall	
29	13	Elwell	
29	12	Forest Hill	
29	05	Middleton	
29	05	Pompeii	
29	13	Riverdale	

30 – HILLSDALE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
30	01	Adams	
30	02	Allen	
30	03	Amboy	
30	04	Cambria	
30	05	Camden	
30	06	Fayette	
30	07	Hillsdale	
30	08	Jefferson	
30	09	Litchfield	
30	10	Moscow	
30	11	Pittsford	
30	12	Ransom	
30	13	Reading	
30	14	Scipio	
30	15	Somerset	

30 – HILLSDALE COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Township	
30	16	Wheatland	
30	17	Woodbridge	
30	18	Wright	
		City/Village	
30	29	Allen	
30	30	Camden	
30	60	Hillsdale	
30	39	Jonesville	
30	40	Litchfield	
30	31	Montgomery	
30	32	North Adams	
30	41	Reading	
30	33	Waldron	
		Other	
30	61	Hillsdale Col	
		Unincorporated Area	
30	04	Bankers	
30	17	Frontier	
30	15	Jerome	
30	14	Mosherville	
30	08	Osseo	
30	11	Pittsford	
30	18	Prattville	

31 – HOUGHTON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
31	01	Adams	
31	02	Calumet	
31	03	Chassell	
31	04	Duncan	
31	05	Elm River	
31	06	Franklin	
31	07	Hancock	
31	08	Laird	
31	09	Osceola	
31	10	Portage	
31	11	Quincy	
31	13	Schoolcraft	
31	12	Stanton	
31	14	Torch Lake	

31 – HOUGHTON COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		City/Village	
31	39	Calumet	
31	29	Copper City	
31	46	Hancock	
31	60	Houghton	
31	40	Lake Linden	
31	47	Laurium	
31	30	South Range	
		Other	
31	15	Camp Kitwen	
31	61	MI Tech Univ	
31	62	Suomi College	
		Unincorporated Area	
31	08	Alston	
31	01	Atlantic	
31	10	Dodgeville	
31	09	Dollar Bay	
31	06	Franklin Mine	
31	09	Hubbell	
31	10	Hurontown	
31	02	Kearsarge	
31	04	Kenton	
31	08	Nisula	
31	06	Paavola	
31	01	Painesdale	
31	14	Rabbit Bay	
31	10	Ripley	
31	04	Sidnaw	
31	09	Tamarack	
31	01	Tri-Mountain	

32 – HURON COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
32	01	Bingham	
32	02	Bloomfield	
32	03	Brookfield	
32	04	Caseville	
32	05	Chandler	
32	06	Colfax	
32	07	Dwight	
32	08	FairHaven	
32	09	Gore	

32 – HURON COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Township	
32	10	Grant	
32	11	Hume	
32	12	Huron	
32	13	Lake	
32	14	Lincoln	
32	15	McKinley	
32	16	Meade	
32	17	Oliver	
32	18	Paris	
32	20	Port Austin	
32	19	Pt Aux Barques	
32	21	Rubicon	
32	22	Sand Beach	
32	23	Sebewaing	
32	24	Sheridan	
32	25	Sherman	
32	26	Sigel	
32	27	Verona	
32	28	Winsor	
		City/Village	
32	46	Bad Axe	
32	29	Caseville	
32	30	Elkton	
32	39	Harbor Beach	
32	31	Kinde	
32	32	Owendale	
32	40	Pigeon	
32	33	Port Austin	
32	34	Port Hope	
32	41	Sebewaing	
32	35	Ubly	
		Unincorporated Area	
32	08	Bay Port	
32	16	Filion	
32	20	Grindstone City	
32	28	Killmanaugh	
32	28	Linkville	
32	18	Parisville	
32	16	Pinnebog	
32	26	Rapson	
32	25	Ruth	

33 – INGHAM COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
33	01	Alaiedon	
33	02	Aurelius	
33	03	Bunker Hill	
33	04	Delhi	
33	05	Ingham	
33	06	Lansing	
33	07	LeRoy	
33	08	Leslie	
33	09	Locke	
33	10	Meridian	
33	11	Onondaga	
33	12	Stockbridge	
33	13	VeVay	
33	14	Wheatfield	
33	15	White Oak	
33	16	Williamston	
		City/Village	
33	29	Dansville	
33	80	East Lansing	19/80
33	95	Lansing	19/95
			23/95
33	39	Leslie	
33	60	Mason	
33	40	Stockbridge	
33	41	Webberville	
33	46	Williamston	
		Other	
33	61	Great Lakes Bible Col	
33	63	Lansing Com Col	19/63
			23/63
33	89	MI State Univ	
33	62	Thomas M. Cooley Law	
		Unincorporated Area	
33	03	Fitchburg	
33	10	Haslett	
33	04	Holt	
33	10	Okemos	
33	10	Towar Gardens	

34 – IONIA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
34	01	Berlin	
34	02	Boston	
34	03	Campbell	
34	04	Danby	
34	05	Easton	
34	06	Ionia	
34	07	Keene	
34	08	Lyons	
34	09	North Plains	
34	10	Odessa	
34	11	Orange	
34	12	Orleans	
34	13	Otisco	
34	14	Portland	
34	15	Ronald	
34	16	Sebewa	
		City/Village	
34	60	Belding	
34	29	Clarksville	
34	30	Hubbardston	19/31
34	61	Ionia	
34	39	Lake Odessa	
34	31	Lyons	
34	32	Muir	
34	33	Pewamo	
34	46	Portland	
34	40	Saranac	
		Other	
34	17	Handlon MI Trn Unit	
34	18	Ionia Max Fac	
34	19	Ionia Temp Fac	
34	20	MI Reformatory	
34	21	Riverside Corr Fac	
34	22	Riverside Rec Center	
		Unincorporated Area	
34	13	Cooks Corners	
34	09	Matherton	
34	12	Orleans	
34	15	Palo	
34	13	Smyrna	

35 – IOSCO COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
35	01	Alabaster	
35	02	Au Sable	
35	03	Baldwin	
35	04	Burleigh	
35	05	Grant	
35	06	Oscoda	
35	07	Plainfield	
35	08	Reno	
35	09	Sherman	
35	10	Tawas	
35	11	Wilber	
		City/Village	
35	39	East Tawas	
35	40	Tawas City	
35	29	Whittemore	
		Unincorporated Area	
35	07	Grand Lake	
35	07	Hale	
35	07	Long Lake	
35	09	National City	
35	06	Oscoda	

36 – IRON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
36	01	Bates	
36	02	Crystal Falls	
36	03	Hematite	
36	04	Iron River	
36	05	Mansfield	
36	06	Mastodon	
36	07	Stambaugh	
		City/Village	
36	29	Alpha	
36	39	Caspian	
36	40	Crystal Falls	
36	30	Gaastra	
36	46	Iron River	
36	31	Mineral Hills	
36	41	Stambaugh	

36 – IRON COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Other	
36	08	Camp Ottawa	
		Unincorporated Area	
36	03	Amasa	
36	07	Elmwood	
36	04	Gibbs City	

37 – ISABELLA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
37	01	Broomfield	
37	02	Chippewa	
37	03	Coe	
37	04	Coldwater	
37	05	Deerfield	
37	06	Denver	
37	07	Fremont	
37	08	Gilmore	
37	09	Isabella	
37	10	Lincoln	
37	11	Nottawa	
37	12	Rolland	
37	13	Sherman	
37	14	Union	
37	15	Vernon	
37	16	Wise	
		City/Village	
37	46	Clare	18/46
37	67	Mt. Pleasant	
37	29	Rosebush	
37	39	Shepherd	
		Other	
37	66	Central MI Univ	
		Unincorporated Area	
37	11	Beal City	
37	12	Blanchard	
37	06	Leaton	
37	16	Loomis	
37	11	Weidman	
37	07	Winn	

38 – JACKSON COUNTY

CO	TWP	NAME	OTHER VENUE
		Township	
38	01	Blackman	
38	02	Columbia	
38	03	Concord	
38	04	Grass Lake	
38	05	Hanover	
38	06	Henrietta	
38	07	Leoni	
38	08	Liberty	
38	09	Napoleon	
38	10	Norvell	
38	11	Parma	
38	12	Pulaski	
38	13	Rives	
38	14	Sandstone	
38	15	Spring Arbor	
38	16	Springport	
38	17	Summit	
38	18	Thompkins	
38	19	Waterloo	
		City/Village	
38	39	Brooklyn	
38	29	Cement City	46/31
38	30	Concord	
38	40	Grass Lake	
38	31	Hanover	
38	80	Jackson	
38	32	Parma	
38	33	Springport	
		Other	
38	25	Camp Waterloo	
38	21	Corr Camp Program	
38	27	Duane Waters Hosp	
38	20	Egeler Corr Fac	
38	22	G RBT Cotton Corr Fac	
38	62	Jackson Com Col	
38	26	Michigan Parole	
38	24	Rec & Guidance Ctr	
38	61	Spring Arbor Col	
38	23	State Prison – S MI	
		Unincorporated Area	
38	02	Clark Lake	
38	05	Horton	
38	07	Leoni	

38 – JACKSON COUNTY – Cont.

CO	TWP	NAME	OTHER VENUE
		Unincorporated Area	
38	07	Michigan Center	
38	06	Munith	
38	09	Napoleon	
38	06	Pleasant Lake	
38	13	Rives Junction	
38	15	Spring Arbor	
38	17	Vandercook Lake	

39 – KALAMAZOO COUNTY

CO	TWP	NAME	OTHER VENUE
		Township	
39	01	Alamo	
39	02	Brady	
39	03	Charleston	
39	04	Climax	
39	05	Comstock	
39	06	Cooper	
39	07	Kalamazoo	
39	08	Oshtemo	
39	09	Pavilion	
39	10	Prairie Ronde	
39	11	Richland	
39	12	Ross	
39	13	Schoolcraft	
39	14	Texas	
39	15	Wakeshma	
		City/Village	
39	39	Augusta	
39	29	Climax	
39	40	Galesburg	
39	89	Kalamazoo	
39	41	Parchment	
39	80	Portage	
39	30	Richland	
39	42	Schoolcraft	
39	43	Vicksburg	
		Other	
39	61	Kalamazoo Col	
39	63	K'zoo Valley Com Col	
39	62	Nazareth Col	
39	70	Western MI Univ	

39 – KALAMAZOO COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Unincorporated Area	
39	15	Fulton	
39	04	Scotts	

40 – KALKASKA COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
40	13	Bear Lake	
40	01	Blue Lake	
40	02	Boardman	
40	03	Clearwater	
40	04	Cold Springs	
40	05	Excelsior	
40	06	Garfield	
40	07	Kalkaska	
40	08	Oliver	
40	09	Orange	
40	10	Rapid River	
40	11	Springfield	
		City/Village	
40	39	Kalkaska	
		Unincorporated Area	
40	03	Bear Lake	
40	03	Rapid City	

41 – KENT COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
41	01	Ada	
41	02	Algoma	
41	03	Alpine	
41	04	Bowne	
41	05	Byron	
41	07	Caledonia	
41	06	Cannon	
41	08	Cascade	
41	09	Courtland	
41	10	Gaines	
41	11	Grand Rapids	

41 – KENT COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Township	
41	12	Grattan	
41	13	Lowell	
41	14	Nelson	
41	15	Oakfield	
41	17	Plainfield	
41	18	Solon	
41	19	Sparta	
41	20	Spencer	
41	21	Tyrone	
41	22	Vergennes	
		City/Village	
41	29	Caledonia	
41	30	Casnovia	61/29
41	39	Cedar Springs	
41	66	E. Grand Rapids	
41	95	Grand Rapids	
41	67	Grandville	
41	31	Kent City	
41	68	Kentwood	
41	46	Lowell	
41	40	Rockford	
41	32	Sand Lake	
41	47	Sparta	
41	69	Walker	
41	89	Wyoming	
		Other	
41	61	Aquinas Col	
41	62	Calvin Col	
41	63	Calvin Theological Sem	
41	64	Davenport Col of Bus	
41	65	Grace Bible Col	
41	50	Gr Rapids Bpt Col & Sem	
41	54	Gr Rapids Com Col	
41	51	Jordan College	
41	52	Kendall Col Art & Design	
41	53	Reformed Bible Col	
		Unincorporated Area	
41	04	Alton	
41	17	Belmont	
41	06	Bostwick Lake	
41	05	Byron Center	
41	06	Cannonsburg	
41	17	Comstock Park	

41 – KENT COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Unincorporated Area	
41	10	Cutlerville	
41	10	Dutton	
41	09	Evans	
41	17	North Park	
41	12	Parnell	

42 – KEWEENAW COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
42	01	Allouez	
42	02	Eagle Harbor	
42	03	Grant	
42	04	Houghton	
42	05	Sherman	
		City/Village	
42	29	Ahmeek	
		Unincorporated Area	
42	03	Copper Harbor	
42	04	Eagle River	
42	02	Isle Royal	
42	01	Mohawk	
42	04	Phoenix	

43 – LAKE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
43	01	Chase	
43	02	Cherry Valley	
43	03	Dover	
43	04	Eden	
43	05	Elk	
43	06	Ellsworth	
43	07	Lake	
43	08	Newkirk	
43	09	Peacock	
43	10	Pinora	
43	11	Pleasant Plains	
43	12	Sauble	

43 – LAKE COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Township	
43	13	Sweetwater	
43	14	Webber	
43	15	Yates	
		City/Village	
43	29	Baldwin	
43	30	Luther	
		Unincorporated Area	
43	15	Idlewild	
43	04	Irons	

44 – LAPEER COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
44	01	Almont	
44	02	Arcadia	
44	03	Attica	
44	04	Burlington	
44	05	Burnside	
44	06	Deerfield	
44	07	Dryden	
44	08	Elba	
44	09	Goodland	
44	10	Hadley	
44	11	Imlay	
44	12	Lapeer	
44	13	Marathon	
44	14	Mayfield	
44	15	Metamora	
44	16	North Branch	
44	17	Oregon	
44	18	Rich	
		City/Village	
44	39	Almont	
44	41	Brown City	76/39
44	29	Clifford	
44	30	Columbiaville	
44	31	Dryden	
44	40	Imlay City	
44	60	Lapeer	
44	32	Metamora	

44 – LAPEER COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		City/Village	
44	33	North Branch	
44	34	Otter Lake	25/31
		Other	
44	19	Thumb Regional Fac	
		Unincorporated Area	
44	15	Thornville	

45 – LEELANAU COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
45	01	Bingham	
45	02	Centerville	
45	03	Cleveland	
45	04	Elmwood	
45	05	Empire	
45	06	Glen Arbor	
45	07	Kasson	
45	08	Leelanau	
45	09	Leland	
45	10	Solon	
45	11	Suttons Bay	
		City/Village	
45	29	Empire	
45	32	Leland	
45	30	Northport	
45	31	Suttons Bay	
45	66	Traverse City	28/66
		Unincorporated Area	
45	05	Burdickville	
45	10	Cedar	
45	06	Glen Arbor	
45	04	Greilickville	
45	09	Lake Leelanau	
45	07	Maple City	
45	08	Omena	
45	11	Peshawbestown	

46 – LENAWEE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
46	01	Adrian	
46	02	Blissfield	
46	03	Cambridge	
46	04	Clinton	
46	05	Deerfield	
46	06	Dover	
46	07	Fairfield	
46	08	Franklin	
46	09	Hudson	
46	10	Macon	
46	11	Madison	
46	12	Medina	
46	13	Ogden	
46	14	Palmyra	
46	15	Raisin	
46	16	Ridgeway	
46	17	Riga	
46	18	Rollin	
46	19	Rome	
46	20	Seneca	
46	21	Tecumseh	
46	22	Woodstock	
		City/Village	
46	29	Addison	
46	66	Adrian	
46	46	Blissfield	
46	30	Britton	
46	31	Cement City	38/29
46	32	Clayton	
46	39	Clinton	
46	33	Deerfield	
46	47	Hudson	
46	40	Morenci	
46	34	Onsted	
46	60	Tecumseh	
		Other	
46	61	Adrian Col	
46	23	Adrian Temp Fac	
46	24	Gus Harrison Reg Fac	
46	62	Siena Heights Col	
		Unincorporated Area	
46	01	Birdsall	
46	06	Cadmus	

46 – LENAWEE COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Unincorporated Area	
46	15	Hollaway	
46	07	Jasper	
46	18	Manitou Beach	
46	18	Rollin	
46	08	Tipton	
46	13	Victorsville	
46	03	Washington Lake	
46	07	Weston	

47 – LIVINGSTON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
47	01	Brighton	
47	02	Cohoctah	
47	03	Conway	
47	04	Deerfield	
47	05	Genoa	
47	06	Green Oak	
47	07	Hamburg	
47	08	Handy	
47	09	Hartland	
47	10	Howell	
47	11	Iosco	
47	12	Marion	
47	13	Osceola	
47	14	Putnam	
47	15	Tyrone	
47	16	Unadilla	
		City/Village	
47	39	Brighton	
47	40	Fowlerville	
47	60	Howell	
47	29	Pinckney	
		Other	
47	17	Camp Brighton	
		Unincorporated Area	
47	16	Gregory	
47	16	Hell	
47	02	Oakgrove	

48 – LUCE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
48	01	Columbus	
48	02	Lakefield	
48	03	McMillan	
48	04	Pentland	
		City/Village	
48	39	Newberry	
		Unincorporated Area	
48	03	Dollarville	
48	01	McMillan	
48	03	Soo Junction	

49 – MACKINAC COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
49	01	Bois Blanc	
49	02	Brevort	
49	03	Clark	
49	04	Garfield	
49	05	Hendricks	
49	06	Hudson	
49	07	Marquette	
49	08	Moran	
49	09	Newton	
49	10	Portage	
49	11	St. Ignace	
		City/Village	
49	29	Mackinac Island	
49	46	St. Ignace	
		Unincorporated Area	
49	02	Allenville	
49	03	Cedarville	
49	10	Curtis	
49	04	Engadine	
49	05	Epoufette	
49	09	Gould City	
49	08	Groscap	
49	03	Hessel	
49	04	Millecoquins	
49	02	Moran	

49 – MACKINAC COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Unincorporated Area	
49	04	Naubinway	
49	06	Rexton	

50 – MACOMB COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
50	01	Armada	
50	02	Bruce	
50	03	Chesterfield	
50	04	Clinton	
50	05	Harrison	
50	13	Lake	
50	06	Lenox	
50	07	Macomb	
50	08	Ray	
50	09	Richmond	
50	11	Shelby	
50	12	Washington	
		City/Village	
50	39	Armada	
50	66	Center Line	
50	80	East Detroit	
50	67	Fraser	
50	46	Grosse Pt Shores	82/47
50	40	Memphis	74/40
50	68	Mt. Clemens	
50	47	New Baltimore	
50	41	New Haven	
50	48	Richmond	74/48
50	49	Romeo	
50	89	Roseville	
50	90	St Clair Shores	
50	91	Sterling Heights	
50	50	Utica	
50	95	Warren	
		Other	
50	30	Macomb Com Col	
50	14	Macomb Reg Corr Fac	
50	35	Metro Beach	
50	38	Stoney Crk Met Prk	63/38

50 – MACOMB COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Unincorporated Area	
50	08	Davis	
50	11	Disco	
50	06	Muttonville	
50	05	Selfridge Field	

51 – MANISTEE COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
51	01	Arcadia	
51	02	Bear Lake	
51	03	Brown	
51	04	Cleon	
51	05	Dickson	
51	06	Filer	
51	07	Manistee	
51	08	Maple Grove	
51	09	Marilla	
51	10	Norman	
51	11	Onekama	
51	12	Pleasanton	
51	13	Springdale	
51	14	Stronach	
		City/Village	
51	29	Bear Lake	
51	30	Copemish	
51	31	Eastlake	
51	32	Kaleva	
51	60	Manistee	
51	33	Onekama	
		Other	
51	15	Oaks Facility	
		Unincorporated Area	
51	01	Arcadia	
51	05	Brethern	
51	10	Dublin	
51	04	Harlan	
51	06	Oak Hill	
51	07	Parkdale	
51	10	Wellston	

52 – MARQUETTE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
52	01	Champion	
52	02	Chocolay	
52	03	Ely	
52	04	Ewing	
52	05	Forsyth	
52	06	Humboldt	
52	07	Ishpeming	
52	08	Marquette	
52	09	Michigamme	
52	10	Negaunee	
52	11	Powell	
52	12	Republic	
52	13	Richmond	
52	14	Sands	
52	15	Skandia	
52	16	Tilden	
52	17	Turin	
52	18	Wells	
52	19	West Branch	
		City/Village	
52	60	Ishpeming	
52	66	Marquette	
52	61	Negaunee	
		Other	
52	30	Marquette Airport	
52	20	Marquette Branch Prs	
52	62	Northern MI Univ	
		Unincorporated Area	
52	05	Austin	
52	11	Big Bay	
52	15	Carlshend	
52	03	Diorite	
52	05	Gwinn	
52	02	Harvey	
52	05	Little Lake	
52	09	Michigamme	
52	16	National Mine	
52	05	New Swaney	
52	13	Palmer	
52	05	Princeton	
52	12	Republic	
52	15	Skandia	
52	15	Yalmer	

53 – MASON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
53	01	Amber	
53	02	Branch	
53	03	Custer	
53	04	Eden	
53	05	Freesoil	
53	06	Grant	
53	08	Hamlin	
53	07	Logan	
53	09	Meade	
53	10	Pere Marquette	
53	11	Riverton	
53	12	Sheridan	
53	13	Sherman	
53	14	Summit	
53	15	Victory	
		City/Village	
53	29	Custer	
53	30	Fountain	
53	31	Freesoil	
53	60	Ludington	
53	39	Scottville	
		Other	
53	16	Camp Sauble	
53	61	W Shore Com Col	
		Unincorporated Area	
53	02	Walhalla	

54 – MECOSTA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
54	01	Aetna	
54	02	Austin	
54	03	Big Rapids	
54	04	Chippewa	
54	05	Colfax	
54	06	Deerfield	
54	07	Fork	
54	08	Grant	
54	09	Green	
54	10	Hinton	

54 – MECOSTA COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Township	
54	11	Martiny	
54	12	Mecosta	
54	13	Millbrook	
54	14	Morton	
54	15	Sheridan	
54	16	Wheatland	
		City/Village	
54	29	Barryton	
54	66	Big Rapids	
54	30	Mecosta	
54	31	Morley	
54	32	Stanwood	
		Other	
54	60	Ferris St Univ	
		Unincorporated Area	
54	10	Altona	
54	09	Paris	
54	16	Remus	
54	05	Rodney	

55 – MENOMINEE COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
55	01	Cedarville	
55	02	Daggett	
55	03	Faithorn	
55	04	Gourley	
55	05	Egelston	
55	06	Holmes	
55	07	Ingallston	
55	08	Lake	
55	09	Mellen	
55	10	Menominee	
55	11	Meyer	
55	12	Nadeau	
55	13	Spalding	
55	14	Stephenson	

55 – MENOMINEE COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		City/Village	
55	32	Carney	
55	29	Daggett	
55	66	Menominee	
55	30	Powers	
55	31	Stephenson	
		Unincorporated Area	
55	12	Bagley	
55	12	Carney	
55	01	Cedar River	
55	11	Hermansville	
55	13	Labranche	
55	05	Perronville	
55	13	Spalding	
55	09	Wallace	
55	05	Wilson	

56 – MIDLAND COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
56	01	Edenville	
56	02	Geneva	
56	03	Greendale	
56	04	Homer	
56	05	Hope	
56	06	Ingersoll	
56	07	Jasper	
56	08	Jerome	
56	09	Larkin	
56	10	Lee	
56	11	Lincoln	
56	12	Midland	
56	13	Mills	
56	14	Mt. Haley	
56	15	Porter	
56	16	Warren	
		City/Village	
56	39	Coleman	
56	80	Midland	09/81
56	29	Sanford	

56 – MIDLAND COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Other	
56	61	N'wood Institute	
56	48	Sag Valley St Univ	09/48
			73/48
		Unincorporated Area	
56	02	North Bradley	
56	03	Oil City	

57 – MISSAUKEE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
57	01	Aetna	
57	02	Bloomfield	
57	03	Butterfield	
57	04	Caldwell	
57	05	Clam Union	
57	06	Enterprise	
57	07	Forest	
57	08	Holland	
57	09	Lake	
57	10	Norwich	
57	11	Pioneer	
57	12	Reeder	
57	13	Richland	
57	14	Riverside	
57	15	West Branch	
		City/Village	
57	29	Lake City	
57	30	McBain	
		Unincorporated Area	
57	05	Falmouth	
57	09	Jennings	
57	03	Merritt	

58 – MONROE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
58	01	Ash	
58	02	Bedford	
58	03	Berlin	
58	04	Dundee	
58	05	Erie	
58	06	Exeter	
58	07	Frenchtown	
58	08	Ida	
58	09	LaSalle	
58	10	London	
58	11	Milan	
58	12	Monroe	
58	13	Raisinville	
58	14	Summerfield	
58	15	Whiteford	
		City/Village	
58	39	Carleton	
58	40	Dundee	
58	29	Estral Beach	
58	41	Luna Pier	
58	30	Maybee	
58	46	Milan	81/47
58	66	Monroe	
58	42	Petersburg	
48	43	S Rockwood	
		Other	
58	61	Monroe Co Com Col	
		Unincorporated Area	
58	08	Ida	
58	05	Lakewood	
58	02	Lambertville	
58	03	Newport	
58	03	Oldport	
58	15	Ottawa Lake	
58	06	Scofield	
58	02	Temperance	

59 – MONTCALM COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
59	01	Belvidere	
59	02	Bloomer	
59	03	Bushnell	
59	04	Cato	
59	05	Crystal	
59	06	Day	
59	07	Douglass	
59	08	Eureka	
59	09	Evergreen	
59	10	Fairplain	
59	11	Ferris	
59	12	Home	
59	13	Maple Valley	
59	14	Montcalm	
59	15	Pierson	
59	16	Pine	
59	17	Reynolds	
59	18	Richland	
59	19	Sidney	
59	20	Winfield	
		City/Village	
59	39	Carson City	
59	40	Edmore	
59	60	Greenville	
59	41	Howard City	
59	42	Lakeview	
59	29	McBride	
59	30	Pierson	
59	31	Sheridan	
59	43	Stanton	
		Other	
59	22	Carson City Reg Fac	
59	21	Carson City Temp Fac	
59	61	Montcalm Com Col	
		Unincorporated Area	
59	20	Amble	
59	12	Cedar Lake	
59	13	Coral	
59	05	Crystal	
59	14	Gowan	
59	13	Rock Lake	
59	01	Six Lakes	
59	13	Trufant	

59 – MONTCALM COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Unincorporated Area	
59	18	Vestaburg	

60 – MONTMORENCY COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
60	01	Albert	
60	02	Avery	
60	03	Briley	
60	04	Hillman	
60	05	Loud	
60	06	Montmorency	
60	07	Rust	
60	08	Vienna	
		City/Village	
60	29	Hillman	
		Unincorporated Area	
60	03	Atlanta	
60	01	Lewiston	

61 – MUSKEGON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
61	01	Blue Lake	
61	02	Casnovia	
61	03	Cedar Creek	
61	04	Dalton	
61	05	Egelston	
61	06	Fruitland	
61	07	Fruitport	
61	08	Holton	
61	09	Laketon	
61	10	Montague	
61	11	Moorland	
61	12	Muskegon	
61	14	Ravenna	
61	15	Sullivan	
61	17	White River	
61	16	Whitehall	

61 – MUSKEGON COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		City/Village	
61	29	Casnovia	41/30
61	39	Fruitport	70/41
61	30	Lakewood Club	
61	40	Montague	
61	80	Muskegon	
61	66	Muskegon Heights	
61	46	N. Muskegon	
61	67	North Shores	
61	41	Ravenna	
61	47	Roosevelt Park	
61	48	Whitehall	
		Other	
61	61	Baker Col of Muskegon	
61	20	Brooks Reg Fac	
61	62	Muskegon Com Col	
61	18	Muskegon Corr Fac	
61	19	Muskegon Temp Fac	
		Unincorporated Area	
61	02	Bailey	
61	04	Twin Lake	
61	05	Wolf Lake	

62 – NEWAYGO COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
62	01	Ashland	
62	02	Barton	
62	03	Beaver	
62	04	Big Prairie	
62	05	Bridgeton	
62	06	Brooks	
62	07	Croton	
62	08	Dayton	
62	09	Denver	
62	10	Ensley	
62	11	Everett	
62	12	Garfield	
62	13	Goodwell	
62	14	Grant	
62	15	Home	
62	16	Lilley	

62 – NEWAYGO COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Township	
62	17	Lincoln	
62	18	Merrill	
62	19	Monroe	
62	20	Norwich	
62	21	Sheridan	
62	22	Sherman	
62	23	Troy	
62	24	Wilcox	
		City/Village	
62	46	Fremont	
62	29	Grant	
62	30	Hesperia	64/29
62	39	Newaygo	
62	40	White Cloud	
		Unincorporated Area	
62	16	Bitely	
62	18	Brohman	
62	19	Woodville	

63 – OAKLAND COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
63	01	Addison	
63	03	Bloomfield	
63	04	Brandon	
63	05	Commerce	
63	07	Groveland	
63	08	Highland	
63	09	Holly	
63	10	Independence	
63	11	Lyon	
63	12	Milford	
63	13	Novi	
63	14	Oakland	
63	15	Orion	
63	16	Oxford	
63	18	Rose	
63	19	Royal Oak	
63	24	Southfield	
63	20	Springfield	
63	21	Waterford	

63 – OAKLAND COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Township	
63	22	W Bloomfield	
63	23	White Lake	
		City/Village	
63	93	Auburn Hills	
63	66	Berkley	
63	67	Beverly Hills	
63	29	Bingham Farms	
63	80	Birmingham	
63	46	Bloomfield Hills	
63	39	Clarkston	
63	68	Clawson	
63	69	Farmington	
63	85	Farmington Hills	
63	81	Ferndale	
63	47	Franklin	
63	70	Hazel Park	
63	48	Holly	
63	60	Huntington Woods	
63	49	Keego Harbor	
63	30	Lake Angelus	
63	50	Lake Orion	
63	51	Lathrup Village	
63	31	Leonard	
63	82	Madison Heights	
63	52	Milford	
63	31	Northville	82/63
63	62	Novi	
63	83	Oak Park	
63	40	Orchard Lake	
63	32	Ortonville	
63	53	Oxford	
63	54	Pleasant Ridge	
63	89	Pontiac	
63	63	Rochester	
63	92	Rochester Hills	
63	90	Royal Oak	
63	55	South Lyon	
63	91	Southfield	
63	41	Sylvan Lake	
63	84	Troy	
63	56	Walled Lake	
63	42	Wixom	
63	57	Wolverine Lake	

63 – OAKLAND COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Other	
63	33	Camp Dearborn	
63	26	Camp Gilman	
63	27	Camp Pontiac	
63	95	Cranbrook Acad of Art	
63	71	Kensington Park	
63	96	Lawrence Tech Univ	
63	97	MI Christian Col	
63	98	Midraska Col Jew Study	
63	25	Oakland Co Com Col	
63	72	Oakland Univ	
63	94	SS Cyril & Meth Sem	
63	75	St. Mary's Col	
63	38	Stoney Crk Met Pk	50/38
63	76	Walsh Col Acc & Bus	
63	77	William Tyndale Col	
63	78	Yeshiva Beth Rab Col	
		Unincorporated Area	
63	17	Auburn Heights	
63	08	Clyde	
63	20	Davisburg	
63	21	Drayton Plains	
63	01	Lakeville	
63	11	New Hudson	
63	05	Union Lake	
63	21	Waterford	

64 – OCEANA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
64	01	Benona	
64	02	Claybanks	
64	03	Colfax	
64	04	Crystal	
64	05	Elbridge	
64	06	Ferry	
64	07	Golden	
64	08	Grant	
64	09	Greenwood	
64	10	Hart	
64	11	Leavitt	
64	12	Newfield	
64	13	Otto	

64 – OCEANA COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Township	
64	14	Pentwater	
64	15	Shelby	
64	16	Weare	
		City/Village	
64	39	Hart	62/30
64	29	Hesperia	
64	30	New Era	
64	31	Pentwater	
64	32	Rothbury	
64	40	Shelby	
64	33	Wakerville	
		Unincorporated Area	
64	04	Crystal Valley	
64	07	Mears	

65 – OGEMAW COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
65	01	Churchill	
65	02	Cumming	
65	03	Edwards	
65	04	Foster	
65	05	Goodar	
65	06	Hill	
65	07	Horton	
65	08	Klacking	
65	09	Logan	
65	10	Mills	
65	11	Ogemaw	
65	12	Richland	
65	13	Rose	
65	14	West Branch	
		City/Village	
65	29	Prescott	
65	30	Rose City	
65	39	West Branch	
		Unincorporated Area	
65	07	Greenwood	
65	13	Lupton	

65 – OGEMAW COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Unincorporated Area	
65	12	Prescott	
65	01	Selkirk	
65	05	South Branch	

66 – ONTONAGON COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
66	01	Bergland	
66	02	Bohemia	
66	03	Carp Lake	
66	04	Greenland	
66	05	Haight	
66	06	Interior	
66	07	Matchwood	
66	08	McMillan	
66	09	Ontonagon	
66	10	Rochland	
66	11	Stannard	
		City/Village	
66	39	Ontonagon	
		Unincorporated Area	
66	11	Bryces Crossing	
66	08	Ewen	
66	04	Greenland	
66	04	Mass	
66	01	Merriweather	
66	05	Paulding	
66	11	Paynesville	
66	06	Trout Creek	
66	03	White Pine	

67 – OSCEOLA COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
67	01	Burdell	
67	02	Cedar	
67	03	Evart	
67	04	Hartwick	

67 – OSCEOLA COUNTY – Cont.

CO	TWP	NAME	OTHER VENUE
		Township	
67	05	Hersey	
67	06	Highland	
67	07	LeRoy	
67	08	Lincoln	
67	09	Marion	
67	10	Middle Branch	
67	11	Orient	
67	12	Osceola	
67	13	Richmond	
67	14	Rose Lake	
67	15	Sherman	
67	16	Sylvan	
		City/Village	
67	39	Evart	
67	29	Hersey	
67	30	LeRoy	
67	31	Marion	
67	40	Reed City	
67	32	Tustin	
		Unincorporated Area	
67	08	Ashton	
67	04	Avondale	05/15
67	11	Sears	

68 – OSCODA COUNTY

CO	TWP	NAME	OTHER VENUE
		Township	
68	01	Big Creek	
68	02	Clinton	
68	03	Comins	
68	04	Elmer	
68	05	Greenwood	
68	06	Mentor	
		Unincorporated Area	
68	03	Fairview	
68	01	Luzerne	
68	06	Mio	

69 – OTSEGO COUNTY

CO	TWP	NAME	OTHER VENUE
		Township	
69	01	Bagley	
69	02	Charlton	
69	03	Chester	
69	04	Corwith	
69	05	Dover	
69	06	Elmira	
69	07	Hayes	
69	08	Livingston	
69	09	Otsego Lake	
		City/Village	
69	46	Gaylord	
69	29	Vanderbilt	
		Unincorporated Area	
69	02	Johannesburg	
69	09	Waters	
69	06	Elmira	

70 – OTTAWA COUNTY

CO	TWP	NAME	OTHER VENUE
		Township	
70	01	Allendale	
70	02	Blendon	
70	03	Chester	
70	04	Crockery	
70	05	Georgetown	
70	06	Grand Haven	
70	07	Holland	
70	08	Jamestown	
70	09	Olive	
70	10	Park	
70	11	Polkton	
70	12	Port Sheldon	
70	13	Robinson	
70	14	Spring Lake	
70	15	Tallmadge	
70	16	Wright	
70	17	Zeeland	
		City/Village	
70	39	Coopersville	
70	40	Ferrysburg	

70 – OTTAWA COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		City/Village	
70	41	Fruitport	61/39
70	66	Grand Haven	
70	80	Holland	
70	46	Hudsonville	
70	47	Spring Lake	
70	48	Zeeland	
		Other	
70	60	Grand Val St Univ	
70	29	Hope College	
70	61	Wstrn Theol Sem	
		Unincorporated Area	
70	03	Conklin	
70	11	Dennison	
70	05	Jenison	
70	15	Lamont	
70	16	Marne	
70	04	Nunica	
70	09	West Olive	

71 – PRESQUE ISLE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
71	01	Allis	
71	02	Bearinger	
71	03	Balknap	
71	04	Bismarck	
71	05	Case	
71	06	Krakow	
71	07	Metz	
71	08	Moltke	
71	09	North Allis	
71	10	Ocqueoc	
71	11	Posen	
71	12	Presque Isle	
71	13	Pulawski	
71	14	Rogers	
		City/Village	
71	29	Millersburg	
71	39	Onaway	
71	30	Posen	

71 – PRESQUE ISLE COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		City/Village	
71	46	Rogers City	
		Unincorporated Area	
71	04	Hawks	

72 – ROSCOMMON COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
72	01	Au Sable	
72	02	Backus	
72	03	Denton	
72	04	Gerrish	
72	05	Higgins	
72	06	Lake	
72	07	Lyon	
72	08	Markey	
72	09	Nester	
72	10	Richfield	
72	11	Roscommon	
		City/Village	
72	29	Roscommon	
		Other	
72	61	Kirtland Com Col	
		Unincorporated Area	
72	11	Houghton Lake	
72	03	Prudenville	
72	10	St. Helen	
72	11	The Heights	

73 – SAGINAW COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
73	01	Albee	
73	02	Birch Run	
73	03	Blumfield	
73	04	Brady	
73	05	Brant	

73 – SAGINAW COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Township	
73	06	Bridgeport	
73	07	Buena Vista	
73	08	Carrollton	
73	09	Capin	
73	10	Chesaning	
73	11	Frankenmuth	
73	12	Fremont	
73	13	James	
73	14	Jonesfield	
73	15	Kochville	
73	16	Lakefield	
73	17	Maple Grove	
73	18	Marion	
73	19	Richland	
73	20	Saginaw	
73	21	St. Charles	
73	23	Swan Creek	
73	24	Taymouth	
73	25	Tittabawassee	
73	27	Zilwaukee	
		City/Village	
73	29	Birch Run	
73	46	Chesaning	
73	47	Frankenmuth	
73	30	Merrill	
73	31	Oakley	
73	89	Saginaw	
73	39	St. Charles	
73	40	Zilwaukee	
		Other	
73	61	Grt Lkes Jr Col Bus	
73	48	Sag Valley St Univ	09/48
			06/48
73	32	Tri-City Airport	
		Unincorporated Area	
73	24	Burt	
73	25	Freeland	
73	19	Hemlock	
73	03	Reese	
73	26	Shields	

74 – ST. CLAIR COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
74	01	Berlin	
74	02	Brockway	
74	03	Burtchville	
74	04	Casco	
74	05	China	
74	06	Clay	
74	07	Clyde	
74	08	Columbus	
74	09	Cottrellville	
74	10	East China	
74	11	Emmett	
74	12	Fort Gratiot	
74	13	Greenwood	
74	15	Ira	
74	16	Kenockee	
74	17	Kimball	
74	18	Lynn	
74	19	Mussey	
74	20	Port Huron	
74	21	Riley	
74	22	St. Clair	
74	23	Wales	
		City/Village	
74	46	Algonac	
74	39	Capac	
74	29	Emmett	
74	47	Marine City	
74	60	Marysville	
74	40	Memphis	50/40
74	80	Port Huron	
74	48	Richmond	50/48
74	49	St. Clair	
74	41	Yale	
		Other	
74	61	St. Clair Co Com Col	
		Unincorporated Area	
74	16	Abbottsford	
74	04	Adair	
74	01	Allenton	
74	15	Anchorville	
74	01	Berville	
74	13	Blaine	
74	15	Fair Haven	

74 – ST. CLAIR COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Unincorporated Area	
74	12	Gardendale	
74	23	Goodells	
74	13	Jeddo	
74	03	Lakeport	
74	04	Peters	
74	22	Rattlerun	
74	21	Riley Center	
74	17	Smith Creek	
74	20	South Park	
74	17	Wakhams	

75 – ST. JOSEPH COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
75	01	Burr Oak	
75	02	Colon	
75	03	Constantine	
75	04	Fabius	
75	05	Fawn River	
75	06	Florence	
75	07	Flowerfield	
75	08	Leondias	
75	09	Lockport	
75	10	Mendon	
75	11	Mottville	
75	12	Nottawa	
75	13	Park	
75	14	Sherman	
75	15	Sturgis	
75	16	White Pigeon	
		City/Village	
75	29	Burr Oak	
75	39	Centreville	
75	40	Colon	
75	41	Constantine	
75	30	Mendon	
75	60	Sturgis	
75	61	Three Rivers	
75	42	White Pigeon	
		Other	
75	62	Glen Oaks Com Col	

75 – ST. JOSEPH COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Unincorporated Area	
75	01	Findlay	
75	13	Moorepark	
75	11	Mottville	
75	13	Parkville	

76 – SANILAC COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
76	01	Argyle	
76	02	Austin	
76	03	Bridgehampton	
76	04	Buel	
76	05	Custer	
76	06	Delaware	
76	07	Elk	
76	08	Elmer	
76	09	Evergreen	
76	10	Flynn	
76	11	Forester	
76	12	Fremont	
76	13	Greenleaf	
76	14	Lamotte	
76	15	Lexington	
76	16	Maple Valley	
76	17	Marion	
76	18	Marlette	
76	19	Minden	
76	20	Moore	
76	21	Sanilac	
76	22	Speaker	
76	23	Washington	
76	24	Watertown	
76	25	Wheatland	
76	26	Worth	
		City/Village	
76	29	Applegate	
76	39	Brown City	44/41
76	30	Carsonville	
76	40	Croswell	
76	31	Deckerville	
76	32	Forestville	
76	33	Lexington	

76 – SANILAC COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		City/Village	
76	41	Marlette	
76	34	Melvin	
76	35	Minden City	
76	36	Peck	
76	37	Port Sanilac	
76	42	Sandusky	
		Unincorporated Area	
76	14	Decker	
76	14	Hemans	
76	08	Juhl	
76	07	Laurel	
76	15	Lexington Heights	
76	09	Shabbona	
76	20	Snover	
76	16	Valley Center	

77 – SCHOOLCRAFT COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
77	01	Doyle	
77	02	Germfask	
77	03	Hiawatha	
77	04	Inwood	
77	05	Manistique	
77	06	Mueller	
77	07	Seney	
77	08	Thompson	
		City/Village	
77	46	Manistique	
		Other	
77	09	Camp Manistique	
		Unincorporated Area	
77	06	Blaney	
77	04	Cooks	
77	03	Cusino	
77	01	Gulliver	
77	04	Steuben	

78 – SHIAWASSEE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
78	01	Antrim	
78	02	Bennington	
78	03	Burns	
78	04	Caledonia	
78	05	Fairfield	
78	06	Hazelton	
78	07	Middlebury	
78	08	New Haven	
78	09	Owosso	
78	10	Perry	
78	11	Rush	
78	12	Sciota	
78	13	Shiawassee	
78	14	Venice	
78	15	Vernon	
78	16	Woodhull	
		City/Village	
78	29	Bancroft	
78	30	Byron	
78	46	Corunna	
78	47	Durand	
78	39	Laingsburg	
78	34	Lennon	25/34
78	31	Morrice	
78	32	New Lothrop	
78	41	Ovid	19/41
78	66	Owosso	
78	40	Perry	
78	33	Vernon	
		Other	
78	61	Baker Col of Owosso	
		Unincorporated Area	
78	16	Shaftsburg	

79 – TUSCOLA COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
79	01	Akron	
79	02	Almer	
79	03	Arbela	

79 – TUSCOLA COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Township	
79	04	Columbia	
79	05	Dayton	
79	06	Denmark	
79	07	Elkland	
79	08	Ellington	
79	09	Elmwood	
79	10	Fairgrove	
79	11	Fremont	
79	12	Gilford	
79	13	Indianfields	
79	14	Juniata	
79	15	Kingston	
79	16	Koylton	
79	17	Millington	
79	18	Novesta	
79	19	Tuscola	
79	20	Vassar	
79	21	Watertown	
79	22	Wells	
79	23	Wisner	
		City/Village	
79	29	Akron	
79	46	Caro	
79	39	Cass City	
79	30	Fairgrove	
79	31	Gagetown	
79	32	Kingston	
79	33	Mayville	
79	40	Millington	
79	41	Reese	
79	34	Unionville	
79	47	Vassar	
		Other	
79	24	Camp Tuscola	
		Unincorporated Area	
79	04	Ashmore	
79	10	Bradleyville	
79	18	Deford	
79	21	Fostoria	
79	23	Quanicassee	
79	06	Richville	
79	05	Silverwood	
79	13	Wahjamega	

79 – TUSCOLA COUNTY – Cont.

CO	TWP	CITY NAME	OTHER VENUE
		Unincorporated Area	
79	14	Watrousville	

80 – VAN BUREN COUNTY

CO	TWP	CITY NAME	OTHER VENUE
		Township	
80	01	Almena	
80	02	Antwerp	
80	03	Arlington	
80	04	Bangor	
80	05	Bloomindale	
80	06	Columbia	
80	07	Covert	
80	08	Decatur	
80	09	Geneva	
80	10	Hamilton	
80	11	Hartford	
80	12	Keeler	
80	13	Lawrence	
80	14	Paw Paw	
80	15	Pine Grove	
80	16	Porter	
80	17	South Haven	
80	18	Waverly	
		City/Village	
80	39	Bangor	
80	29	Bloomingdale	
80	30	Breedsville	
80	40	Decatur	
80	31	Gobles	
80	46	Hartford	
80	32	Lawrence	
80	41	Lawton	
80	42	Mattawan	
80	47	Paw Paw	
80	60	South Haven	03/60
		Unincorporated Area	
80	18	Glendale	
80	06	Grand Junction	
80	15	Kendall	
80	09	Lacota	
80	04	McDonald	

80 – VAN BUREN COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Unincorporated Area	
80	12	Sister Lakes	

81 – WASHTENAW COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
81	01	Ann Arbor	
81	02	Augusta	
81	03	Bridgewater	
81	04	Dexter	
81	05	Freedom	
81	06	Lima	
81	07	Lodi	
81	08	Lyndon	
81	09	Manchester	
81	10	Northfield	
81	11	Pittsfield	
81	12	Salem	
81	13	Saline	
81	14	Scio	
81	15	Sharon	
81	16	Superior	
81	17	Sylvan	
81	18	Webster	
81	19	York	
81	20	Ypsilanti	
		City/Village	
81	89	Ann Arbor	
81	29	Barton Hills	
81	46	Chelsea	
81	39	Dexter	
81	41	Manchester	
81	47	Milan	58/46
81	48	Saline	
81	80	Ypsilanti	
		Other	
81	23	Cassidy Lake Tech	
81	61	Cleary College	
81	62	Concordia College	
81	66	Eastern MI Univ	
81	40	Hudson Mills Park	
81	21	Huron Val Men Fac	

81 – WASHTENAW COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Other	
81	22	Huron Val Women Fac	
81	82	U of M Ann Arbor	
81	63	Washtenaw Com Col	
		Unincorporated Area	
81	08	Cassidy Lake	
81	19	Mooreville	
81	10	Whitmore Lake	
81	02	Willis	
81	20	Willow Run	

82 – WAYNE COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
82	01	Brownstown	
82	02	Canton	
82	04	Grosse Ile	
82	05	Grosse Pointe	
82	06	Huron	
82	08	Northville	
82	09	Plymouth	
82	10	Redford	
82	12	Sumpter	
82	14	Van Buren	
		City/Village	
82	80	Allen Park	
82	39	Belleville	
82	95	Dearborn	
82	89	Dearborn Heights	
82	99	Detroit	
82	66	Ecorse	
82	60	Flat Rock	
82	81	Garden City	
82	46	Gibralter	
82	61	Grosse Pt	
82	67	Grosse Pt Farms	
82	68	Grosse Pt Park	
82	69	Grosse Pt Woods	
82	47	Grosse Pt Shores	50/46
82	82	Hamtramck	
82	70	Harper Woods	
82	83	Highland Park	

82 – WAYNE COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		City/Village	
82	84	Inkster	
82	90	Lincoln Park	
82	96	Livonia	
82	71	Melvindale	
82	63	Northville	63/61
82	73	Plymouth	
82	73	River Rouge	
82	74	Riverview	
82	48	Rockwood	
82	75	Romulus	
82	85	Southgate	
82	91	Taylor	
82	76	Trenton	
82	77	Wayne	
82	92	Westland	
82	49	Wood Haven	
82	86	Wyandotte	
		Other	
82	20	Cen Creative Stud Col	
82	21	Cen for Human Stud	
82	22	Central Bible Col	
82	23	D'Etre Univ	
82	24	Dept Bapt Theol Sem	
82	25	Detroit Col of Business	
82	26	Detroit Col of Law	
82	87	Detroit Metro Airport	
82	27	Ecumenical Theol Cen	
82	34	Henry Ford Com Col	
82	35	Highland Pk Com Col	
82	28	Lewis Col of Business	
82	62	Lower Huron Park	
82	29	Madonna College	
82	30	Marygrove College	
82	31	Mercy Col of Detroit	
82	19	Mound Reg Corr Fac	
82	15	Phoenix Corr Fac	
82	18	Ryan Regional Fac	
82	32	Sac Heart Major Sem	
82	36	Schoolcraft Col	
82	16	Scott Corr Fac	
82	33	Univ of Detroit	
82	64	U of M Dearborn	
82	37	Wayne Co Com Col	
82	88	Wayne State Univ	

82 – WAYNE COUNTY – Cont.

CO	CITY TWP	NAME	OTHER VENUE
		Other	
82	17	W Wayne Corr Fac	
		Unincorporated Area	
82	14	Denton	
82	04	Grosse Ile	
82	06	New Boston	
82	06	Waltz	
82	06	Willow	

83 – WEXFORD COUNTY

CO	CITY TWP	NAME	OTHER VENUE
		Township	
83	01	Antioch	
83	02	Boon	
83	03	Cedar Creek	
83	04	Cherry Grove	
83	05	Clam Lake	
83	06	Colfax	
83	07	Greenwood	
83	09	Hanover	
83	08	Haring	
83	10	Henderson	
83	11	Liberty	
83	12	Selma	
83	13	Slagle	
83	14	South Branch	
83	15	Springville	
83	16	Wexford	
		City/Village	
83	29	Buckley	
83	60	Cadillac	
83	30	Harrietta	
83	39	Manton	
83	31	Mesick	
		Unincorporated Area	
83	14	Hoxeyville	
83	01	Sherman	
83	15	Yuma	

Section 17:
Glossary

This Section contains definitions of terms used in this handbook

A

Acting in Concert - The offenders must actually commit or assist in the commission of the crime(s). All of the offenders must be aware of and consent to the commission of the crime(s); or, even if nonconsenting, their actions assist in the commission of the offense(s).

Automatic Weapon - Any firearm which shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading.

B

Base Date - January 1 of the first year of the two years of data retained on the on-line MICR data base.

Bias - A preformed negative opinion or attitude toward a group of persons based on their race, religion, ethnicity/national origin, or sexual orientation.

Bias Crime - A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias against a race, religion, ethnic/national origin group, or sexual orientation group. Also known as "Hate Crime."

Bisexual - [adjective] Of or relating to persons who experience sexual attraction toward, and responsiveness to, both males and females; [noun] a bisexual person.

C

Clearance - An arrest has been made or the incident has been cleared by exceptional means. The clearance of one offense in multiple offense incidents will clear the entire incident.

Concept of Time and Place - If more than one crime was committed by the same person or group of persons and the time and space intervals separating them were insignificant, all of the crimes make up a single incident.

Conditional Mandatory Data Element - Data elements which apply only to specific types of offenses, situations, or circumstances.

Continuing Criminal Activity - Incidents comprised of offenses committed by the same offender(s) at different times and places, as long as the activity is deemed to constitute a single criminal transaction.

D

Data Element - A unique piece of information that can be entered into the MICR report. Data Elements are grouped by like information within the 6 MICR Record Types.

Date Range - Measured from the current date back to January 1st of the previous year. For example, if today's date is August 13, 2005, the date range for MICR data base will be between January 1, 2004, and August 13, 2005.

E

Ethnicity/National Origin Bias - A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions (e.g., Hispanics, etc.).

F

Fair Market Value - The price in cash, or its equivalent, for which the property can be sold on the market.

Field Edits - Edits which verify the accuracy of the codes submitted for a single data element.

G
Gay - [adjective] Of or relating to males who experience a sexual attraction toward, and responsiveness to, other males; [noun] a homosexual male.

Gender Bias - A preformed negative opinion or attitude toward a group of persons of the same biological category.

Global Edits - Edits which verify the accuracy of the incident as a whole and checks data element relationships between records in the incident.

Gross Negligence - The intentional failure to perform a manifest duty in reckless disregard of the consequences as affecting the life or property of another.

Group A Offense - Offense identified by the National Incident Based Reporting System (NIBRS) which will be used as an indicator of the dimensions and trends in crime on a national scale.

Group B Offense - Offense which will not be used to measure crime statistics on a national scale.

H
Hate Crime – See Bias Crime

Hate Group - An organization whose primary purpose is to promote animosity, hostility, and malice against persons belonging to a racial, religious, ethnic/national origin, or sexual orientation group which suffers from that of the

members of the organization (e.g., the Ku Klux Klan, American Nazi Party, etc.).

Heterosexual - [adjective] Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of the opposite sex; [noun] a heterosexual person.

Hispanic - A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Homosexual - [adjective] Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of their own sex; [noun] a homosexual person.

Hotel Rule - If a number of dwelling units or rental storage facilities under a single manager are burglarized and the offenses are most likely to be reported to the police by the manager rather than individual tenants, the burglary should be scored as one offense

I
IACP - International Association of Chiefs of Police

Implied Edits - Edits which are logically inferred between dependent data elements.

Incident - One or more offenses committed by the same person or group of persons acting in concert, at the same time and place. An incident is comprised of different records; administrative, offense, offender, victim, arrest, and/or property.

Intangible - Anything which cannot be perceived by the sense of touch. It can be a benefit, e.g., a right or privilege, a promotion, enhanced reputation, etc.; or a detriment, e.g., a loss of reputation, injured feelings, etc.

IRS - Incident Reporting System

J
Juvenile - The State of Michigan defines a juvenile as an individual who is less than 17 years of age (FBI = less than 18).
L
LEMS - Law Enforcement Management System

Lesbian - [adjective] Of or relating to females who experience a sexual attraction toward, and responsiveness to, other females; [noun] a homosexual female.

Legal Residence - The permanent fixed place of abode which a person intends to be his residence and to which he intends to return despite temporary residences elsewhere or despite temporary absences.

LEIN - Law Enforcement Information Network

Loss of Consciousness - An injury which must be the direct result of force inflicted on the victim by the offender.

M
MACP - Michigan Association of Chiefs of Police

Malice - The intentional doing of a wrongful act without just cause or excuse, with an intent to inflict injury or under circumstances that the law will imply an evil intent.

Mandatory Data Element - Data element must have a substantively valid code present. For example, ORI, Incident Number, and Original Year are elements which must be present to link incidents and supplemental information together.

MICR - Michigan Incident Crime Reporting

MICR Format - The format used to submit MICR data. MICR formats include MICR1 through MICR9.

MSA - Michigan Sheriffs Association

N
National Incident-Based Reporting System (NIBRS) - The new unit-record reporting system which is being implemented to replace the traditional UCR Summary Reporting System (SRS). NIBRS provides for expanded collection and reporting of offenses, arrests, and their circumstances.

Negligence - The omission to do something which a reasonable man, guided by those ordinary considerations which ordinarily regulate human affairs, would do, or the doing of something which a reasonable and prudent man would not do.

NIBRS - National Incident-Based Reporting System

NSA - National Sheriffs Association

R
Racial Bias - A preformed negative opinion or attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes and/or hair, facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g. Asians, blacks, whites, etc.).

Record Type - A grouping of like Data Elements. The 6 MICR Record Types include Administrative, Offense, Offender, Victim, Arrest and Property Records.

Religious Bias - A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists, etc.).

Resident - A person who maintains his/her permanent home for legal purposes in the locality where the crime took place.

S
Same Time and Place - The time interval between the offenses and the distance between the locations where they occurred were insignificant. Normally, the offenses must have occurred during an unbroken time duration and at the same or adjoining location(s).

Serious Criminal Offense - A felony or high misdemeanor.

Severe Laceration - Injury which should receive medical attention.

Sexual Orientation Bias - A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex (e.g., gays, lesbians, heterosexuals, etc.).

Start Date - The date an agency begins submitting MICR data. Agencies will be required to begin submitting MICR data on the 1st of the month, not in the middle.

Summary Reporting System (SRS) - The traditional aggregate system which has been used nationally since 1930 to collect UCR data.

U
UCR - Uniform Crime Reporting

V
Vehicular Manslaughter - Any death resulting from the negligent operation of a motor vehicle except where the motor vehicle was utilized as a weapon.

W
Window Updates - Updates of exceptional clearance, arrests, and/or recovered property for incidents that occurred prior to the agency submitting MICR data or prior to the base date of the on-line MICR data base.